

# Policy

## **Unregisterable Moveable Dwellings and Annexes on Flood Liable Land**

Version 1.2

Adopted by Council at its meeting on 13 November 2007

Division:  
Section:  
File Reference:  
Historical Reference:

Planning and Regulation  
Building and Environmental Health  
Council Policies/Protocols/Procedures  
See Version Control

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# Unregisterable Moveable Dwellings and Annexes on Flood Liable Land

## 1 Policy Objective

To control the placement of unregisterable moveable dwellings and rigid annexes upon flood liable land to minimise damage from flooding in caravan parks while providing tenants of long term sites with the opportunity to have adequate levels of convenience and security.

## 2 Definitions

Not applicable

## 3 Policy Background

This Policy is being developed for the community to outline Council's Policy on Unregisterable Moveable Dwellings and Annexes on Flood Liable Land.

## 4 Policy

- a. Unregisterable moveable dwellings and rigid annexes will not be permitted in any caravan park or addition to caravan park on flood liable land constructed after 1 December 1986.
- b. Unregistered moveable dwellings and rigid annexes may be permitted in caravan parks that are located on flood liable land within flood fringe and non-critical flood storage areas where the park is filled above Council's design flood level for the locality and where Council's investigations have shown that filling will not have any significant adverse impact on the flood pattern.
- c. In caravan parks not excluded by Clause (a), unregisterable moveable dwellings and rigid annexes may be permitted in caravan parks designated as being of a low hazard category. The floor level of the unregisterable moveable dwelling or annexe shall be at least 300 millimetres above the designed flood level. When the annexe is attached to a registrable moveable dwelling the floor level of the registrable moveable dwelling whilst maintained in a mobile state shall be at least 300 millimetres above the design flood level.
- d. In no instances shall the floor level be more than 1200 millimetres above the ground level.
- e. Low hazard for the purpose of this policy shall mean that the site and normal surrounding ground and road levels shall be not more than 800 millimetres below the design flood level and that there shall be access which will be not more than 800 millimetres below the design flood level from the moveable dwelling site to flood free land considered by Council to be a suitable refuge.
- f. In high hazard caravan parks, except Greenhills Caravan Park, Tweed Ski Lodge Caravan Park and any park excluded under clause (a) rigid annexes may, with the approval of Council, be attached to registrable moveable dwellings on long term sites provided:-

- E1. Where levels permit, the annexe floor level shall be in accordance with clauses (c) and (d) of this policy.
- E2. Where Item 1 cannot be complied with, the floor level of the annexe is not below the floor level of the registrable moveable dwelling to which it is attached.
- E3. Any flooring fitted less than 300 millimetres above the designed flood level for the site shall be of hardwood or water resistant grade material.
- E4. The method of attachment to the registered moveable dwelling shall be such as to allow disconnection within one hour.
- g. Short term sites will not be allowed to be converted to long term sites on flood liable land except as a reorganising of sites in accordance with Council's approval of an upgrading program.
- h. The base to the unregistrable moveable dwelling or annexe is to be structurally designed to withstand flood water and wind loadings and adequate design and documentation is to be submitted to Council to allow it to determine compliance with this clause.
- i. No unregistrable moveable dwelling or annexe is to be placed upon flood liable land without prior approval of Council.
- j. Each application for approval under this policy is to be made upon the approved form and be accompanied by a fee to be as determined by Council.
- k. In a high hazard park unregistrable moveable dwellings may be installed on short term sites with the approval of Council provided that:-
  - E1. The floor level of the unregistrable moveable dwelling shall be at least 300mm above the designed flood level but not more than 1200mm above ground level.
  - E2. The unregistrable moveable dwelling is only to be used as a park van and the base is to comply with clause (h) of this Policy.
- l. A fee of \$50.00 will apply for applications to place unregistrable moveable dwellings or rigid annexes on flood liable land will apply from 4 June 1992 for the remainder of 1992.
- m. Council's Environment and Community Services Division will ensure that each park has an approved evacuation plan and means of communication to all tenants.

## **5 Related Legislation**

Not applicable

## **6 Compliance**

Not applicable

## **7 Forms**

Not applicable

## **8 Review Period**

This policy will be reviewed within 12 months of the election of each new Council or more frequently in the event of any legislative changes or change in circumstances.

## **9 Useful Links**

[Tweed Shire Council website](#)

## Version Control:

<b>Version History</b>		
<b>Version #</b>	<b>Summary of changes made</b>	<b>Date changes made</b>
1.0	New Policy adopted by Council (Minute Nos O290 and 179)	15/12/2004
1.0	Reviewed as part of Policies Review.	21/07/2009
1.1	Incorporated into new policy template	20/06/2013
1.2	Updated to current template format. Reviewed as part of Policies Review and no changes required.	16/06/2022