**Tips and Tricks** 



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# Toolbar

The toolbar can be found at the bottom of the map window.

Layer List	Basemaps	Legend	Print	Measure	Drawing
۲	⊕			and the second sec	€i⊅
Turn layers on/off	Switch to view the imagery	See symbology of layers in the map	Print a map	Measure distance, area and capture coordinates	Add text, lines and shapes to the map

Click on a button on the toolbar to open. To close, click on  $\mathbf{X}$ .

To minimise click on \_\_\_\_. This will add the tool button to the map window.



**Tips and Tricks** 



#### Searching

Tweed Online Mapping has quick search functionality.

•	Quick Property Search	Q

To search for a property, enter either the Lot/Section/Plan (1//12345), Property Number, Land Number or even Street Address.



Select the record you wish to view and the map will zoom to the location.

# **Identifying features**

Click on a location on the map to view available information for the layers that you have turned on.

Information regarding the property is displayed in a popup. Information about other layers can be viewed by clicking on the right arrow (where more than 1 result is found).



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#### Accessing the Map Layers List



Click on the Layer List button on the Toolbar to open a list of available layers.



### **Viewing layers**

Some layers are turned on by default (e.g. Property Boundaries and Roads).



Tick/untick the box next to the layer name to turn on/off. Ticked layers will display in the map.

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### **Setting Layer Transparency**

To change the transparency of layers, click on ••• (more options) next to the layer name.

Constraints - Significant Farmland Protection

Click on Transparency and use the slider to change the transparency of the layer to allow you to see layers or imagery hidden by that layer.



To close, click on ••• (more options) again.

Significant Farmland Protection			
- 1	Zoom to		
-	Transparency		
- 1	Disable Pop-up		
-1	Move up		
- 1	Move down		
-1	Open Attribute Table		
n	Show Item Details		



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#### **Basemaps - Imagery**



To view Imagery or change the basemap, click on the Basemap Tool.

Imagery can be added to the map by selecting the LPI Best of Imagery Web Service



LPI Best of Imagery Web



To turn off imagery, click on the Basemap Tool and select Topographic (or any other basemap).

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#### **Viewing map legend**



Symbology for all turned on layers can be view in the legend panel. To access, click on the Legend button on the toolbar.

₩ Legend			
Property Boundaries			
Roads			
_			
Constraints - ANEF 2031			
20-25			
25-30			
30-35			
35-40			
40			

#### **Printing**



The print tool enables basic printing of maps or a template with a legend. To change the print layout, click on the Print button on the toolbar, then select the desired print layout from the dropdown list (MAP\_ONLY is set by default).

🔒 Print	-	Click on for more printing options, e.g. setting the scale of the map.
Layout:	MAP_ONLY -	
Format:	A3 Landscape A3 Portrait A4 Landscape A4 Portrait Letter ANSI A Landscape Letter ANSI A Portrait MAP_ONLY	Map scale/extent:   Preserve: map scale   map scale   Force map extent   Force current   Layout metadata:   Author: Tweed Shire Council   Copyright: Copyright : Tweed St
		Click on format.

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#### **Measure Tool**



Measure lines, areas or capturing coordinates. Click on the Measure button on the toolbar. Select the tool required and click on the map to start. Click for each corner of the line trace and double click to finish.

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#### **Drawing Tool**



Add simple drawings or mark ups to the map. Available items include points, lines, polygons, squares, and text.

Choose from a variety of styles. You can also control the transparency of each object added.

Drawings can be removed from the map by clicking on the clear or undo buttons in the drawing tool.



