

31<sup>st</sup> August 2020

**To  
General Manager,  
Tweed Shire Council and,  
Tweed Kenya Mentoring Program Committee.**

Dear Troy and Committee

**RE: June to Aug 2020 report, Budget September to November 2020.**

## **1. Introduction**

Kindly receive the June to August 2020 program report and a budget for September to November 2020.

To combat the spread of Covid19 the government continued to impose a countrywide night curfew (9pm to 4am), and schools/colleges, bars and restaurants also remained closed. However this time lockdown Covid19 hotspots such as Nairobi and Mombasa cities was eased allowing movement of people as well as the much needed goods and services. Churches, mosques and places of worship were also reopened as was key government offices and courts. Limited international and cross border travels was recommenced.

Covid19 had now reached communities and the responsibility to track and manage the cases has now been handed to the 47 county governments. The pandemic has caused serious livelihood losses with experts estimating that nearly 2million Kenyans are likely to have directly lost jobs and/or businesses. Siaya and many other rural areas of Kenya saw reverse migration of people back to villages to escape the hardships in cities and towns occasioned as a result of the pandemic. As at 31<sup>st</sup> Aug 2020 the Covid19 cases had risen to 34201 with 577 reported deaths (Kenya Ministry of Health). Siaya had about 12 reported deaths.

A looming doctors/nurses strike over poor pay and lack of Covid19 PPE, and reported Covid19 corruption (misuse of Covid19 funds and aid and/or theft of funds) the Ministry of Health threaten to stifle the national fight against the pandemic.

TKMP Siaya team continued to provide support that ensured SW communities at Manyasi, Tinga and Gona had uninterrupted access to clean water through proper maintenance of SW stations (filters, tanks, water pumps and pipes), production and distribution of clean water. These SW kiosks continued to supply free clean treated water as part of our Covid19 action in the period. The team also messaged Covid19 hygiene practice standards at the SW stations --regular hand wash using soap, wearing of mask and maintaining physical distancing. Kiosks repairs and paintings were completed at Gona, Tinga and Manyasi. Also water pump suction/discharge hosepipes (including couplers, clips and strainers) were finally delivered.

Ochilo School remained closed thus no repairs and maintenance could be carried at the SW site. A HDPE pipe roll was procured for Ochilo water line repair when the school reopens. Ochilo School's raw water tanker was blown off the SW kiosk roof and got damaged during a storm that happened the afternoon of 16<sup>th</sup> Aug 2020.

The following is the conduct of planned program activities in the period:

## **2. Technical operation, repairs & maintenance:**

*Status of the SW Dams:* SW dams remained full and well recharged in the period. The ongoing Tinga dam walls/road access repair is yet to be completed.

*Operator support:* The team provided support to SW operators and committees with focus on Covid19 awareness/hygiene practice at the SW points. This involved providing free water (2x20L/head), hand wash before water with soap, wash of water jerry cans and containers, people maintenance of physical distance at the water points. Support was also providing in cleaning and maintenance of the filters, tanks, water pumps and pipes.

*Water price –* Gona, Tinga and Manyasi supplied water free in the community with each person getting 2x20L jerry cans per person per day.

*Water Pumps:* The SW water pumps received routine monthly service involving oil and plug change, and carburetor wash. The only major repair was the Tinga water pump that had its magnet seal replaced/sourced from Kisumu city.

*Regular filter, pump and tank maintenance/service:* Routine filter chlorine soak and wash/disinfection including tank wash and disinfection were carried out in the period.

*Project fuel:* All the SW projects purchased own fuel using the water funds at the individual SW project bank accounts.

