

Surf Schools on Tweed Shire Beaches

Application (Zoned RE1 only)

Surf School Operation Requirements

The following requirements will be included in the licence conditions if approved:

NB: Evidence of Qualifications and insurances and ability to fulfil these requirements is required to be lodged with this application.

1. Qualifications

Please provide a certificate from each category:

- a) One of the following certificates:
 - Current Surf Rescue Certificate (SLSA Community Award); or
 - Current Bronze Medallion (SLSA proficient annually); or
 - Ocean Rescue Award (RLSS proficient annually), and
- b) Current Advanced Resuscitation Certificate; and
- c) First Aid Senior Certificate (St Johns, TAFE, NSW or QLD Ambulance, Red Cross)
- d) Level 1 Surfing Coaching Accreditation (Australian Coaching Council) or Vocational Education and Training Employment Commission Adventure Training Instruction Course (ATIC), (including adventure Training - 5 Surfing Techniques ATST); and

NB Level 1 Accreditation ensures basic coach education and annual coach education updating and requires mandatory updating of resuscitation, first aid and rescue certificates.

2. Insurance Cover

Public Liability Insurance must be:

- A minimum of \$20,000,000;
- The applicant to be the same as the insured;
- List the activity or event insured for;
- Must be valid and current. If the policy expires during the licenced period then a copy of the new certificate of currency is to be sent to Council.
- List Tweed Shire Council and the Minister for Infrastructure Planning and the Environment NSW as an interested party.

3. Risk Management Protocol

The following equipment is to be provided on the beach with every class:

- a) Mobile phone;
- b) First Aid Kits;
- c) 'Soft Safes' Surfboards with soft fins used at entry level;
- d) Instructor's rescue board on beach;
- e) Drinking water.

4. General

- a) The licensed 'Surf School' should have distinctive garments for each student and teacher. Surf schools should use bright colours on all garments and other apparel when on the beach to assist in easy and quick identification.
- b) A maximum of eight (8) pupils in the lesson area, at one time.
- c) The school must be relocated or cancelled if conditions are unsafe, or if a surf carnival or major event is being held. All reasonable directions from Lifeguards or Council Officers must be complied with.
- d) No vehicles are to be driven on the beach or in any grassed reserve under the control of this policy.
- e) All participants in the 'Surf School' are to be educated relating to the prohibition of surf craft in flagged areas on the beach under the care of Surf Life Saving Officers.
 - i. Surf school operators are to keep and retain a record of clients and daily signed logs, such records to be made available for inspection by Council as required.
 - ii. Close liaison is to be maintained with the Lifeguard, if on duty at a particular beach to be used by a surf school.
 - iii. Any class area or parking area is to be kept in a clean and tidy condition free from litter and refuse at all times.
 - iv. The licensed 'Surf School' shall not interfere with any other beach user, and will not have any exclusive use rights over any coastal Crown reserve under the care, control and management of Council, as the Reserve Trust Manager.
 - v. Class sizes may be increased when any 'Surf School' is contracted by the State Education Department or higher learning institutions but must comply with Education Department guidelines, (ie one instructor in charge of seven (7) students and one teacher or group leader in charge of remaining students, to a maximum of 40 students from each 'Surf School', on the beach at any one time). Tweed Shire Council as Reserve Trust Manager must be advised of any such request in advance.
 - vi. Any other conditions that Council, as the Reserve Trust Manager, may impose from time to time.

Surf Schools on Tweed Shire Beaches

Application (Zoned RE1 only)

This application applies to surf schools wishing to operate on Tweed Shire Beaches zoned RE1 Public Recreation under the Tweed LEP.

Many beaches within the shire are not covered by this application. Approval to operate a surf school in these areas will require a Development Application lodged with Council's Development Assessment Unit.

Cost: Please refer to Council's Fees and Charges. www.tweed.nsw.gov.au/FeesAndCharges

(OFFICE USE)					
Lot	<input type="text"/>	DP	<input type="text"/>	Reserve	<input type="text"/>
Date	<input type="text"/>	Amount Paid	<input type="text"/>	Receipt No:	<input type="text"/>
				Attachments Included?	Yes <input type="checkbox"/> No <input type="checkbox"/>
				Public Liability Insurance Certificate Provided?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Certificate of Currency Expiry Date	<input type="text"/>	Certificate of Currency Renewal Received	<input type="text"/>		

A1. Name and Contact Details

Organisation Name:

Contact Name:

Postal Address:

Suburb State Post Code

Telephone Mobile

Email

Is the organisation incorporated? Yes Incorporation Number

Current Public Liability Certificate of Currency (*to be attached*)

NB: The application cannot be processed until Council receives this documentation

A2. Operational Details

Licence Type: 8 Month Summer Only Licence or 12 Month Licence

Proposed Location of Surf School

Nearest Road and Crossroads

Days of Operation

Start Time: Finish Time Instructor : Student Ratio :

Number of Vehicles Type of Vehicles

Parking Management

Litter Management

Availability of Toilets

A3. Applicants Declaration

I declare that all the information in this application and attachments are true and correct. If the information is incomplete the application may be delayed or rejected.

I will also undertake to abide by the licence conditions on the beach and surrounding areas and will be responsible for all attendees relating to my licence.

I acknowledge that by signing this declaration I have read and understood the Surf School Operation Requirements and confirm that I hold and will keep current the relevant certificates and accreditations to maintain the licence.

Attached to this application are:

- Surf Rescue Certificate; Bronze Medallion or Ocean Rescue Award
- Advanced Resuscitation Certificate
- Senior First Aid Certificate
- Level 1 Surfing Coaching Accreditation (ACC or ATIC - including ATST)
- Public Liability (min \$20,000,000) Certificate of Currency

Applicants Name	<input type="text"/>		
Applicants Signature (required)	<input type="text"/>	Date	<input type="text"/>

Note: Submission of this application will initiate fees on approval of licence which I agree to pay