

## TWEED BICENTENNIAL ENVIRONMENT PARK POTTSVILLE (PEC)

### Private and Commercial Bookings

(OFFICE USE)

HireTBEPG

Receipt No.

Date Received

#### A1. Applicant

Hirer:

Contact Person:

Postal Address:

Suburb  State  Post Code

Telephone  Mobile

Facsimile  Email

#### A2. Booking Details

Event Name:

Type of Event:

Start Date:  End Date:

Arrival Time  Departure Time

Approx. Attendees   Daily Use  Half Day (max 4hrs)  Kitchen (Full Use)  
(includes tea making facilities)

#### A3. Fees *(NB: Fees to be paid upon receipt of invoice prior to issue of approval)*

- Check Council's website for current Fees and Charges <http://www.tweed.nsw.gov.au/FeesAndCharges>
- Please submit **Confirmation of Camping** form to advise of the number of campers. This form will be issued with your approval.
- Fees to be paid upon receipt of invoice after application approval.

#### A4. Applicants Declaration

I declare that all the information in this application is true and correct. I undertake to be responsible for all attendees related to my booking and payment of the rental fixed by Council, PRIOR TO FUNCTION BEING HELD, for the hire of the Tweed Bicentennial Environment Park as required and for payment of any other charges arising out of my engagement, in accordance with the Rules and Conditions which I agree shall apply to and form the basis of this application.

Any items (including kitchen items) not accounted for must be replaced or Council will issue an invoice for replacement costs.

Applicants Name (please print)

Applicants Signature  Date