Summary of repairs, maintenance and support carried out in the period:

### **Gona Safe water project**

- Kiosk structure repair and repainting completed
- Water pump 2' suction/discharge hose pipe, 4no couplers, 4no clips and 1no strainer replaced
- 4no Filter cleaned, soaked, backwashed and disinfected
- Cleaning and disinfection of clean and raw water tanks
- Operator follow-up and support
- Water pump and meter serviced
- Operator PPE procured– 1xGumboots, 1xgloves, 1xdustcoats and cleaning bucket and 5L liquid soap
- Covid19 community hygiene messaging

### **Tinga Safe Water Project**

- Kiosk structure repair and repainting completed
- Water pump magnet seal replaced
- Water pump 2' suction/discharge hose pipe, 4no couplers, 4no clips and 1no strainer replaced
- 3no Filter cleaned, soaked, backwashed and disinfected
- Cleaning and disinfection of clean and raw water tanks
- Operator follow-up and support
- Water pump and meter serviced

- Operator PPE procured– 1xGumboots, 1xgloves, 1xdustcoats and cleaning bucket and 5L liquid soap
- Covid19 community hygiene messaging

### Ochilo Safe Water Project

Note - Ochilo – school remained closed and all repair/maintenance suspended.

- SW Header Tank at Ochilo blown off the roof and torn – needing replacement
- HDPE pipe roll received/stored ready for Ochilo water line repair as soon as school reopens.
- Water pump 8m x 3’ suction/ discharge hosepipes plus 4no couplers, 4no hose clips and 1no 3’ strainer received and stored
- Kiosk structure repair and repainting to be carried out when school reopens

### Manyasi Safe Water Project

- Kiosk structure repair and repainting completed
- Water pump 3’ suction/discharge hose pipe, 4no couplers, 4no clips and 1no strainer replaced
- Filter cleaned and soaked.
- Filter cleaned, soaked, backwashed and disinfected.
- Clean water and raw tanks cleaned/disinfected.
- Operator follow-up and support.
- Water pump and meter serviced
- Covid19 community hygiene messaging

*Manyasi works to be completed:*

- Unblock the delivery pipeline and excavate/de-sludge the intake area.

## 3. Safe water production and sales records:

Table1 illustrates the water production and distribution from 22<sup>nd</sup> May to 31<sup>st</sup> Aug 2020. The SW stations distributed free water as part of TKMP’s SW Covid19 action to ensure SW community uninterrupted access to clean water for drinking and washing. This also sought to limit handling of loose coins thus help prevent the spread of Covid19 infection. 114000 Liters of water was produced and distributed in the period, and a drop in water use compared to Feb-May20 period.

**Table 1 May to August 2020 SW water production**

SWPs	Opening Meter 22nd Feb20	Closing Meter 21st May 2020	Est. Total Water Produced (litres)	Est. expected Revenue (KES)	Actual Revenue Collected (KES)	Less Expenses (fuel/trans port) (KES)	Amt. for banki ng	60% Mainten ance Contrib ution (KES)	40% Commu nity a/c (KES)
Gona	002742	002825	83000	8645.83	0	580	0	0	0
Tinga	001545	001564	19000	1979.17	0	720	0	0	0
Manyasi	000780	000793	13000	1354.17	0	250	0	0	0
Ochilo	000583	000583	0	0	0	0	0	0	0

Totals			114060	11979.17	0	1550	0	0	0
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NB –

No monies collected and banked in the period as water was distributed free  
Ochilo SW remained closed

#### 4. Community outreach and engagement

The period saw reduced TKMP staff to community direct engagements with community visits being also limited and one-one engagements instead of usual community meetings.

#### 5. Reporting/communication

During the period the PMP team kept TKMP Advisory committee at the Tweed updated.

#### 6. Way forward – March to May 2020 quarter

The following are the items to be addressed in the next quarter:

- Submit a TKMP governance proposal report (following phone meeting on 25/08/20);
- Develop with TKMP committee a Covid19 action plan for our Siaya program
- Complete Ochilo pipe repair – Feb/march 2020;
- Complete re-painting and repair of the Ochilo SW kiosks;
- Ensure regular filter, SW system and pump cleaning, service, maintenances and repairs carried out, and follow-up/support of the operators;
- Undertake regular operator supervision and support;
- Ensure improved water production, distribution, revenue collection records and reporting by the projects;
- Continue networking/Liaison with government, leaders and NGO stakeholders with focus on community SW and Covid19 and;
- Reporting/update TKMP Advisory committee at Tweed.

