

**TWEED SHIRE COUNCIL  
MEETING TASK SHEET**

**Action Item - COUNCIL MEETING Thursday, 20 June 2019**

Action is required for Item **40** as per the Council Resolution outlined below.

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**TITLE: [SUB-EAC] Minutes of the Equal Access Advisory Committee Meeting held Wednesday 17 April 2019**

**Cr K Milne  
Cr P Allsop**

**RESOLVED that:**

1. The Minutes of the Equal Access Advisory Committee Meeting held Wednesday 17 April 2019 be received and noted; and
2. The Executive Leadership Team's recommendations be adopted as follows:

**OM1 New Member for Equal Access Advisory Committee**

*That the available position on the Equal Access Advisory Committee be left vacant until the next Committee is formed.*

The Motion was **Carried**

**FOR VOTE - Unanimous  
ABSENT. DID NOT VOTE - Cr W Polglase**

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**TITLE: [SUB-EAC] Minutes of the Equal Access Advisory Committee Meeting held Wednesday 17 April 2019**

**SUBMITTED BY: Community and Cultural Services**

mhm



**People, places and moving around**  
*Who we are and how we live*

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 3 People, places and moving around
- 3.1 People
- 3.1.2 Community and Cultural Development - To provide community and cultural development services to foster and improve social and cultural well-being.

**ROLE: Advocate**

**SUMMARY OF REPORT:**

The Minutes of the Equal Access Advisory Committee Meeting held Wednesday 17 April 2019 are reproduced in the body of this report for the information of Councillors.

**RECOMMENDATION:**

**That:**

- 1. The Minutes of the Equal Access Advisory Committee Meeting held Wednesday 17 April 2019 be received and noted; and**
- 2. The Executive Leadership Team's recommendations be adopted as follows:**

**OM1 New Member for Equal Access Advisory Committee**

***That the available position on the Equal Access Advisory Committee be left vacant until the next Committee is formed.***

**REPORT:**

The minutes of the Equal Access Advisory Committee meeting held Wednesday 17 April 2019 are reproduced as follows for the information of Councillors.

**Venue:**

Banora Point Community Centre

**Time:**

10.05am

**Present:**

Suzanne Hudson, Una Cowdroy, Bev Kelso, Wendy Gilbertt (Chair), (Community Representatives), Cr Warren Polglase, Karen Collins, Chantelle Howse, Robert Noakes, Alana Brookes, Gabby Arthur (Tweed Shire Council).

**Apologies:**

Prospero Aplet (Chair), Milena Morrow, Nathan Quinell, (Community Representatives), Robyn Grigg (Tweed Shire Council).

**Guests:**

Iain Lonsdale and Alex Manning (Tweed Shire Council).

**Minutes of Previous Meeting:**

**Moved: Una Cowdroy**

**Seconded: Bev Kelso**

**RESOLVED** that the Minutes of the Equal Access Advisory Committee meeting held Wednesday 19 December 2018 be accepted as a true and accurate record of the proceedings of that meeting.

**Outstanding Matters:****OM1. New member for Equal Access Advisory Committee**

Following the resignation of Chris Vannucci, the EAAC discussed whether it would like to appoint a replacement member now or wait until the end of the term before filling the position.

**Moved: Bev Kelso**

**Seconded: Susi Hudson**

**RECOMMENDATION:**

That the available position on the Equal Access Advisory Committee be left vacant until the next Committee is formed.

**OM2. Blind Citizens Australia Campaign for audio description in free to air television**

Karen Collins to forward campaign link to EAAC. *Update:* Completed.

**OM3. Upgraded accessible toilet facility at Club Banora**

Robert advised he has inspected the accessible toilet and confirmed it is unacceptable as the signage is at the wrong height and a privacy screen is required. Robert will liaise with the Club management regarding the corrections required.

Una advised that South Tweed Sports Club has renovated its accessible toilet however the sink is in the wrong position and the handrail can't be extended. The half wall has now been removed.

The Committee formally thanked Una for following up on the accessible toilet facilities at Club Banora and South Tweed Sports Club.

Una advised that the kerb ramps on Florence Place opposite the Tweed Bowls Club near Tweed Hospital are inadequate and require replacing. Una also advised that the ramp outside St Martha's, Winders Place opposite the shopping centre is too steep and wheelchairs and mobility scooters bottom out.

