

**TWEED SHIRE COUNCIL  
MEETING TASK SHEET**

**Action Item - COUNCIL MEETING Thursday, 5 September 2019**

Action is required for Item 8 as per the Council Resolution outlined below.

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**TITLE: [SUB-AAC] Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 July 2019**

**Cr C Cherry  
Cr R Byrnes**

**RESOLVED** that:

1. The Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 July 2019 be received and noted; and
2. The Executive Leadership Team's recommendations be adopted as follows:

IC1. Email from Mayor Milne seeking clarification re Procurement Policy, together with reply email

*That the Aboriginal Advisory Committee:*

1. *Acknowledges the inclusion of an Indigenous Procurement clause in the draft Procurement Policy and supports the adoption of the Policy.*
2. *Reserves the right to make further comment following presentation of the policy by the relevant Council staff.*
3. *Requests that an Officer of the Contracts Team presents the policy at the August AAC meeting.*

The Motion was **Carried**

**FOR VOTE - Unanimous**

**TITLE:** [SUB-AAC] Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 July 2019

**SUBMITTED BY:** Community and Cultural Services

mhm



People, places and moving around  
*Who we are and how we live*

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

3	People, places and moving around
3.1	People
3.1.2	Community and Cultural Development - To provide community and cultural development services to foster and improve social and cultural well-being.

**ROLE:** **Leader**

**SUMMARY OF REPORT:**

The Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 July 2019 are reproduced in the body of this report for the information of Councillors.

**RECOMMENDATION:**

**That:**

1. **The Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 July 2019 be received and noted; and**
2. **The Executive Leadership Team's recommendations be adopted as follows:**
  - IC1. **Email from Mayor Milne seeking clarification re Procurement Policy, together with reply email**

***That the Aboriginal Advisory Committee:***

1. ***Acknowledges the inclusion of an Indigenous Procurement clause in the draft Procurement Policy and supports the adoption of the Policy.***
2. ***Reserves the right to make further comment following presentation of the policy by the relevant Council staff.***
3. ***Requests that an Officer of the Contracts Team presents the policy at the August AAC meeting.***

**REPORT:**

The Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 July 2019 are reproduced as follows for the information of Councillors.

**Venue:**

Minjungbal Aboriginal Museum and Cultural Centre

**Time:**

10.00am

**Present:**

Des Williams (Tweed Byron Local Aboriginal Land Council representative), Victor Slockee (Canowindra representative), Dale Williams (Bugalwena representative), Leweena Williams (Tweed Aboriginal Corporation for Sport representative), Jackie McDonald (Tweed Wollumbin Aboriginal Education Consultative Group representative), Mayor Katie Milne (Tweed Shire Council).

**Ex-officio:**

Tracey Stinson, Robyn Grigg, Robert Appo (Minutes) (Tweed Shire Council).

**Guests (in order of arrival):**

Selina Ryan (Richmond Tweed Regional Library), (arrived 10.28am), Sally Cooper (Tweed Shire Council) (arrived at 10.55am).

**Apologies:**

Desrae Rotumah (Tweed Aboriginal Co-operative Society representative).

**Chair: Des Williams**

**Moved: Victor Slockee**

**Seconded: Jackie McDonald**

**RESOLVED** that the Chair was declared vacant and nominations were called. Des Williams was nominated and was unanimously elected to Chair the meeting.

Des opened the meeting and asked Victor to welcome all present and paid respect to Elders past, present and those emerging.

**Minutes of Previous Meeting:**

**RESOLVED** that the acceptance of the Minutes of the Aboriginal Advisory Committee meeting held on Friday 3 May 2019 be held over until the meeting on Friday 2 August 2019 due to the Minutes being unavailable at the meeting.

Selina Ryan arrived 10.28am

**Agenda Items:**

Business suspended for Agenda Item A2.

**A2. Library NAIDOC Week and Acknowledgement to Country for Children's section and Storytime - Selina Ryan (Richmond Tweed Regional Library)**

The library is very interested in the local Aboriginal community and acknowledged there are many opportunities to work together including Aboriginal employment and NAIDOC Week. The library is considering a program highlighting Indigenous authors for NAIDOC Week and would appreciate feedback from the AAC. It was suggested that Selina liaise

with the NAIDOC Week Committee regarding being involved in NAIDOC Week. Selina advised that the Pop-up library is having a stall at an event during NAIDOC Week.

The library would appreciate support and input from the Aboriginal community with selecting resources for the Indigenous collection. The AAC was encouraged to make suggestions of books particularly from local authors which could be added to the collection. Suggestions included accessing Aboriginal resources/stories from different local communities, as well as truthful accounts of history with publications such as 'Blood on the Wattle', 'Dark Emu' and 'Up Rode the Troopers'.

