

**TWEED SHIRE COUNCIL
MEETING TASK SHEET**

Action Item - COUNCIL MEETING Wednesday, 12 December 2018

Action is required for Item **33** as per the Council Resolution outlined below.

TITLE: [SUB-AAC] Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 October 2018

**Cr K Milne
Cr C Cherry**

RESOLVED that:

1. The Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 October 2018 be received and noted; and
2. The Executive Leadership Team's recommendations be adopted as follows:

**A1. Tweed Heads Cultural Plaza Workshop – site visit and discussion
(Stewart Brawley and Warren Boyd, Tweed Shire Council)**

That Council commissions Christine Slabb to:

1. *Consult with the project management team and architect; and*
2. *Consult with members of the Aboriginal Advisory Committee to articulate concept designs to be incorporated into the architectural plans.*

**A2. Robert Appo (Tweed Shire Council)
(a) Aboriginal Statement of Commitment Policy**

That:

1. *Council recognises the Aboriginal Advisory Committee as the primary source of advice under the Terms of Reference for the Aboriginal Advisory Committee.*
2. *The Aboriginal Advisory Committee recommends the insertion of an additional paragraph into the Aboriginal Statement of Commitment Policy as follows: 'Council is committed to the continuation of the Aboriginal Advisory Committee as the conduit for shared learning and work in partnership with the Aboriginal community'.*

GB5. Letter of Support for coffee van at Duranbah

That the Aboriginal Advisory Committee provides a letter of support to Rob Smith supporting his application to operate his mobile coffee van at Duranbah.

The Motion was **Carried**

FOR VOTE - Cr R Byrnes, Cr C Cherry, Cr R Cooper, Cr K Milne, Cr J Owen, Cr P Allsop

AGAINST VOTE - Cr W Polglase

TITLE: [SUB-AAC] Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 October 2018

SUBMITTED BY: Community and Cultural Services

mhm



People, places and moving around
Who we are and how we live

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

3	People, places and moving around
3.1	People
3.1.2	Community and Cultural Development - To provide community and cultural development services to foster and improve social and cultural well-being.

ROLE: **Leader**

SUMMARY OF REPORT:

The Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 October 2018 are reproduced in the body of this report for the information of Councillors.

RECOMMENDATION:

That:

1. **The Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 October 2018 be received and noted; and**
2. **The Executive Leadership Team's recommendations be adopted as follows:**
 - A1. **Tweed Heads Cultural Plaza Workshop – site visit and discussion (Stewart Brawley and Warren Boyd, Tweed Shire Council)**

That Council commissions Christine Slabb to:

1. ***Consult with the project management team and architect; and***
 2. ***Consult with members of the Aboriginal Advisory Committee to articulate concept designs to be incorporated into the architectural plans.***
- A2. **Robert Appo (Tweed Shire Council)**
 - (a) **Aboriginal Statement of Commitment Policy**

That:

1. ***Council recognises the Aboriginal Advisory Committee as the primary source of advice under the Terms of Reference for the Aboriginal Advisory Committee.***
2. ***The Aboriginal Advisory Committee recommends the insertion of an additional paragraph into the Aboriginal Statement of Commitment Policy as follows: 'Council is committed to the continuation of the Aboriginal Advisory Committee as the conduit for shared learning and work in partnership with the Aboriginal community'.***

GB5. Letter of Support for coffee van at Duranbah

That the Aboriginal Advisory Committee provides a letter of support to Rob Smith supporting his application to operate his mobile coffee van at Duranbah.

REPORT:

The Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 October 2018 are reproduced as follows for the information of Councillors.

Venue:

Mike Rayner Room, Tweed Heads Administration Office

Time:

9.30am

Present:

Jackie McDonald (Tweed Wollumbin Aboriginal Education Consultative Group representative), Victor Slockee (Canowindra representative), Leweena Williams (Tweed Aboriginal Corporation for Sport representative), Des Williams (Tweed Byron Local Aboriginal Land Council representative), Cr Chris Cherry (Tweed Shire Council).

Ex-officio:

Tracey Stinson, Robyn Grigg, Chantelle Howse, Robert Appo, Gabby Arthur (Minutes) (Tweed Shire Council).

Guests (in order of arrival):

Stewart Brawley, Warren Boyd (Tweed Shire Council) (arrived at 9.30am),

Apologies:

Desrae Rotumah (Tweed Aboriginal Co-operative Society representative), Marvette Logan (Australian Unity Home Care Services-North Coast Aboriginal Branch representative), Dale Williams (Bugalwena), Mayor Katie Milne (Tweed Shire Council)

Business suspended for Agenda Item A1.**Agenda Items:****A1. Tweed Heads Cultural Plaza Workshop – site visit and discussion (Stewart Brawley and Warren Boyd, Tweed Shire Council)**

Stewart and Warren were introduced to the AAC and provided background information and an overview of the project. Council has received Federal Government funds to upgrade the plaza area between the Tweed Heads Civic Centre and Tweed Heads Administration Office which will include a social enterprise café. The upgrade of the current plaza will include universal access. Aspects that relate to public safety and security along with environmental sustainability will be included.

