

30th November 2022

**To
General Manager,
Tweed Shire Council and,
Tweed Kenya Mentoring Program Committee.**

Dear Troy, and TKMP Committee

RE: September to November 2022 report, and Budget Request December 2022 to February 2023.

1. Introduction

Please receive the September to November 2022 TKMP progress report, a statement of expenditure and a budget for December 2022 to February 2023.

We been experiencing serious drought in the country occasioned by late and unevenly distributed rainfall during the period. The situation is dire in North Eastern and other dry lands parts of Kenya as animals dying. In Siaya, and western Kenya the late rains affected the season's crop harvest pointing to harder times for families in 2023. **The SW dams have so far held on where during the dry time of this period we witnessed increase in people coming to fetch water at the dams.**

The new government removed fuel maize and fertilizer subsidizes put in place by the previous government. This moved caused further rise in costs of goods and services. This came despite the election campaign promises were to reduce fuel, maize and cost of living for many struggling Kenyans once in office. The fuel cost further rose -- KES 178/ for liter from KES 170/- in Siaya, and 50kg bag of fertilizer rose to KES 6000/ from previous 2800/-. The government also lifted the ban on genetically modified seeds opening a debate in country about GMO, food security and its perceived threat to the many local small-scale farmers who depend on indigenous seeds, animal/organic manure and manual tillage of land.

The Covid19 (aka 'Korona' virus) infection are still on the rise, and so as the Ministry of health prevention awareness and vaccination programs continued. TKMP continued safe COVID19 messaging at SW stations and schools. Fewer people wore mask and hand washed them.

The conduct of planned activities during period was as follows:

2. Technical operation, repairs & maintenance

Routine repairs and maintenance works were carried out at all the 4no SW stations the period. Minor pipe and taps leaks repair were carried out at all the 4no SW --Ochilo, Manyasi, Tinga and Gona. SW Operators did their best to supply clean water SW to residents, and to keep the SW station operational and compounds areas clean.

Status of the SW Dams: The 4no dams Ochilo, Manyasi, Tinga and Gona are all filled with waters from the ongoing rains. The rains have decreased human and livestock traffic at the dams, and so has the water demand from the SWs.

SW Covid19 actions: Hand wash stations, soap and messaging continued at the kiosks though not strictly this time.

Operator support: support was provided to SW operators in maintenance of the filters, tanks, water pumps and pipes. The SW filters and water storage tanks at the 4no stations were washed and disinfected in Sept, Oct and Nov Months. The operators performed regular daily agitation and backwash of the filters including pre-filter cleaning.

Water price – 20L jerry can of water continued to be sold for only KES 2/50 at all the SWs except Ochilo. Residents who wanted water supplied to their homes from the kiosks would pay 10/- per 20L. The team ensured Ochilo Primary School pupils and teachers received free uninterrupted water supply in the period.

Regular filter, pump and tank maintenance/service: routine monthly service were carried for all the SW filters, tank wash and disinfection were carried out. The water pumps were serviced Sept, Oct and Nov22.

Tinga filter head problem: yet to be resolved.

Summary of repairs, maintenance and support carried out in the period:

Gona Safe water project

- Repair of tap water stand pipe
- Repair of header/dirty water tank inlet pipe
- Serviced water meter
- Serviced water pump
- 4no Filter cleaned, soaked, backwashed and disinfected
- Pre-filter cleaned daily regular and/or after every water pumping
- Cleaning and disinfection of clean and raw water tanks
- Cut down grass vegetation/ cleared litter around the SW kiosk
- Operator follow-up and given support
- Covid19 messaging and hand wash ongoing at Gona SW station

Tinga Safe Water Project

- Repair of intake water pipe leak
- Serviced water pump
- Serviced water meter
- Filters cleaned, soaked, backwashed and disinfected
- Pre-Filter cleaned regular daily and/or after each water pumping session
- Cleaning and disinfection of clean and raw water tanks
- Cut down grass vegetation/ cleared litter around the SW kiosk
- Operator follow-up and support
- Covid19 messaging continued at Tinga SW station

Manyasi Safe Water Station

- Repair of intake line water pipeline leak
- Serviced water pump and meter
- Filter cleaned, soaked, backwashed and disinfected
- Clean water and raw tanks cleaned/disinfected.
- Cut down grass vegetation/ cleared litter around the SW kiosk
- Operator follow-up and support
- Covid19 messaging continued at Manyasi SW station