**Action:** *Liaise with Club Banora management regarding corrections required to accessible toilet. Responsible Officer: Robert Noakes.*

**Action:** *Audit to be carried out of the kerb ramps on Florence Place opposite the Tweed Bowls Club near Tweed Hospital and outside St Martha's, Winders Place opposite the shopping centre. Responsible Officers: Karen Collins and Alana Brookes.*

#### **Agenda Items:**

##### **A1. Tweed Shire Rail Trail - Iain Lonsdale and Alex Manning (Tweed Shire Council)**

Iain and Alex provided the EAAC with background on the rail trail which will run from Murwillumbah Railway Station to Crabbes Creek (near Wooyung Road intersection). The trail will be used as a shared space for walking, cycling and jogging. The project will cover 24kms and is being funded by the Federal and State Governments.

The trail will be designed with a high quality surface that can be used by a wide spectrum of users and which fits within budget. The area from Murwillumbah Railway Station to Tweed Regional Gallery & MOAC will be fully bitumen sealed as it will be the highest usage section. The trail will also be bitumen sealed in the Burringbar and Stokers Siding villages. The other areas will be sealed using a high quality, compacted gravel, which should be wheelchair accessible. The key areas of historical value will be accessible for everyone.

Toilet blocks will not be included in the design and additional funding will be required for those facilities. There are toilet facilities (non-accessible) available in Stokers Siding and Burringbar villages. Once the trail is completed, Council may seek additional funding for accessible toilets and Aboriginal Cultural heritage which will be subject to the governance arrangements for the trail.

The EAAC advised that from an accessibility perspective, it would be helpful to have fencing on the elevated areas. As the tunnel may not be lit, a guiderail or white painted strip along the wall may provide accessibility. Users may also need to use torches. There are environmental considerations such as bats and glow worms in the tunnel.

The anticipated timeframe is for the Contractor to be engaged June/July, construction to commence before the end of 2019 which will take 12 months, with the trail opening to the public early 2021.

Karen advised she has met with Northern Rivers Rail Trail regarding possible employment opportunities of people with disabilities and will arrange for them to attend a future meeting.

**Action:** *Northern Rivers Rail Trail to be invited to attend future EAAC meeting.  
Responsible Officer: Karen Collins.*

## **A2. Neil Barker, ITS Program Manager, DM Roads**

Neil Barker did not attend the meeting. Karen advised that Neil was attending to provide an introduction of the Roads and Maritime Service's program to maintain and upgrade traffic signals and intersections with a focus on access and safety for people with disability and older people. Neil has been contracted by State Government to undertake research on traffic lights. Karen will arrange for Neil to attend the June meeting for a workshop.

Alana advised that a trial is being undertaken at the traffic lights in Leisure Drive, where the flashing light will stay on whilst a pedestrian is crossing the road.

**Action:** *Neil Barker to be invited to June EAAC meeting regarding the RMS program to maintain and upgrade traffic signals and intersections with a focus on access and safety for people with disability and older people.  
Responsible Officer: Karen Collins.*

## **A3. NDIS roll out**

Coordinator Community Services unable to attend today's meeting.

Karen advised that Fiona Holland is no longer with Community Services and Vicky Harrison has replaced the position and will attend the June meeting.

Karen tabled an NDIS report titled 'How is the disability sector fairing' and will distribute it by email to the EAAC.

**Action:** *NDIS report: 'How is the disability sector fairing' to be distributed by email to the EAAC. Responsible Officer: Karen Collins.*

## **A4. Access and Inclusion Planning (Disability Inclusion Action Plan)**

Karen advised her priorities and provided an update:

- Review Access and Inclusion Policy - Currently discussing with the internal Council Access and Inclusion Plan Working Group. Karen will provide the Policy update to EAAC when it is received.
- Unauthorised use of DAPBs information - Research has confirmed this is an international issue with Shopping Centres customers being the worst offenders. Karen is working with Sunnyside Shopping Centre and Council's Compliance Unit to carry out a two or three month campaign including observation, education, direct approach and fining followed by an evaluation to see if there has been any change. Karen will develop the material and provide it to the EAAC. Education will also be developed for learner drivers and schools.
- Access audit of Council's nine village halls - Karen to carry out access audits of the halls and will be attending the Halls Advisory Committee meeting.

