

24th May 2022

**To
General Manager,
Tweed Shire Council and,
Tweed Kenya Mentoring Program Committee.**

Dear Troy, and TKMP Committee

RE: March to May 2022 report and Budget Request June to August 2022.

1. Introduction

Below is TKMP activities report in the March to May 22 period along with a statement of expenditure and a budget for program activities for June to August 22 period.

This time our long rains started in April, and were heavy with flooding being experienced in most parts of country. The rains not only recharged the dams, and provided closes to homestead water for domestic use, but also enabled farmers in the area to plant the much-needed food crops mainly maize, beans, millet, cassava, sweet potatoes and cassava mostly for domestic consumption. It also enabled the growth of fodder grass for animals. All these most needed in the communities following the socio-economic stresses of the Covid19 period, and the rise in costs of fuel, goods and services.

Overall costs of food and services shot up in the period following rise in cost of fuel across the country. A liter of petrol went up again from KES 135/- to 150/- causing further rise of the costs of goods and services. There was also acute fuel shortage for most part of March and April occasioned by disagreements between government and major fuel companies in the country.

Covid19 - According to Ministry of Health as at 17th May 22 no covid19 deaths were reported. Some 25pax-testing positive for the disease (in Nairobi, Kiambu, Kisumu and Mombasa), and only 2no patients reported to have been admitted. There has been overall relaxation of Covid19 rules in the country particularly the wearing, hand wash and social distancing.

The Kenya election set for 9th Aug, and the campaigns are getting highly charged as we get closer to the election date mainly between two major coalitions –the Kenya Kwanza and the Azimio La Umoja Kenya. We pray and hope that this elections will be more peaceful!

The conduct of planned activities during period was as follows:

2. Kubar School water project

The 3no 5000L water storage tanks for Kubar primary school are now completely filled with water from the recent rains. Kubar schoolteachers, pupils

and parents were so delighted with new school water tanks and water. During our visits ago we noticed the kids were no longer carrying with them the little water containers use to fetch water with from Tinga or nearby ponds during breaks. We waiting to see if the water would be enough to serve the school in the coming the dry season. Already the head teacher has locked/stored away 2xtank full ahead of the dry season and only one tank is being used. We have made arrangements with the schools head teacher to make sure that the tanks, pipes and taps are well secured against damage. Once again the TKMP Siaya crew, Kubar primary school and community are very great for yet another valuably modest yet impactful support.

3. Technical operation, repairs & maintenance:

The major works in the period were the Gona water tank leak repairs, Tinga tap leak repair and cutting of overgrown grass vegetation's and waste build up the around the 4no SW points.

Status of the SW Dams: The 4no dams are currently filled and overflowing. Gona and Manyasi dam's waters have again inundated the water kiosk areas. There was little water fetched from the kiosks in the period as resident water users fetched water from nearby ponds, and tanks/containers at homesteads. The muddy slippery paths also made it difficult for women and children to collect water from the water kiosks.

SW Covid19 actions: The projects continued to collect water fee KES 2.5/- per 20L Jerry can. Hand wash stations, soap and covid19 messaging continued at the kiosks. However it was no longer mandatory to wear mask , and water payments could be made using cash.

Operator support: The team continued to provide support to the SW operators and committees in maintenance of the filters, tanks, water pumps and pipes. The SW filters and water storage tanks at the 4no stations were washed and disinfected in March, April and May. The operators performed regular daily agitation and backwash of the filters.

Water price – 20L jerry can of water sold for KES 2.5/- at Gona, Tinga and Manyasi. Residents who wanted water supplied to their homes from the kiosks would pay 10/- per 20L. Ochilo School provided free water supply to the pupils and teachers at the school.

Regular filter, pump and tank maintenance/service: routine monthly service were carried for all the SW filters, tank wash and disinfection were carried out. The water pumps were only serviced twice in March and May due to low pump use during the period. The 4no old Honda pumps are still in store yet to be sold.

Tinga filters: this is an old issue also noted during Micheal's visit - we are now unable to agitate one of the filter as its head is hard and stuck. It seems there may be need to replace filter head. We have few filter top head handles remaining and we will be replacing broken handles.

