

Development Application Checklist

Section 4.55 application

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The following checklist will help you prepare your application. Please confirm that your application contains all the information listed within the table below by placing a crossing in the appropriate Yes/No/NA column titled 'Applicant'. Incomplete applications will not proceed past the pre-lodgement stage on the NSW Planning Portal.

Council reserves the right to request further information, if necessary, upon formal assessment of the proposal.

Item	See DA Guide	Applicant		
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ALWAYS REQUIRED		Y	N	NA
Owners Consent - signed form required.	5.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Modification Report/Covering Letter describing in detail the full extent of the modification including conditions of consent to be modified and proposed plans.	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copy of original Development Consent When: the amendment involves modification of plans, the original approved plans are to be provided. When: The amendment involves the modification of conditions, a copy of the original consent is required.	3.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any associated reports When: impacts of the proposed modification requires more detailed assessment eg traffic, stormwater, sewer, contamination, heritage, bushfire, koala habitat assessment.	-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REQUIRED IN CERTAIN CIRCUMSTANCES		Y	N	NA
Advertising and Notification - see Community Engagement and Participation Plan.	-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Statement of Political Donations and Gifts (only if applicable).	5.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>