Ochilo Safe Water Station

- Repair of clean water supply line
- Repair/replaced leaking of taps
- Serviced water meter
- Filter cleaned, soaked, backwashed and disinfected
- Pre-Filter cleaned after each water pumping session at the school
- Clean water and raw tanks cleaned/disinfected.
- School operator follow-up and support

3. Kubar School water project

The Kubar rainwater harvest project continued to provide clean safe water for the school's drinking, hand wash and lunch meals for class 8 and the teachers. The school's pit latrine block has cracks in the walls and floor, doors falling off and almost full due to high water table and/or improper disposal of non-fecal waste inside the pits. The Siaya county government has put in an additional pit latrine at the school. The water supply was particularly useful to the class 8's who were sitting for their final exams in November.

4. Ochilo School WASH project

Ochilo primary school continued to provide clean safe water to the pupils and teacher. TKMP staff ensured the filters, tanks, pipes and pump were cleaned and maintained, and sufficient clean water was available at the school. Likewise, the water supply was particularly useful to the class 8's during this years final exams taking place in November. Ochilo school toilet has been proposed as potential next SW/WASH project.

5. Urim Primary School WASH project

The school was proposed for next SW/WASH project – details already shared ith committee

6. Safe water production and sales records:

See Table1 illustrating the water production and distribution from 23rd August to 22nd November 2022.

Table 1 SW Production and Distribution 23rd August to 22nd November 22

SWPs	Opening Meter 23rd Aug22	Closing Meter 22nd Nov22	Est. Total Water Produced (litres)	Est. expected Revenue (KES)	Actual Revenue Collected (KES)	less Expense s(fuel/transport) (KES)	Amt for banking	60% Maintenance Contribution (KES)	40% Community acct (KES)
Gona	03330.00	03358.11	28110	2928.13	1350.5	300	1050	630	420
Tinga	001675.90	001697.87	21970	2288.54	945	300	550	330	220
Manyasi	000856.00	000858.00	2000	208.33	345	100	220	132	88
Ochilo	000639.30	000658.00	18700	0.00	0	0	0	0	0
Totals			70780	5425.00	2640.5	700	1820	1092	728

Notes:

1. Overall low water demand occasioned season's rains where people used own rain waters stored in their homes, and also a good number preferred to fetched water from the more closer to homes SIBO stations at Obambo Kadenge, Usenge and Luala Kaor centers. Distance and poor access roads/paths especially during the rains also hinder people from going to the dams to fetch water unless they have to during dry season.
2. Gona, Tinga and Manyasi continued to charge/collection water fee and bank in the period despite also the low water demand occasioned by high rainfall. A charge of KES 2.5/- for 20L paid at the water points by residents, and/or additional homestead water supply charge of KES 5/ to 10/ for those in need of water to be supplied to their homes.
2. SW community expense were mainly fuel, transport and p/copy of banking slip.
3. SW cash collection continued to be low due to low water demand in the period, and free distribution of water to school going kids, elderly and sickly persons in the community who are need water bit cant pay.

7. Community youth outreach and engagement

Community engagements continued during our weekly field visitations, phone calls and one-one/individual person engagements. Engagements of community youths in and out of school on WASH and environment conservation commenced.

8. Siaya county government and SIBO Water engagement

TKMP started making contacts with new Siaya county government specifically the departments responsible for water and environment management. Water, health, climate change, agriculture and education are some of the key focus of the new county government. TKMP will also continue to engage/seek opportunities for collaboration with SIBO Water Company focused on water supply to SW target areas.

9. Reporting/communication

The TKMP Advisory committee at the Tweed was updated on the program activities during the period. The program submitted the required quarterly report highlighting quarterly plans, budgets, expenditures, receipts and bank statement

10. Government Tax

Following phone meeting with Troy, Mat and Tom – I have forwarded to Mat the contacts of Peter Ogola, an accounts/Financial expert, to provide further advice on tax/taxation. Ogola may also advice /assist with program registration in case the committee decides.

11. Income/expenditure statement book

Below is statement of expenditures for 27th August to 26th November 2022.

