

Application for Inspection, Removal and Relocation of Structures

A1. Approval Type/Use

Application is hereby made for:

- ☐ Relocatable Home (existing dwelling)
- ☐ New Pre-fabricated Home
- ☐ Residential relates to DA Consent Number
- ☐ Commercial relates to DA Consent Number
- ☐ Caravan Park relates to CPS Consent Number

A2. Applicant

Surname/s	<input type="text"/>	Given Name/s	<input type="text"/>
OR			
Company/ Organisation	<input type="text"/>	ABN	<input type="text"/>
Postal Address	<input type="text"/>		
Contact No.	<input type="text"/>	Email	<input type="text"/>

A3. Owner's Consent

- ☐ Individual Ownership and Joint Ownership
- ☐ Organisation/Company Ownership
- ☐ Strata Property

NOTE! A separate owner's consent form will be generated depending on what option is selected. This signed form will need to be scanned for inclusion with your submission to Council.

A4. Description of Land on which the Structure Stands

Lot No	<input type="text"/>	Section	<input type="text"/>	DP/NPP/SP	<input type="text"/>
Unit/Street No	<input type="text"/>	Street	<input type="text"/>		
Suburb/Town	<input type="text"/>				
Side of Street (north/south/east/west)	<input type="text"/>				
Nearest Intersecting Street	<input type="text"/>				
Distance in km from Tweed Shire Boundary	<input type="text"/>				

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A5. Description of Land to which the Structure is to be Relocated

Lot Number	<input type="text"/>	Section	<input type="text"/>	DP/NPP/SP	<input type="text"/>
	<input type="text"/>		<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>		<input type="text"/>
Unit/Street No	<input type="text"/>	Street	<input type="text"/>		
Suburb/Town	<input type="text"/>				

A6. Description of Structure

Width (m)	<input type="text"/>	Length (m)	<input type="text"/>	Transport (m)	<input type="text"/>
Type of structure (single storey etc)	<input type="text"/>				
Height above road level during transport (m)					<input type="text"/>
Height above road level (lowest point) of underside of structure during transport (m)					<input type="text"/>
Wall cladding	<input type="text"/>	Roof material	<input type="text"/>		

A7. Removal from a Property within the Shire

Has sewerage been disconnected?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Has water service been disconnected?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Date structure is expected to be moved on Council roads	<input type="text"/>			

NOTE! Council only to cap off sewer – application and fee applies.

A8. Full Description of Route to be Taken

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A9. Payment of Application

Once your application has been lodged, you will receive a Tax Invoice(s) via email. Please indicate how you wish to pay.

- ☐ ePayment Use Council's online portal to pay your rates, water and sundry debtor notices and application invoices:
<https://eproperty.tweed.nsw.gov.au/>
- ☐ In Person Visit us at Brett Street, Tweed Heads or Tumbulgum Road Murwillumbah during office hours. Council accepts payments by cash, cheque, money order, EFTPOS, Visa and Mastercard.
- ☐ By Mail Please make cheques payable to Tweed Shire Council, crossed 'not negotiable' and mail to Tweed Shire Council, PO Box 816, Murwillumbah NSW 2484. Do not send cash through the mail.

NOTE! A surcharge applies to payment via credit card.

A10. Privacy and Personal Information Protection Notice

I declare that all the information in this application is true and correct.

Some information requested by Council for this application constitutes personal information under the *Privacy and Personal Information Protection Act 1998* (NSW).

Purpose of Collection: For Council to carry out lodgement of the application.

Intended Recipients: Council staff, Government agencies

Supply: Voluntary, Council may not be able to accept your application if information is not provided.

Right of Access / Correction: Contact Council (02) 6670 2400 or email tsc@tweed.nsw.gov.au

Storage Details: Tweed Shire Council, 10-14 Tumbulgum Road, Murwillumbah NSW 2484

Applicants Name

Date

APPROVED (Council officer to fill in this section)

Inspected for road passage

Engineer

Date

Inspected for relocation

Building Surveyor

Date

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NOTES:

1. Council will not permit the relocation of any dwelling that contains asbestos material. A certificate from an occupational hygienist is required to be submitted to Council with this application to verify that the dwelling does not contain asbestos material unless other verification is provided.
2. Council's Engineering and Operations Division are to be notified within 24 hours of placement.
3. It is essential that all fees are paid and the route examined with a Council representative to ensure the issue of a wide load permit by NSW Police.
4. A quotation is required where excavation/backfilling provided by Council greater than depth of two metres or where other modifications to sewer junction are required due to e.g. sheet piling, basement construction, etc

[THIS NOTES PAGE IS NOT REQUIRED TO BE SUBMITTED WITH YOUR APPLICATION]