Project fuel: The fuel price went up again from KES 135/ to 150/-. We had a countrywide fuel shortage in March/April with little/no effect on the SW operations as the kiosks remained operational. Each of the SW stations to continue purchasing own fuel using water fee.

Summary of repairs, maintenance and support carried out in the period:

Gona Safe water project

- Raw water and clean water storage tank leak repairs/patch up of leaking cracks
- Serviced water meter
- Serviced water pump
- 4no Filter cleaned, soaked, backwashed and disinfected
- Pre-filter cleaned daily regular and/or after every water pumping
- Water pump serviced
- Cleaning and disinfection of clean and raw water tanks
- Cut down grass vegetation/ cleared litter around the SW kiosk
- Operator follow-up and support
- Covid19 messaging

Tinga Safe Water Project

- Serviced water pump
- Serviced water meter
- Filters cleaned, soaked, backwashed and disinfected
- Cleaning and disinfection of clean and raw water tanks
- Cut down grass vegetation/ cleared litter around the SW kiosk
- Operator follow-up and support
- Covid19 messaging

Manyasi Safe Water Station

- Serviced water pump and meter
- Filter cleaned, soaked, backwashed and disinfected
- Clean water and raw tanks cleaned/disinfected.
- Cut down grass vegetation/ cleared litter around the SW kiosk
- Operator follow-up and support
- Covid19 messaging

Ochilo Safe Water Station

- Serviced Water Pump
- Serviced water meter
- Filter cleaned, soaked, backwashed and disinfected
- Pre-Filter cleaned
- Clean water and raw tanks cleaned/disinfected.
- Operator follow-up and support

4. Safe water production and sales records:

See Table1 illustrating the water production and distribution from 23rd February 22 to 22nd May 2022. Gona, Tinga and Manyasi SW stations continued to charge water fee KES 2.5/- for 20L paid at the water points by residents, and/or additional homestead water supply charge of KES 5/ to 10/ for those in need of water to be supplied to their homes.

Table 1 SW Production and Distribution 23rd Feb 2022 to 22nd May 22

SWPs	Opening Meter 22nd Feb22	Closing Meter 21st May22	Est Total Water Produced (litres)	Est expected Revenue (KES)	Actual Revenue Collected (KES)	less Expenses(fuel/transprt) (KES)	Amt for banking	60% Maintenance Contribution (KES)	40% Community acct (KES)
Gona	00241.46	00309.76	68300	7114.58	1400	400	1000	600	400
Tinga	001606.76	001663.67	56910	5928.13	1065	350	785	471	314
Manyasi	000842.00	000845.38	3380	352.08	705	280	230	138	92
Ochilo	000638.10	000639.75	1650	0.00	0	0	0	0	0
Totals			130240	13394.79	3170	1030	2015	1209	806

Notes:

1. Gona, Tinga and Manyasi continued to charge/collection water fee and bank in the period despite also the low water demand occasioned by high rainfall.
2. SW community expense were mainly fuel, transport and p/copy of banking slip.
3. The cash deficit occasioned by free distribution of water to kids, elderly and sickly persons in the community who need water and are unable to pay. There were also tank and tap leaks at Gona and Tinga.
4. A number of people fetched water for washing, cooking, construction and gardening/livestock directly from the open dam whereas drinking water is fetched at the SW kiosk or SIBO water points at Obambo and Usenge market centers.

5. Community outreach and engagement

Community engagements conducted on weekly field visitations, phone calls and one-one/individual person engagements. This time we had at least one committee meeting taking place at Gona and Tinga. Ochilo have nominated a TKMP represented to seat at the school’s board of management (BoM) meetings. Kubar Primary School has also proposed to incorporate TKMP in their schools BoM.

6. Reporting/communication

The TKMP Advisory committee at the Tweed was updated on the program activities during the period. We submitted our comments on draft TKMP Operations 2022 to 2025.

7. Income/expenditure statement

Below is statement of expenditures for March to May 2022.