Selina also asked whether an acknowledgement or rhyming text could be used for the story time reading groups. Des suggested the Kids Caring for Country group would be a good place to start and should be able to assist.

**Action:** *CDO-Aboriginal to provide contact details for Kids Caring for Country group to RTRL (Selina Ryan).*

Sally Cooper arrived at 10.55am  
Selina Ryan left at 11.00am

#### **A1. Workshop Future AAC Agendas - Rob Appo (TSC)**

Rob discussed the need to talk with the AAC about future agenda items for meetings in the future as Planning matters are dealt with through the Aboriginal Cultural Heritage Management Plan (ACHMP) process. Jackie asked whether it is still possible for Due Diligence assessments to go through the AAC?

**Action:** *CDO-Aboriginal to make enquiries regarding whether it is possible for Due Diligence Assessments to go through the AAC under the current ACHMP process.*

Rob asked the AAC for suggestions on future agenda items or if other sections of Council may be able to attend to give an overview of their work responsibilities. Tracey advised Units under her Directorate may be of interest to AAC members which include: Sustainability & Environment, Resource Recovery, Parks & Active Communities and Tweed Holiday Parks. Leweenaa also suggested the Rangers and Compliance section would be of interest, especially the Coastal Ranger position.

Rob also suggested that the Reconciliation Action Plan (RAP), ACHMP and Aboriginal Statement of Commitment Policy may be relevant future agenda items. Other suggestions included Social Housing, Homelessness, Youth, Ageing and Disability and Health.

**Action:** *CDO-Aboriginal to discuss future AAC Agenda Items with Manager Community and Cultural Services.*

Business suspended for IC1.

#### **IC1. Email from Mayor Milne seeking clarification re Procurement Policy, together with reply email**

CDO-Aboriginal tabled a copy of the draft Procurement Policy and advised that Council has updated the policy which was recently on public exhibition from 22 May to 20 June 2019.

The draft policy includes for the first time an Indigenous Procurement Clause.

Mayor Milne advised she has sought clarification on whether there will be any actual positive weightings given for Aboriginal procurement. The response from Tim Mackney (Manager Infrastructure Delivery and RAP Working Group) was that the new Policy does not propose any positive weighting criteria per se, but rather looks to support greater Indigenous supplier diversity within the organisation.

The new Policy compliments current initiatives such as:

- Council's Reconciliation Action Plan's procurement focussed actions which include setting specific numbers of contracts with Indigenous businesses, promoting a list of Indigenous businesses and identifying barriers to working with Indigenous businesses.
- Requirement that companies bidding for tenders must disclose whether they are an Aboriginal and Torres Strait Islander supplier (i.e. any business that is 50% or more Indigenous owned).

The above approach does not preclude use of positive weightings on specific procurement activities from time to time where they are suitable. This would be up to the individual or unit procuring the goods or services at the time.

Rob noted that the time for comments has expired however if the AAC would like to make comment then they are encouraged to do so.

**Moved:** Leweena Williams

**Seconded:** Victor Slockee

**RECOMMENDATION** that the Aboriginal Advisory Committee:

1. Acknowledges the inclusion of an Indigenous Procurement clause in the draft Procurement Policy and supports the adoption of the Policy.
2. Reserves the right to make further comment following presentation of the policy by the relevant Council staff.
3. Requests that an Officer of the Contracts Team presents the policy at the August AAC meeting.

**Action:** *CDO-Aboriginal to arrange for a Contracts Officer to present the Procurement Policy to the AAC.*

### **A3. 'For Country For Nation' exhibition - Tweed Regional Gallery & MOAC**

Item held over to next AAC meeting.

### **A4. Fingal Holiday Park Aboriginal Cultural Heritage Assessment - Sally Cooper (Tweed Shire Council)**

Sally advised that she is attending to provide an update and to ask the AAC whether it has had time to discuss the stakeholder letter presented at the May 2019 AAC meeting.

Leweena asked Sally if the intention of the upgrade of the holiday park is for an upmarket facility? Sally advised that the main objective is to modernise the park, for example the size of the current allotments need to be increased to accommodate the larger modern day vehicles and will include the needed upgrade of services and utilities. Leweena advised that the character of the park should remain in keeping with the village of Fingal as discussed during the Fingal Locality Plan consultations.

**Action:** *CDO-Aboriginal to invite Andrew Illingworth (Coordinator Tweed Holiday Parks) to August AAC Meeting to discuss future plans for the holiday park and the strategy on how the parks are designed.*

Sally advised that she has been liaising with Council's Contracts Unit regarding the tender evaluation for the Aboriginal Cultural Heritage investigations as discussed at the previous AAC meeting.