Robyn reminded the AAC that in 2015, discussions were held regarding an Aboriginal acknowledgement at both Civic Centres. As the Tweed Heads site is currently in a design phase, it is a good opportunity to discuss an appropriate Aboriginal acknowledgement being incorporated into the design. It was noted that there are timeframes associated with the funding contract.

Business suspended for election of chairperson and Welcome to Country.

Chair: Victor Slockee
Moved: Leweena Williams
Seconded: Des Williams

RESOLVED that the Chair was declared vacant and nominations were called.
 Victor Slockee was nominated and was unanimously elected to Chair the meeting.

Victor opened the meeting with a welcome to all present and paid respect to Elders past, present and those emerging.

Minutes of Previous Meeting:

Moved: Des Williams
Seconded: Jackie McDonald

RESOLVED that the Minutes of the Aboriginal Advisory Committee meeting held Friday 3 August 2018 be accepted as a true and accurate record of the proceedings of that meeting.

Resumption of Business.

A1. Tweed Heads Cultural Plaza Workshop – site visit and discussion (Stewart Brawley and Warren Boyd, Tweed Shire Council)

Following the site visit and the summary of the scope of works, a number of ideas containing Aboriginal cultural values were identified by AAC members which included:

- Traditional Cultural Story elements
- Bush tucker/Native landscaping
- Aboriginal design elements incorporated into hard surface areas
- Use of water/waterway elements, plants, animals, food sources
- Recognition of Aboriginal camps located nearby
- Contemporary Aboriginal cultural values - NAIDOC, Meeting Place etc.
- Connection to Joongurrabah (Razorback)

The AAC requested that local graphic designer, Christine Slabb be considered to assist the AAC to articulate the concepts and design elements for inclusion in the construction specifications, subject to procurement and contractual elements being confirmed by Council's Contracts team. Christine is a local Aboriginal artist who understands and can appropriate translate the community's stories into design and artworks.

Moved: Leweena Williams
Seconded: Jackie McDonald

RECOMMENDATION:

That Council commissions Christine Slabb to:

1. consult with the project management team and architect; and
2. consult with members of the Aboriginal Advisory Committee to articulate concept designs to be incorporated into the architectural plans.

Action: *CDO-Aboriginal to email update to AAC regarding the outcome of initial discussions with the Contracts team and Christine Slabb.*

Business Arising:

Business Arising from meeting held on 3 August 2018 (Item A4)

BA1. Cobaki Update

Action: CDO-Aboriginal to arrange for a copy of the Development Application for Precinct 12 at Cobaki to be emailed to TBLALC and Jackie McDonald.

Rob advised that the document was distributed at the recent site meeting.

Business Arising from meeting held on 3 August 2018 (Item GB3)

BA2. NOROC - Northern Rivers Joint Organisation

Mayor Milne has advised the next Northern Rivers Joint Organisation (NRJO) meeting will be held on 4 February 2019 at the Tweed Heads Administration Office, which coincides with the first AAC meeting for 2019. The General Manager will be briefed to participate in the discussion.

Action: CDO-Aboriginal to arrange a planning meeting at the next AAC meeting to discuss items to be raised at the Northern Rivers Joint Organisation meeting on 4 February 2018 including the AAC's 20 year anniversary, Aboriginal Statement of Commitment, organisation perspectives, Council support of NAIDOC etc.

Action: CDO-Aboriginal to liaise with Mayor Milne to ensure the AAC is included on the Northern Rivers Joint Organisation Agenda on 4 February 2019.

A2. Robert Appo (Tweed Shire Council)

(a) Aboriginal Statement of Commitment Policy

Rob distributed a copy of the draft Aboriginal Statement of Commitment Policy to the AAC and advised that no comments were received during the exhibition period. Council invites the AAC to provide a comment regarding the policy. A report will be prepared for the November 2018 Council meeting to adopt the policy.

Leweena suggested that the AAC should attend the Council meeting which will be adopting the Policy as it is the overarching document for the Aboriginal Cultural Heritage Management Plan and Reconciliation Action Plan. It is also the overarching document for Council staff to include the Aboriginal community in every policy and plan that is being developed. The policy highlights the relationship and exchange of learning from both sides from AAC to Council and Council to AAC, which has led to the embedding in documents.

Jackie asked whether the Statement of Commitment recognised the AAC as the elected representatives from Tweed Aboriginal organisations and that they are the primary source of advice. Rob advised that it is imbedded in the Code of Meeting Practice.