The other items in the Access and Inclusion Plan have been delegated to other Council staff members.

**A5. Tweed Link – Access All Areas**

Currently on hold to evaluate.

**A6. Access and inclusion Awards**

Karen advised the survey has been distributed. Evaluation and ideas are being sought.

**General business:****GB8. Southern Cross University (SCU) proposal**

Karen has been approached by SCU seeking advice as to whether the EAAC members would be interested in assisting with the making of a film about people living with a disability. Susi, Una and Wendy advised they would be interested.

**Action:** *Further enquiries to be made with SCU re EAAC member involvement in film about people living with a disability. Responsible Officer: Karen Collins.*

**GB9. Creating Access Advisory Group (People with Disability Australia and Youth Action)**

Following an Expression of Interest, Kyle Sculley, a young resident of Tweed Shire has been accepted as a member of an advisory group of young people with disability. The Creating Access Advisory Group's project supports one of the actions in the Access and Inclusion Plan to improve inclusion of young people with disability. Karen and Sylvia Roylance, Community Development Officer Youth and Families, are meeting with Kyle regarding his attendance at a Youth Council meeting.

**GB10.EAAC 21st birthday**

Discussion regarding ideas of how to celebrate the EAAC's 21 years. Ideas included:

- A formal acknowledgement.
- An article in Tweed Link outlining the achievements.
- Social media.
- Stories with personal experience and how the EAAC has assisted.
- Endorsement of issues that have been addressed - ie. toilet audits.
- Invite some of the previous members to participate.
- Arrange for the Communications Unit to interview some of the members.
- Put together a presentation for the Northern Rivers Joint Organisation (NRJO) outlining the achievements of EAAC.

**GB11.'Everyone Can Play' program**

Karen advised that funding is available for Councils to apply to upgrade playgrounds. A report is currently being prepared for Council's consideration regarding the proposal to disperse the 'All Access Playground' funds into the 'Everyone Can Play' program.

Susi noted that the park between Cooloon and Megan Streets is being upgraded by Council to include a playground, seating space, footpath and landscaping.

**GB12. Requests for Accessible Parking Spaces**

Discussion regarding Accessible Parking Spaces which could be considered for upgrade as they don't require a large amount of work:

- Lovers Rock Park, Coral Street, Duranbah Beach.

- Ebenezer Park, Coral Street.
- Salt Park. Placement in south eastern corner will provide access to the Surf Club, beach, park and accessible toilets.
- South Kingscliff. Additional space adjacent to current space.

Process to be developed for process of dealing with ad hoc requests for accessible parking spaces.

**Action:** *Process to be developed for dealing with ad hoc requests for accessible parking spaces. Responsible Officers: Karen Collins and Alana Brookes.*

### **GB13. Restaurants at Tweed City Shopping Centre**

Discussion regarding some of the normally designated accessible spaces outside the restaurants at Tweed City Shopping Centre having been designated as Uber parking. The EAAC noted that many people with disabilities use Uber Eats as they are unable to get out to restaurants.

Susi advised there is also the Uber Assist service where the driver will pick up the person and take them to service providers and other places.

### **GB14. Footpath Parking**

Bev raised concerns with vehicles being parked on footpaths blocking the thoroughfare for pedestrians using the footpath. Alana advised that the Council Rangers will book a vehicle if it is parked on the footpath and she will follow up with the Rangers.

**Action:** *Liaise with Council Rangers re vehicles being parked on footpaths blocking the thoroughfare for pedestrians using the footpath. Responsible Officer: Alana Brookes.*

### **Next Meeting:**

The next meeting of the Equal Access Advisory Committee will be held Wednesday 19 June 2019.

The meeting closed at 11.30am.

### **EXECUTIVE LEADERSHIP TEAM'S COMMENTS:**

**Nil.**

### **EXECUTIVE LEADERSHIP TEAM'S RECOMMENDATIONS:**

**OM1 New Member for Equal Access Advisory Committee**

***That the available position on the Equal Access Advisory Committee be left vacant until the next Committee is formed.***

**COUNCIL IMPLICATIONS:****a. Policy:**

Code of Meeting Practice.

Terms of Reference - Equal Access Advisory Committee adopted 12 December 2013  
(ECM 2847116)

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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