Sally suggested that there are two options which may be suitable which include:

- AAC involvement in the tender criteria and making a recommendation to Council staff who will be assessing the applications.
- Nominate an Aboriginal Council staff member to participate in the assessment of tenders.

CDO-Aboriginal advised that he would decline an invitation to participate in the assessment if it was extended as it would not be appropriate. Des suggested Robyn Eisermann may be approached as she understands the legislative requirements and has the appropriate experience from the ACHMP.

The preferred tender evaluation process is option 2 with a change in wording: *Nominate a Council staff member to participate on the assessment of tenders.*

**Action:** *Sally Cooper (Environmental Scientist) to approach Robyn Eisermann (Acting Co-ordinator Strategic Planning and Urban Design Unit) to invite her to sit on the assessment panel.*

Sally advised Council has prepared a letter that it would like to distribute. Council will not distribute the letter until it receives advice from the AAC that it is ready for it to be distributed. The draft of the letter was tabled at the last AAC meeting for comment.

Jackie asked who the letter would be sent to regarding the proposed work. Sally advised that Council intended sending the letter to Aboriginal community members who would likely be stakeholders in the Aboriginal Cultural Heritage assessment and affected wider community stakeholders. Leweena suggested that Council should send the letter out to everyone in the Shire or publish it in the Tweed Link, otherwise potential stakeholders may be missed from a targeted mailing list. Leweena advised that approving the letter does not mean approving the redevelopment.

Tracey Stinson left at 11.40am

**Action:** *Sally Cooper (Environmental Scientist) to organise for the letter regarding Fingal Holiday Park Aboriginal Cultural Heritage Assessment to be published in the Tweed Link instead of a targeted mailing list of potential stakeholders.*

Sally advised that work will begin soon on the Faux Park site at Tweed Heads South and that previous stakeholders have been notified.

Sally also advised that the pipe upgrade at Philp Parade, Tweed Heads South will need an Aboriginal Cultural Heritage Assessment before any works can commence.

Sally Cooper left the meeting at 11.53am

**Inwards Correspondence:**

**IC1. Email from Mayor Milne seeking clarification re Procurement Policy, together with reply email**

See IC1 above.

**IC2. Email from Jodie Hewett, Recreation Planner re Fingal Foreshore Playground consultation**

CDO-Aboriginal distributed surveys to the AAC regarding Fingal Foreshore Playground consultation.

**IC3. Email from Tweed NAIDOC Committee re: NAIDOC Awards 2019 Person of the Year nomination**

Jackie suggested that Aunty Joyce Summers be nominated for the Person of the Year award for Tweed NAIDOC Week 2019. The AAC suggested Jackie present the award on its behalf at the NAIDOC Awards night.

**Outwards Correspondence:**

Nil.

**General Business:**

**GB1. Membership of Tweed Aboriginal Co-operative Society Ltd**

AAC members requested that a letter be sent to Tweed Aboriginal Co-operative Society Ltd requesting an alternate member attend future AAC meetings in the absence of Desrae Rotumah.

***Action:** CDO-Aboriginal to send a letter to Tweed Aboriginal Co-operative Society Ltd requesting that an alternate member attend future AAC meetings.*

**GB2. Sustainability Awards**

Council is running its first Sustainability Awards to celebrate and build the capacity of the Tweed community to take action for great environmental outcomes. An information sheet in relation to the Awards was tabled and discussed. Nominations close on 2 September 2019 and award winners will be announced at an awards showcase event on Friday 15 November 2019.

Council is wanting to take the opportunity with the awards showcase event to reflect and respect local indigenous perspectives about caring for country, as much as possible and as much as is culturally appropriate. Council is seeking input and quotes from members of the local Aboriginal community in how they may wish to contribute to the event. The AAC provided some suggestions in relation to the following:

- Welcome to Country
- Host and Master of ceremonies
- Music
- Dance
- Catering
- Table and room decorations

**Next Meeting:**

The next meeting of the Aboriginal Advisory Committee will be held Friday 2 August 2019.

The meeting closed at 1.05pm.

**EXECUTIVE LEADERSHIP TEAM COMMENTS:**

***IC1. Email from Mayor Milne seeking clarification re Procurement Policy, together with reply email***

**Nil.**

**EXECUTIVE LEADERSHIP TEAM'S RECOMMENDATIONS:**

***IC1. Email from Mayor Milne seeking clarification re Procurement Policy, together with reply email***

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**COUNCIL IMPLICATIONS:****a. Policy:**

Code of Meeting Practice.

Terms of Reference - Aboriginal Advisory Committee adopted 19 September 2013 (ECM3146605).

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

**Nil.**

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