

28th Feb 2021

**To
General Manager,
Tweed Shire Council and,
Tweed Kenya Mentoring Program Committee.**

Dear Troy,

RE: December 2020 to February 2021 report, Budget March to May 2021.

1. Introduction

This report covers December 2020 to Feb 2021 – the period characterized with Ochilo School SW repairs, and routine SW maintenance works at Gona, Tinga and Manyasi. In the period we managed to reconnect the Ochilo school's waterline by replacing and laying new 2" water pipe line, install 5000L, service water pumps and clean/disinfect the filters and water tanks.

Covid19 continued to impact on TKMP activities in Siaya, people's daily lives and economy. The confirmed positive cases reported by Ministry of Health as at 21st Feb 2021 were 103993 out of which 1817 died and 85540 people recovered (source: #Covid19#NationNewsplex bit.ly/2R8Mk6j). The night curfew (10pm to 4am) remained. Restaurants and hotels, schools/colleges, places of worship and key government offices including courts were reopened. It remained mandatory to wash hands and put on facemask whilst in public. The SW stations continued to provide clean water to resident, and message Covid19 info to the communities.

The conduct of planned activities during period was as follows:

2. Technical operation, repairs & maintenance:

Status of the SW Dams: The SW dams remained filled and in relatively 'good quality' in the short rain period. In December we had unfortunate drowning incidence at Gona SW –the gentleman who witnesses say was drunk attempted to swim across the dam!

SW Covid19 actions: The SW projects continued to supply free water to residents, provided hand wash stations at each of the SW point and messaged key Covid19 info to communities.

Operator support: The program provided support to operators and committees in the cleaning and maintenance of the filters, tanks, water pumps and pipes.

Water price – Gona, Tinga and Manyasi supplied water free in the community with each person getting 2x20L jerry cans per person per day.

Regular filter, pump and tank maintenance/service: routine monthly service carried for all the SW water pumps --oil and plug change, and carburetor wash. Routine monthly filter wash/disinfection including tank wash and disinfection were also carried out.

Project fuel: Individual SW projects purchased own fuel using water savings funds.

Summary of repairs, maintenance and support carried out in the period:

Gona Safe water project

- Repair of delivery line – leak in the socket damaged by floods and stock
- Servicing of water meter
- 4no Filter cleaned, soaked, backwashed and disinfected
- Cleaning and disinfection of clean and raw water tanks
- Operator follow-up and support
- Water pump and meter serviced
- Covid19 hand-wash station/hygiene messaging

Tinga Safe Water Project

- Servicing of water meter
- Filters cleaned, soaked, backwashed and disinfected
- Cleaning and disinfection of clean and raw water tanks
- Operator follow-up and support
- Water pump and meter serviced
- Covid19 hand-wash station/hygiene messaging

Manyasi Safe Water Project

- Servicing of water meter
- Filter cleaned, soaked, backwashed and disinfected
- Clean water and raw tanks cleaned/disinfected.
- Operator follow-up and support
- Water pump and meter serviced
- Covid19 hand-wash station/ hygiene messaging

3. Ochilo Safe Water Repair

Ochilo School waterline repair was carried from 16th to 28th Jan 2021. The school children, teachers and parents with assistance of TKMP team dug the waterline trench, laid the 2' pipe, back filled the trench line, and mounted the new 5000L water tank onto the schools water kiosk. TKMP team carried water kiosk pipe/fitting repair and replacement works, filter and tank wash and disinfection, and pump service. The schools SW water was finally restored by 29th Jan 2021 to serve 380 pupils and 12 teachers. Ochilo school SW had not been operation since 2019. The repair works were mainly delayed following the recent lockdown and closure of schools occasioned by Covid19. Schools were partly reopened in October 2020 and then fully re-opened in January 2021. The schools water kiosk structure will need a bit of wall repair and repainting including reinforcing the header tank to make sure it is not blown off by wind from the kiosk rooftop again.

4. Safe water production and sales records:

See Table 1 illustrating the water production and distribution from 22nd Nov 2020 to 28th Feb 21. Water was distributed free at all the SW stations as part of TKMP's SW Covid19 action. Ochilo School SW supply was restored in Feb 2021.