<u>Date</u>	<u>Income Particulars</u>	<u>Amt. (KES)</u>	<u>Date</u>	<u>Expense Particulars</u>	<u>Amt. (KES)</u>
22/02/22	Opening Bal. B/F	56,208.00	23/05/22	Total PMP fee	535,362.00
26/04/22	HOOK Funds Transfer SWP	107,292.00		<u>SWP Operator allowances Mar, Apr & May21</u>	
26/04/22	HOOK Funds Transfer PMP Fee	535,362.00	23/05/22	Allowance- Ochilo operator	15,000.00
			23/05/22	Allowance- Manyasi operator	21,000.00
			23/05/22	Allowance- Gona operator	21,000.00
			23/05/22	Allowance- Tinga operator	21,000.00
				Sub-total	78,000.00
			01/05/22	<u>Gona tank leak repair</u>	
				Gona raw & clean water tank leak repair/patching	12,000.00
				Sub-total	12,000.00
				Gona gate valve	
				3/4' Gate valve	1,550.00
				Sub total	1,550.00
			23/05/22	<u>Pump maintenance</u>	
				Water pump services Mar, Apr & may22	8,500.00
				Sub-total	8,500.00
			23/05/22	<u>Filter/tank wash</u>	
				SWP Wash Mar, Apr & May22	9,500.00
				Sub-total	9,500.00
			23/05/22	<u>Operator Meeting/training</u>	
				Operator Meeting/training	6,500.00
				Sub-total	6,500.00
			23/05/22	<u>Liaison</u>	
				Liaison County Govt, SIBO water	6,000.00
				Sub-total	6,000.00
			23/05/22	<u>Stationery/internet:</u>	
				Internet/airtime, stationery & p/copy	5,100.00
				Sub total	5,100.00
				Total bank charges	2,500.00
				Less total Expenses	665,012.00
				<u>Total balance</u>	33,850.00
				<u>Cash in hand</u>	10,764.00
				<u>Bank bal. 23rd Feb 22</u>	23,086.00
	<u>Total Funds Received</u>	<u>698,862.00</u>			

8. Way forward – March to May 2022quarter

The following are the items to be addressed in the next quarter. The proposed activities may be reviewed to align them to the draft of TKMP operational plan 2022 to 2025 once approved.

- Tinga Filter head repair/replacement
- Ochilo, Gona and Tinga SW kiosks steel doors/window welding repair and painting
- SW and sanitation awareness, and Covid19 messaging support;

- Ensure improved water production, distribution, revenue collection records and reporting by the projects;
- SW operator supervision, support and re-training;
- Ensure regular filter, SW system and pump cleaning, and SW infrastructure maintenances and repairs carried out;
- Gona, Tinga, Manyasi and Ochilo community youth engagement;
- Liaison with county government, SIBO water & sewerage company, and NGO stakeholders with focus on community SW and sanitation promotion, and Covid19 messaging and support;
- Reporting/update TKMP Advisory committee at Tweed.

9. Budget June to August 2022

Budget June to August 22

Item	Unit	Cost	Total
PMP Fee:			
Program Management fee	1	535,362.00	535,362.00
Sub total			535,362.00
SWP O&M:			
SWP Operator allowance	3	26,000	78,000
Filter Maintenance/cleaning	3	3,000	9,000
Gona, Tinga and Ochilo window/door welding	1	15,000	15,000
Ochilo & Gona walls repairs	1	10,000	10,000
Water pump service maintenance	4	3,000	12,000
Incidental repairs	2	5,000	10,000
Communication/stationery	1	5,000	5,000
Bank fee	1	5,000	5,000
Sub total			144,000
Less cash balance			33,850.00
Total			645,512.00
Add WHT (X-X/1.16 or 10% of invoice values whichever is greater) ¹			89,036.14
Total request			734,548.14

Thus budget request for June to August 2022 is KES 734,550 (rounded) made up of:

SW Support	-	KES 110,150.00
PMP Fee	-	KES 535,362.00
With Holding Tax (WHT)	-	KES 89,036.15

Kind Regards,

Olita Ogonjo
PMP/TKMP Siaya

¹ With Holding Tax (WHT) Formula 10%of total value of the invoice or X-X/1.16 where X is the total invoice value