|  |  |  |  |
| --- | --- | --- | --- |
| **Property description and address** | | | **Page no.** |
| e.g. Lot and DP, map of entire site as well as the investigation area(s) | | |  |
| **Conceptual Site Model** | | |  |
| e.g. Contamination sources, receptors and exposure pathways between sources and receptors | | |  |
| **Sampling and Analysis Quality Plan (SAQP)** | | |  |
| Justification for the sampling design (how will the data be representative and relevant) | | |  |
| Frequency and pattern of sampling | | |  |
| Justification for analytical plan (especially if the project uses composite samples) | | |  |
| Data quality objectives | | |  |
| **Sampling Methodology** | | |  |
| Description of sample methodology | | |  |
| Description of media sampled and sample depth interval (e.g. borehole logs, or soil description) | | |  |
| **Notable contaminant concentrations e.g. maximum specific concentrations and validation results** | | |  |
| Soil and groundwater concentrations and comparison against appropriate EIL, HIL, HSL and GILs etc. | | |  |
| Discussion on QA/QC | | |  |
| Statistical analysis | | |  |
| **Nature of works carried out** | | |  |
| e.g. soil investigation, ground water investigation, excavation, on-site remediation, removal of soil, validation sampling, backfilled with imported soil with ENM classification | | |  |
| **Nature and extent of residual contamination** | | |  |
| Contamination identified in investigation, contamination unable to be remediated within the scope of the work, or areas not assessed | | |  |
| **Waste removed** | | |  |
| During remediation (details of classification and disposal) | | |  |
| **Remediation Summary** | | |  |
| What was removed or treated? Was it successful, is residual contamination remaining? Is there a need for an ongoing Environmental Management Plan? | | |  |
| **Appropriately experienced and qualified practitioners** | | |  |
| Practitioner is appropriately experienced and qualified with adequate professional indemnity (PI) insurance for the work undertaken | | |  |
| **Statement of suitability** | | |  |
| The land is considered suitable for [residential, residential with limited soil access, open space, industrial/commercial] land use, other (describe). | | |  |
| **Report details** | | | |
| **Report title:** [insert report title] | | | |
| **Produced by:** [insert company name] | | **ABN:** [insert ABN] | |
| **Provided to** [insert name] **Council on:** [insert date] | | | |
| **I** [insert name] **of** [insert company name] **state that I have undertaken this assessment in accordance with the guidelines made and approved by the NSW Environment Protection Authority.** | | | |
| **Name:** [report contact] | **Signature:** | | |
| **Contact details:** [insert email address] | [insert contact phone number] | | |