Table 1 22nd 2020 to 28th Feb 2021 SW water production

SWPs	Opening Meter 26th Nov 2020	Closing Meter 28th Feb 2021	Est Total Water Produced (litres)	Actual Revenue Collected (KES)	less Expenses (fuel/transport/detergents) (KES)	Amt for banking	60% Maintenance Contribution (KES)	40% Community acct (KES)
Gona	001248.00	001661.07	413070	0	810	0	0	0
Tinga	001583.00	001587.80	4800	0	1001	0	0	0
Manyasi	000792.00	000810.30	18300	0	670	0	0	0
Ochilo	000583.00	000591.01	8010	0	0	0	0	0
Totals			444180	0	2481	0	0	0

NB –

*No monies collected and banked in the period as water was distributed free

*Ochilo SW reopened by Feb21

5. Community outreach and engagement

Community engagements conducted on weekly field visitations, phone calls and one-one/individual person engagements. No community/public meetings were conducted.

6. Reporting/communication

We kept the TKMP Advisory committee at the Tweed was updated on the program activities during the period.

7. Project income/expenditure statement

Below is statement of expenditures for SW support and Ochilo SW repair during the period.

<u>Date</u>	<u>Income Particulars</u>	<u>Amt.(KES)</u>	<u>Date</u>	<u>Expense Particulars</u>	<u>Amt(KES)</u>
26/11/20	Opening Bal B/F	15,900.00	28/02/21	PMP Fee	535,362.00
30/12/20	HOOK Funds Transfer SWP	102,600.00		<u>Total PMP fee</u>	<u>535,362.00</u>
30/12/20	HOOK Funds Transfer SWP- Ochilo	76,320.00		<u>SWP Operator allowances Mar, Apr & May20</u>	
30/12/20	HOOK Funds Transfer PMP Fee	535,362.00	28/02/21	Allowance- Ochilo operator	15,000.00
			28/02/21	Allowance- Manyasi operator	21,000.00
			28/02/21	Allowance- Gona operator	21,000.00
			28/02/21	Allowance- Tinga operator	21,000.00
				Sub-total	78,000.00
				<u>Repairs:</u>	
				<u>Pump maintenance</u>	
			28/02/21	water pump services Dec & Jan20 & Feb21	9,100.00

		Sub-total	9,100.00
		Gona Repair	
		Gona service line pipe repair	5,100.00
		Sub-total	5,100.00
		Filter/tank wash	
28/02/21	SWP Wash Dec & Jan20 & Feb21		7,850.00
		Sub-total	7,850.00
		Stationery:	
28/02/21	Internet airtime stationery p/copy& printing		3,825.00
		Sub total	3,825.00
		<u>Total SW maintenance support</u>	<u>103,875.00</u>
		2 Ochilo SW Repair works	
15/01/21	Total labor cost		15,000.00
21/01/21	2' Reducer Nipple, GI Reducer socket 3x2 5000L Roto Tank, 3' and 1' pipes, parts and fittings		850.00
22/01/21			51,000.00
25/01/21	Hacksaw blade, 2pcs 3'PVC adaptors		1,500.00
26/01/21	2' PVC Adaptor +GI Socket		400.00
08/02/21	2'x1.5 reducer socket		250.00
08/02/21	Total transport		8,800.00
		<u>Total Ochilo Repair</u>	<u>77,800.00</u>
		<u>Total bank charges</u>	4,880.00
		Sub total	4,880.00
Total received	730,182.00	Total Expense	717,037.00
		Balance cash in hand	13,145.00
		Bank bal 28th Feb 21	243.43
		Total balance	13,388.43

8. Way forward – March to May 2021 quarter

The following are the items to be addressed in the next quarter:

- Ochilo school SW kiosk repair and painting;
- Ensure regular filter, SW system and pump cleaning, service, maintenances and repairs carried out, and follow-up/support of the operators;
- Undertake regular operator supervision and support;
- Ensure improved water production, distribution, revenue collection records and reporting by the projects;
- Continue networking/Liaison with government, leaders and NGO stakeholders with focus on community SW and Covid19 and;
- Reporting/update TKMP Advisory committee at Tweed.

9. Budget March to May 2021

Budget March to May21

Item	Unit	Cost	Total
PMP Fee:			
Program Management fee	3	178,454.00	535,362.00
Sub total			535,362.00
SWP O&M:			
SWP Operator allowance	3	26,000	78,000
Filter Maintenance/cleaning	3	3,000	9,000
water pump service	4	2,500	10,000
maintenance			
Incidental repairs	1	9,000	9,000
Ochilo kiosk repair/repainting	1	15,000	15,000
communication/stationery	1	5,000	5,000
Bank fee	1	5,000	5,000
Sub total			131,000
Less cash balance			13,388.43
SW support Request			117,611.57
Total Request			652,973.57

The budget request for March to May 2021 including is KES 653,000.00 (rounded) made up of:

SW Support - KES 117,640.00

PMP Fee - KES 535, 362.00

Kind Regards,

Olita Ogonjo
PMP/TKMP Siaya.