<u>Date</u>	<u>Income Particulars</u>	<u>Amt. (KES)</u>	<u>Date</u>	<u>Expense Particulars</u>	<u>Amt. (KES)</u>
26/08/22	Opening Bal. B/F	105,958.00	30/11/22	Total PMP fee	535,362.00
18/10/22	IRF Funds Transfer	620,760.00		<u>SWP Operator allowances Jun, Jul & Aug22</u>	
			30/11/22	Allowance- Ochilo operator	15,000.00
			30/11/22	Allowance- Manyasi operator	21,000.00
			30/11/22	Allowance- Gona operator	21,000.00
			30/11/22	Allowance- Tinga operator	21,000.00
				Sub-total	78,000.00
				<u>Repairs maintenances</u>	
			21/09/22	Gona line repair	
				Gona clean waterline & tap repair	5,050.00
				Sub total	5,050.00
			21/09/22	Tinga line repair	
				Tinga clean water line repair	5,500.00
				Sub-total	5,500.00
			19/10/22	Manyasi line repair	
				Manyasi clean water line repair	6,100.00
				Sub total	6,100.00
			18/11/22	Ochilo line Repair	
				Ochilo clean water line & tap Replacement	7,050.00
				Sub total	7,050.00
			30/11/22	Kiosk walls repairs/repaint	
				Tinga, Ochilo & Gona kiosk repairs/repaint	26,000.00
				Sub total	26,000.00
			30/11/22	Pump maintenance	
				Water pump services Sep & Nov22	9,250.00
				Sub-total	9,250.00
			27/10/22	Operator PPE	
				Dust coats@2250/-	13,500.00
				Gumboots@1500/-	9,000.00
				Gloves	3,300.00

		Sub total	25,800.00
30/11/22		<u>Filter/tank wash</u>	
		SWP Wash Sep, Oct & Nov22	10,500.00
		Sub-total	10,500.00
30/11/22		Stationery/internet:	
		Internet/airtime, stationery & p/copy	6,500.00
		Sub total	6,500.00
		Total bank charges	4,508.00
<u>Total Funds Received</u>	726,718.00	<u>Total Expenses</u>	719,620.00
		<i>Total balance</i>	7,098.00
		Cash in hand	5,914.17
		Bank bal. 30th Nov22	1,183.83

12. Way forward – Dec22 to Feb23 quarter

The following are the proposed activities to be reviewed and aligned to the draft of TKMP operational plan 2022 to 2025 once approved.

- Tinga filter head repair/replacement follow-up;
- Assist TKMP Committee identify/work with identified SW/WASH project champion to identify/implement the next SW/WASH project;
- SW and sanitation awareness, and Covid19 messaging support continued;
- Improved water production, distribution, revenue collection records and reporting by the projects undertaken;
- SW operator supervision, support and re-training carried out;
- Regular filter, SW system and pump cleaning, and SW infrastructure maintenances and repairs carried out;
- Gona, Tinga, Manyasi and Ochilo community youth engagement;
- Liaison with new leaders at county government, and SIBO water & sewerage company with focus on community-youth SW/WASH improvement in the SW areas community and schools;
- Reporting/update TKMP Advisory committee at Tweed.

13. Budget Dec22 to Feb23

Thus budget request for June to August 2022 is KES 697,664.00 made up of:

Budget Dec22 Feb23

Item	Unit	Cost	Total
PMP Fee:			
Program Management fee	1	535,362.00	535,362.00
Sub total			535,362.00
SWP O&M:			
SWP Operator allowance	3	26,000	78,000
Filter Maintenance/cleaning	3	3,000	9,000
Ochilo 3'x 8m water suction & delivery flexible pipe	1	13,200	13,200

Manyasi 3'x8m water suction/delivery flexible pipe	1	13,200	13,200
water pump service maintenance	4	3,000	12,000
Incidental repairs	2	10,000	20,000
Communication/stationery/internet	1	5,000	5,000
Operator/SW committee meetings & trainings	2	5,000	10,000
Liaison and meeings	1	6,000	6,000
Bank fee	1	3,000	3,000
Sub total			169,400
Less cash balance			7,098.00
Total			697,664.00
Total request			697,664.00

SW Support	-	KES 162,302.00
PMP Fee	-	KES 535,362.00

Kind Regards,

Olita Ogonjo
PMP/TKMP Siaya