Robyn advised that the AAC is articulated in the policy in all bodies of work however there would be no harm in having a heading in the policy stating that the AAC is the conduit for the shared learning and work.

Moved: Jackie McDonald

Seconded: Leweena Williams

RECOMMENDATION:

That:

1. Council recognises the Aboriginal Advisory Committee as the primary source of advice under the Terms of Reference for the Aboriginal Advisory Committee.
2. The Aboriginal Advisory Committee recommends the insertion of an additional paragraph into the Aboriginal Statement of Commitment Policy as follows: 'Council is committed to the continuation of the Aboriginal Advisory Committee as the conduit for shared learning and work in partnership with the Aboriginal community'.

Action: *CDO-Aboriginal to arrange for the Aboriginal Advisory Committee to attend Community Access on 15 November 2018.*

Action: *Cr Cherry to discuss with Mayor Milne, the possibility of the Aboriginal Statement of Committee Policy item being brought forward on the Council Meeting Agenda on 15 November 2018.*

(b) AAC 'Celebrating Our 20 Year Journey' video

The AAC watched the 20 minute video presentation 'Our 20 Year Journey'. Tracey requested that a condensed version of the video be prepared for use at staff inductions.

Tracey suggested that a get-together event be held at least yearly. Rob advised that the community was very impressed with the 20 year celebration and that he received positive feedback in relation to the discussion sessions. Council could be involved in a future event which could be included during NAIDOC. It would be beneficial to invite a Byron Shire Council representative to any future event.

Action: *CDO-Aboriginal to send copy of the 'Our 20 Year Journey' presentation (20 minute version and full version) and photographs to the AAC members.*

Action: *CDO-Aboriginal to provide a copy of the 'Our 20 Year Journey' video (20 minute version) to the State Aboriginal Land Council.*

Action: *CDO-Aboriginal to liaise with Human Resources and to arrange for a condensed version of the 'Our 20 Year Journey' video to be created and used at Council staff inductions.*

(c) LGAN Conference, Narrabri update

Rob advised that he attended the 30th LGAN conference in Narrabri with Des. Victor was unwell and unable to attend.

Rob advised that the following themes came across at the conference:

- Collaborate Professional Engagement Package - LGNSW initiative - 'how to' for councils wanting to build a better relationship with their Aboriginal community. Could be used by Tweed for induction of new staff.
- Stand for Council - provides Aboriginal community members interested in running for council access to existing councillors.
- Link to Local Government Aboriginal Network and the role it plays.

- Language revitalisation.
- Planning NSW - making the unlocking of economic benefits for Aboriginal owned land less onerous (ie. zoning of land for activities).

Action: *CDO-Aboriginal to share with the AAC the 'Collaborate Professional Engagement Package' link and provide a copy of the Planning NSW presentation.*

The 2019 LGAN Conference will be held at Nambucca Heads. The AAC discussed the possibility of all AAC members attending the next LGAN conference, and to present the 'Our 20 Year Journey' video at the conference. Rob advised he can submit a request to LGAN for the AAC to present.

Action: *That the AAC considers opportunities to present to the 2019 LGAN conference (ie. showing of the 'Our 20 Year Journey' video). Item to be added to next AAC meeting Agenda.*

(d) Aboriginal Affairs Local Decision making update

Rob provided some background and reminded the AAC that a workshop was previously held at Minjungbal Aboriginal Museum and Cultural Centre.

Rob advised that the Local Decision Making Working Group is effectively an Aboriginal Advisory Committee to State Government which provides information and identifies priorities for the region. Some Aboriginal communities have embraced it as they don't have Aboriginal Advisory Committees. Tweed would be part of the Northern Rivers region covering from Tweed Heads to Grafton however the group has not yet been set up. There are currently seven groups running across the state. There is some resourcing for project officers or support staff for the region. It is not mandatory for Tweed to participate; it could choose to lobby the State government separately. The AAC advised that it would need more information to enable it to make a decision.

Action: CDO-Aboriginal to contact Aboriginal Affairs to arrange for an officer to attend an AAC meeting regarding the Local Decision Making Working Group.

Action: *CDO-Aboriginal to provide some examples and information regarding Local Decision Making Working Groups that are running well to the next AAC meeting.*

Incoming Correspondence:

IC1. Email from Cr Simon Richardson to Mayor Milne dated 14/8/18 providing update re Byron Rail Trail tender process

Email read out to AAC.

IC2. Email from Cheree Toka to Mayor Milne dated 27/8/18 re Bridge-ing the Gap - Campaign to have the Indigenous Australian flag placed on the Harbour Bridge

Email read out to AAC. Petition signatures are required before 13 November 2018.

Action: *CDO-Aboriginal to circulate a copy of the Bridge-ing the Gap Campaign petition to the AAC.*

IC3. Letter from Department of Primary Industries dated 24 September 2018 – Final Marine Estate Management Strategy

Letter read out to AAC. Des, Leweena and Jackie all confirmed that they have received the correspondence and Marine Estate Management Strategy 2018-2028.