#### 7. Project income/expenditure statement

<u>Date</u>	<u>Income Particulars</u>	<u>Amt. (KES)</u>	<u>Date</u>	<u>Expense Particulars</u>	<u>Amt(KES)</u>
01/06/20	Opening Bal B/F	10,752.70	31/08/20	<b>PMP Fee</b>	<b>535,362.00</b>
11/07/20	HOOK Funds Transfer	134,245.00		<b>SWP Operator allowances Mar, Apr &amp; May20</b>	
11/07/20	SWP				
	HOOK Funds Transfer	535,362.00			
11/07/20	PMP Fee		31/08/20	Allowance- Ochilo operator	15,000.00
			31/08/20	Allowance- Manyasi operator	21,000.00
			31/08/20	Allowance- Gona operator	21,000.00
			31/08/20	Allowance- Tinga operator	21,000.00
				<b>Sub-total</b>	<b>78,000.00</b>
				<b>Repairs:</b>	
				<b>Pump maintenance</b>	
			31/08/20	Water pump services Mar, Apr & May20	7,350.00
				<b>Sub-total</b>	<b>7,350.00</b>
				<b>Tinga Water pump magnet seal replacement/repair</b>	
			16/07/20	Seal replacement/labor	7,500.00

		16/07/20	Transport	1,000.00
			<b>Sub-total</b>	<b>8,500.00</b>
			<b>Filter/tank wash</b>	
		31/08/20	SWP Wash Jun, July & Aug20	11,500.00
			<b>Sub-total</b>	<b>11,500.00</b>
			<b>Operator PPE</b>	
		07/07/20	5no dustcoats @2600/-	13,000.00
		07/07/20	5pair hand gloves @550/-	2,750.00
		07/07/20	5pairs gumboots @1250/-	6,250.00
		07/07/20	4x5L liquid soap @750/-	3,000.00
		07/07/20	<b>Sub-total</b>	<b>25,000.00</b>
			<b>Stationery:</b>	
		31/08/20	Airtime, stationery scanning p/copy& printing	5,500.00
			<b>Sub total</b>	<b>5,500.00</b>
			<b>Total bank charges</b>	<b>4,234.00</b>
			<b>Sub total</b>	<b>4,234.00</b>
			<b>Total Expense</b>	<b>676,446.00</b>
			<b>Balance</b>	<b>3913.70</b>
			<b>Bank bal. 31<sup>st</sup> Aug20</b>	<b>-320.60</b>
			<b>Total cash at hand</b>	<b>3593.10</b>
	<b>Total received</b>	<b>680,359.70</b>		

## 8. Budget June to Aug 2020

### Budget Jun-Aug20

Item	Unit	Cost	Total
<b>PMP Fee:</b>			
Program Management fee	3	178,454.00	535,362.00
<b>Sub total</b>			<b>535,362.00</b>
<b>SWP Operations:</b>			
SWP Operator allowance	3	26,000	78,000
Filter Maintenance/cleaning	3	3,500	10,500
Water pump service maintenance	4	3,000	12,000
Incidental repairs	1	15,000	15,000
Communication/stationery	2	3,500	7,000
Bank fee	1	5,000	5,000
<b>Sub total</b>			<b>127,500</b>
<b>Less bal</b>			<b>3,593.10</b>
<b>Total request</b>			<b>123,906.90</b>

The budget request for September to November 2020 is KES 659,270/- (rounded) made up of:

SW support – KES 123,908/-  
PMP fee – KES 535,362/-

Kind Regards,

***Olita Ogonjo***  
***PMP/TKMP Siaya.***