

Sustainable Agriculture Small Grants Program

Application Form

Applicants are advised to:

- Read the [grant guidelines](#) before completing the Application Form.
- See tweed.nsw.gov.au/agriculture-farming for application opening and closing dates.
- Contact Council's Program Leader – Sustainable Agriculture on 02 6670 2400 if you require further information.

A1. Applicant details

Surname/s	Given name/s	
Company/organisation	Position title	
Postal address		
Postcode	Phone	Mobile
Facsimile	Email	

A2. Land description (where the project will take place)

Lot no.	Section	DP/NPP/SP
Street no.	Street	
Suburb/town		
Land zoning	Farm size (ha)	
Area under production (ha)		

A3. Owner's consent (if the project does not occur on the applicants land)

As the owner/s or appointed authority of the subject land, I/we give consent to the lodgment of this application.

Name/s of **all** owner/s (please print)

Company (provide name and title of signatory)

Signature/s of **all** owner/s

A4. Applicants declaration

I declare that all information in this application and attachments are true and correct.

Applicants name (please print)

Applicants signature

Date

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1. Property details

a. Describe the main uses/products of the farm (e.g. are you producing cattle for live sale or markets, dairy, fruit, vegetables etc.) and in particular the current use of the project area.

b. Is the property categorised as Farmland (Section 515 of the *Local Government Act 1993*)? (Y/N)

Yes No

c. As required, are you willing to host a community workshop funded and supported by Tweed Shire Council to showcase your project?

Yes No

d. What are the main environmental issues on your farm that you are trying to address through this project?

2. Project details

a. Project title

b. Describe your project and outline how this will help to address the issues you have identified by answering each of the following:

- i. What do you plan to change on your farm?
- ii. How will you do this?
- iii. Are your methods based on best practice or new innovative approaches?
- iv. Who will be involved? e.g. landholder, site manager, employees, researchers
- v. When will the project take place include start date, various project stages and completion date.

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c. What do you anticipate the project will achieve? What are the expected environmental outcomes?

d. Provide a budget for your project. Costs should be split into those to be covered by grant funds (not greater than \$4,000) and the contributions (cash and/or in-kind) provided by you, the applicant. Applicant contributions should be equal to or greater than the requested amount. Quotes **must** be provided for contractor and materials costs. You can provide a separate budget sheet rather than using this section if more convenient. See Appendix 2 in the Guidelines for an example budget.

e. Describe how you intend to monitor and measure the success of the project. If you haven't already done so, provide timing of monitoring and reporting.

Note: One of the key objectives of the Sustainable Agriculture Small Grants Program is to promote and educate the project outcomes to others.

f. Describe how you have addressed potential risks to the project not achieving the desired outcome(s). Consider a Plan B where applicable.

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3. Prepare a project site plan

In order to be eligible for a Sustainable Agriculture Small Grant you must complete a Project Site Plan. See Appendix 1 of the Guidelines for information on how to prepare a project site plan.

4. Submit your application

Submit this application along with your quotations, project site plan and other relevant attachments and title any correspondence as: 'Sustainable Agriculture Small Grants Application – Name – Property' and send to:

Email: tsc@tweed.nsw.gov.au

Post: PO Box 816
Murwillumbah
NSW 2484

In person: Civic and Cultural Centre – Tumbulgum Road, Murwillumbah or
Tweed Shire Council Administration Offices – Brett Street, Tweed Heads.

For further information about the Sustainable Agriculture Grants Program contact the Program Leader – Sustainable Agriculture on 02 6670 2400.