

Application for Ashes Interment

Crown Lands Management Act 2016

NSW Public Health Regulation (Disposal of Bodies) 2012

Cemeteries and Crematoria Act 2013 and Cemeteries and Crematorium Code of Practice 2018

ACEM11

(OFFICE USE)

☐ Map Record Complete ☐ Database Updated CEM ID
Date Receipt Number Amount \$

A1. Applicant Details - Mr / Mrs / Ms / Other _____

Name and
Address

Telephone

Mobile

Email

A2. Site Details

Cemetery

Section

Row

Allotment

A3. Deceased Details – Mr / Mrs / Ms / Other _____ (full name including middle name/s)

Name

Surname

Street

Suburb

Date of Birth

Date of Death

Age

A4. Interment Details

☐

I do not require ashes to be placed. (Plaque placement or Scattering of Ashes only)

☐

Family placement of ashes. (Monday – Friday during operational hours. Applicant to book time/date before ashes are placed – minimum of 3 working days prior)

☐

Council to inter ashes. (Provide details such as “Funeral Director will be forwarding ashes to Council”)

☐

Ashes in Coffin of

Note where ashes are stored etc

A5. Applicants Declaration

I declare that all the information in this application is true and correct. I acknowledge that by signing this declaration I have read and understood the Conditions and Rules and am in agreement to them or any future changes to the terms. I hereby authorise Tweed Shire Council to inter Ashes into the above site.

Applicants Name
(please print)

Applicants Signature

Date

Relationship to the deceased

CONDITIONS AND RULES

Tweed Shire Council manages all Cemeteries in the Tweed Shire.

Council has a "Policy" which sets out general conditions and rules that affect the cemeteries and those who enter them. If you would like a copy of the Policy please contact the Tweed Shire Council Office.

Additional conditions and rules apply. These rules are set out below. Your application can only be considered if you consent to comply with them.

1. Council is responsible for the administration, maintenance and appearance of the cemetery.
2. By "*Cemetery*" we mean ALL of the area that makes up the Cemetery.
3. A Burial Licence (Right of Burial), if granted, is not an easement, but a licence: it is irrevocable once a body has been buried in the licensed plot.
4. If you decide at some future time that the Burial Licence (Right of Burial) you have obtained will not be needed you can relinquish it to Council under the following constraints:
 - a. Only unused (vacant) Burial Licences (Rights of Burial) can be relinquished.
 - b. *You must return the original Burial Licence (Right of Burial) you were issued to Council.*
 - c. *Council will refund to you the amount originally paid for the Burial Licence (Right of Burial), from which will be deducted Council's "Administration Fee".*
5. Council will administer and arrange to carry out all work relating to the interment of a deceased person or the cremated remains of a deceased person named in the Burial Licence (Right of Burial).
6. The scattering of ashes (cremated remains) is NOT permitted in any of Council's Cemeteries without prior approval.
7. Council will determine the maintenance of all graves in the "*Cemetery*".
8. Trinkets, wooden crosses and unapproved monuments are not permitted.
9. You are not permitted to place any structure or construction in any part of the "*Cemetery*".
10. The procurement of lawn memorial plaques and bases and the lawn memorial monuments is the responsibility of the grantee/executor and must be in accordance with Council's memorial specifications.
11. Bronze memorial plaques have been selected for their long lasting qualities. However, plaques will exhibit signs of natural ageing or may be affected by the elements and environment. The resultant changes should not be confused with faulty workmanship.
12. Granite Memorial Headstones have been selected for their quality appearance. It is permissible to attach a cast bronze plaque to a granite memorial provided it is within the confines of the granite memorial specifications.
13. Plaques and memorials can be restored to their original condition at the expense of the grantee. The repair and/or replacement of damaged, lost or stolen plaques is at the expense of the grantee. An application to undertake work at the cemetery must be made to address current Work Health and Safety legislation.
14. It is the grantee's responsibility to maintain the gravestone and arrange for repairs. Repair and/or replacement of damaged, lost or stolen headstones, fixtures, attachments or objects will be at the expense of the grantee. This includes, but is not limited to plaque photos, vases and other plaque embellishments. An application to undertake work at the cemetery must be made to address current Work Health and Safety legislation.
15. All plants (flora) within the "*Cemetery*", including their selection, planting, maintenance and removal, are the sole responsibility of the Council.
16. You are not allowed to plant flowers, shrubs, bushes, trees etc in the Cemetery without prior approval from Council.
17. **It is not permitted to leave vases, glass jars, ceramic containers, statues, metal containers etc in the "*Cemetery*". For Workplace Health and Safety reasons, such items will be removed without notice. Families may supply their own vases provided they are made of non-breakable material such as plastic, copper or stainless steel and have a spike on the base to stop them tipping over.**
18. Artificial Flowers are NOT permitted and will be removed without notice.
19. Council provides approved plastic vases for cut flowers at distribution points in the cemetery and gardens. A maximum of 3 vases per gravesite is permitted.
20. Decaying flowers will be removed without notice.