

## Application for Approval / Renewal to Discharge Liquid Trade Waste to Council's Sewerage System

### OFFICE USE ONLY

LTW No.  Property No.  Land No.

**A1. Applicant's Details** PLEASE TICK Renewal  OR New Application

### A2. Land Description

Lot No  Section  Plan    
     
Unit/Street No  Street   
Suburb/Town

### A3. Business Identification and Contact Details

Trading Name   
Address   
Activity (see note below)   
Name of Contact  Telephone   
Position   
Email

**NOTE!** Type of Activity may refer to shopping complex, café, restaurant, mechanical workshop, butcher, dog wash, dentist, day care centre.

### A4. Liquid Trade Waste Discharge Status

Is liquid trade waste currently discharged to sewer from the premises? Yes  OR No

### A5. Activities Generating Liquid Trade Waste

The Local Government (General) Regulation, 2005 defines "trade waste" as all liquid waste other than sewage of a domestic nature.

To explicitly differentiate trade waste as defined above from the other wastes also generated by industry and commerce the term liquid trade waste is now generally used by regulatory authorities. For the purposes of this application the term "liquid trade waste" is considered to have the same definition as "trade waste"

**NOTE!** While stormwater and unpolluted water are not considered as liquid trade waste they are still not allowed to be discharged to Council's sewer without approval.

This definition means that liquid trade waste does not include the toilet, hand basin and shower wastes derived from business trade or manufacturing premises.

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Outline those activities to be conducted on the premises, describing in detail all actual or potential sources of liquid trade waste (eg. Food preparation, deep frying, cooking, dishwashing, mechanical work and car detailing waste waters). For more complicated activities a process flow diagram showing the individual steps involved may be necessary. Also consider and include sources of liquid trade waste such as the washing of floors and potential spills or leachate from chemicals stored or used on the premises.

## ONLY for Classification C Applications

### A6. Liquid Trade Waste Discharge Volumes

Estimated (include calculations if possible) maximum volumetric discharge to sewer of liquid trade waste?

Litres/day

Unknown

Litres/second

Unknown

### A7. Liquid Trade Waste Discharge Times

When will the discharge of liquid trade waste to sewer normally occur (hours per day, days per week, months per year, eg. 10am to 12.30pm, Monday to Friday every week)

### A8. Disposal of Other Liquid Wastes

Is any liquid waste to be generated that will not be discharged to sewer?

Yes

No

If 'Yes' provide details of the type of liquid waste and the method of its disposal.  
(Include approximate volumes, frequency of disposal, name and contact details of any contractor used).

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## A9. Liquid Trade Waste Pre-Treatment Equipment

Provide the following details for the liquid trade waste pre-treatment equipment that will be used by the business.

TYPE OF EQUIPMENT	CAPACITY	STATUS
eg: Grease Arrestor, Oil and Water Separator	volume or rated treated through the equipment	
<input type="text"/>	<input type="text"/>	Proposed <input type="checkbox"/> Existing <input type="checkbox"/>
	↘	
	<b>CLEANING FREQUENCY</b>	
	eg: 13 weeks	
<input type="text"/>	<input type="text"/>	
<b>OTHER</b> eg: Balancing Pit	<b>CAPACITY</b>	<b>STATUS</b>
<input type="text"/>	<input type="text"/>	Proposed <input type="checkbox"/> Existing <input type="checkbox"/>
	↘	
	<b>CLEANING FREQUENCY</b>	
<input type="text"/>	<input type="text"/>	
<b>OTHER</b>	<b>CAPACITY</b>	<b>STATUS</b>
<input type="text"/>	<input type="text"/>	Proposed <input type="checkbox"/> Existing <input type="checkbox"/>
	↘	
	<b>CLEANING FREQUENCY</b>	
<input type="text"/>	<input type="text"/>	

## A10. List of all Chemical Substances used or Stored on Premises

This should include but not be limited to detergents and other cleaning chemicals

**NOTE!** Material Safety Data Sheets to be provided for all chemical substances apart from domestic detergents and cleaners.

### ONLY for Classification C Applications and / or new builds or new works at existing properties

#### A11. Attachments Checklist

The following supporting documentation is required to be submitted for all Classification C applications.

- Internal drainage diagram(s) showing stormwater drainage, the location of all pipes and/or floor drains conveying liquid wastes and liquid trade waste pre-treatment equipment.
- Technical specifications of existing or proposed liquid trade waste pre-treatment equipment. (Include any operating or maintenance manuals and diagrams of pre-treatment equipment)
- Material Safety Data Sheets for chemical substances used or stored on premises.

Please indicate the total number of pages of attachments included with this application.

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## A12. Payment of Application

Once your application(s) has been lodged, you will receive a Tax Invoice(s) via email. Please indicate how you wish to pay.

- By Post      Please post your cheque, made payable to Tweed Shire Council.
- In Person      Cash, cheque, EFTPOS and credit cards (Visa and MasterCard) are accepted at either of the Customer Service offices between 8.30am and 4.00pm (AEST) Monday to Friday.

*A surcharge applies to payment via credit card.*

**NOTE!** For a full list of fees applicable see Council's Fees and Charges at [www.tweed.nsw.gov.au](http://www.tweed.nsw.gov.au)  
No fees applicable for renewals and change of business ownership.

## A13. Applicants Declaration

Section 78 of the Local Government Act states that an Application may be made by the person seeking to carry out the activity or the owner of the land or a person who has the consent of the owner.

In most cases, the tenant (person or business) makes the application but is required through Section 78 to have the **written permission** of the owner of the land.

It is possible for the owner to make the Application and pass on all requirements and conditions of approval to the tenant through the lease arrangement or "effective transmission of approval".

If the Crown is the owner of the land on which the premises stands, the Application may be made by, or with the consent of, a Minister or a person authorised for that purpose by a Minister.

I declare that all the information in this application and any attachments are true and correct.

I wish to apply for approval to discharge liquid trade waste to Council's sewer. I declare that the information supplied on this application form and any included attachments, is to the best of my knowledge accurate, relevant and complete.

I understand that if the information is incomplete the application may be delayed or rejected.

Applicants Name (please print)	<input type="text"/>
Applicants Signature	<input type="text"/>
Date	<input type="text"/>

**NOTE!** For all Applications / Renewals please check with Council's Water and Wastewater unit that an owner's consent has been supplied for the relevant property.