The AAC were reminded that the next fishing meeting is coming up and members are encouraged to invite anyone who is interested in obtaining a cultural fishing licence to attend the meeting.

Action: *CDO-Aboriginal to forward a reminder of the upcoming Department of Primary Industries Fishing Meeting to the AAC.*

Cr Cherry left the meeting at 1.10pm

Outgoing Correspondence:

Nil

General Business:

GB3. Public Open Space Strategy Consultation

Tracey advised that community conversations are being held in local precincts in October and November to prioritise what the community would like in our public open spaces. A copy of the schedule is included in these minutes:

Monday 22 October – Chillingham Hall
 Tuesday 23 October – Tumbulgum Hall
 Wednesday 24 October – Uki Hall

Monday 29 October – Burringbar Hall
 Tuesday 30 October – Stokers Siding Hall
 Thursday 1 November – Tyalgum Hall

Monday 5 November – Murwillumbah CC
 Thursday 8 November – Tweed Heads CC

Monday 12 November – Banora Point CC
 Tuesday 13 November – Cabarita Surf Club

Monday 19 November – Crabbes Creek Hall
 Tuesday 20 November – Pottsville St Ambrose Primary

Monday 26 November – Casuarina Rec Club
 Tuesday 27 November – Kingscliff Community Hall
 Wednesday 28 November – Bilambil Hall

Leweena advised that she is participating by being interviewed in Goorimahbah, providing a different perspective on public open spaces.

GB4. Lions Park, Kingscliff - Cultural Heritage

Rob advised that Council is in the process of engaging an archaeologist regarding the Aboriginal Cultural Heritage material located in Lions Park, Kingscliff. Rob advised that he has circulated photographs to the AAC by email and also distributed hard copies at

the meeting. The park will be reopened before Christmas, excluding the affected section. Council will put out a media release explaining the situation.

Action: *CDO-Aboriginal to arrange for a copy of the Due Diligence Report for Lions Park, Kingscliff to be provided to Jackie McDonald.*

GB5. Letter of Support for coffee van at Duranbah

Rob Smith has requested a letter of support from the AAC to help with an application to operate his coffee van at Duranbah.

Moved: Des Williams

Seconded: Victor Slockee

RECOMMENDATION:

That the Aboriginal Advisory Committee provides a letter of support to Rob Smith supporting his application to operate his mobile coffee van at Duranbah.

Next Meeting:

The next meeting of the Aboriginal Advisory Committee will be held on 2 November 2018.

The meeting closed at 1.25pm.

EXECUTIVE LEADERSHIP TEAM COMMENTS:

A1. *Tweed Heads Cultural Plaza Workshop – site visit and discussion (Stewart Brawley and Warren Boyd, Tweed Shire Council)*

Nil.

A2. *Robert Appo (Tweed Shire Council)*

(a) *Aboriginal Statement of Commitment Policy*

Nil.

GB5. Letter of Support for coffee van at Duranbah

Council's policy in relation to mobile food vans is that these are not generally supported on public road reserves or parks unless they relate to an approved market or specific event.

EXECUTIVE LEADERSHIP TEAM'S RECOMMENDATIONS:

A1. *Tweed Heads Cultural Plaza Workshop – site visit and discussion (Stewart Brawley and Warren Boyd, Tweed Shire Council)*

That Council commissions Christine Slabb to:

1. consult with the project management team and architect; and
2. consult with members of the Aboriginal Advisory Committee to articulate concept designs to be incorporated into the architectural plans.

A2. *Robert Appo (Tweed Shire Council)*

(a) *Aboriginal Statement of Commitment Policy*

That:

1. Council recognises the Aboriginal Advisory Committee as the primary source of advice under the Terms of Reference for the Aboriginal Advisory Committee.

2. The Aboriginal Advisory Committee recommends the insertion of an additional paragraph into the Aboriginal Statement of Commitment Policy as follows: 'Council is committed to the continuation of the Aboriginal Advisory Committee as the conduit for shared learning and work in partnership with the Aboriginal community'.

GB5. Letter of Support for coffee van at Duranbah

That the Aboriginal Advisory Committee provides a letter of support to Rob Smith supporting his application to operate his mobile coffee van at Duranbah.

COUNCIL IMPLICATIONS:

a. Policy:

Code of Meeting Practice.

Terms of Reference - Aboriginal Advisory Committee adopted 19 September 2013 (ECM3146605).

b. Budget/Long Term Financial Plan:

Not applicable.

c. Legal:

Not Applicable.

d. Communication/Engagement:

Inform - We will keep you informed.

UNDER SEPARATE COVER/FURTHER INFORMATION:

Nil.
