

24 August 2017

The Planning Officer  
Planning and Regulation  
Development Assessment  
Tweed Shire Council  
[tsc@tweed.nsw.gov.au](mailto:tsc@tweed.nsw.gov.au)

Via email

## Letter of Intent to host private function

Dear Sir/Madam

The purpose of this letter is to inform council of our intent to host a **private function** at **102 Crooks Valley Road, Crystal Creek NSW 2484**, scheduled to be held in the first week of September 2017.

Pursuant to the provisions as set out in Part 2 of SEPP 2008 (Exempt and Complying Development Codes) and Cl 2.8 in Part 2 of the Tweed LEP 2014, we confirm that our intended Temporary Use of Land and Structures satisfy the conditions of applicable development standards referred to above, and more specifically the provisions under Division 3 (Subdivision 1, 6 and 8) in Part 2 of the SEPP, thus precluding any requirement for development consent from a consent authority.

Notwithstanding the above, we wish to provide Council with an overview of our upcoming event, as follows:

Description	this is a private function event to officially launch our “Heart of Love” volunteer-based program and activities. It will be hosted entirely within a hired marquee which will be installed on a level, central location on the site. Adequate on-site temporary toilet facilities will be provided. As this event is not a party, there will be no bright lighting or loud music and a strict no-alcohol policy will be observed, thus ensuring no adverse impact on the amenity of the neighbours.
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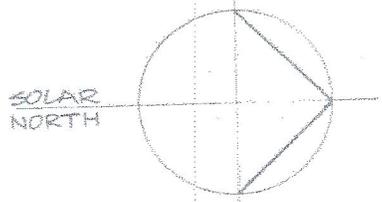
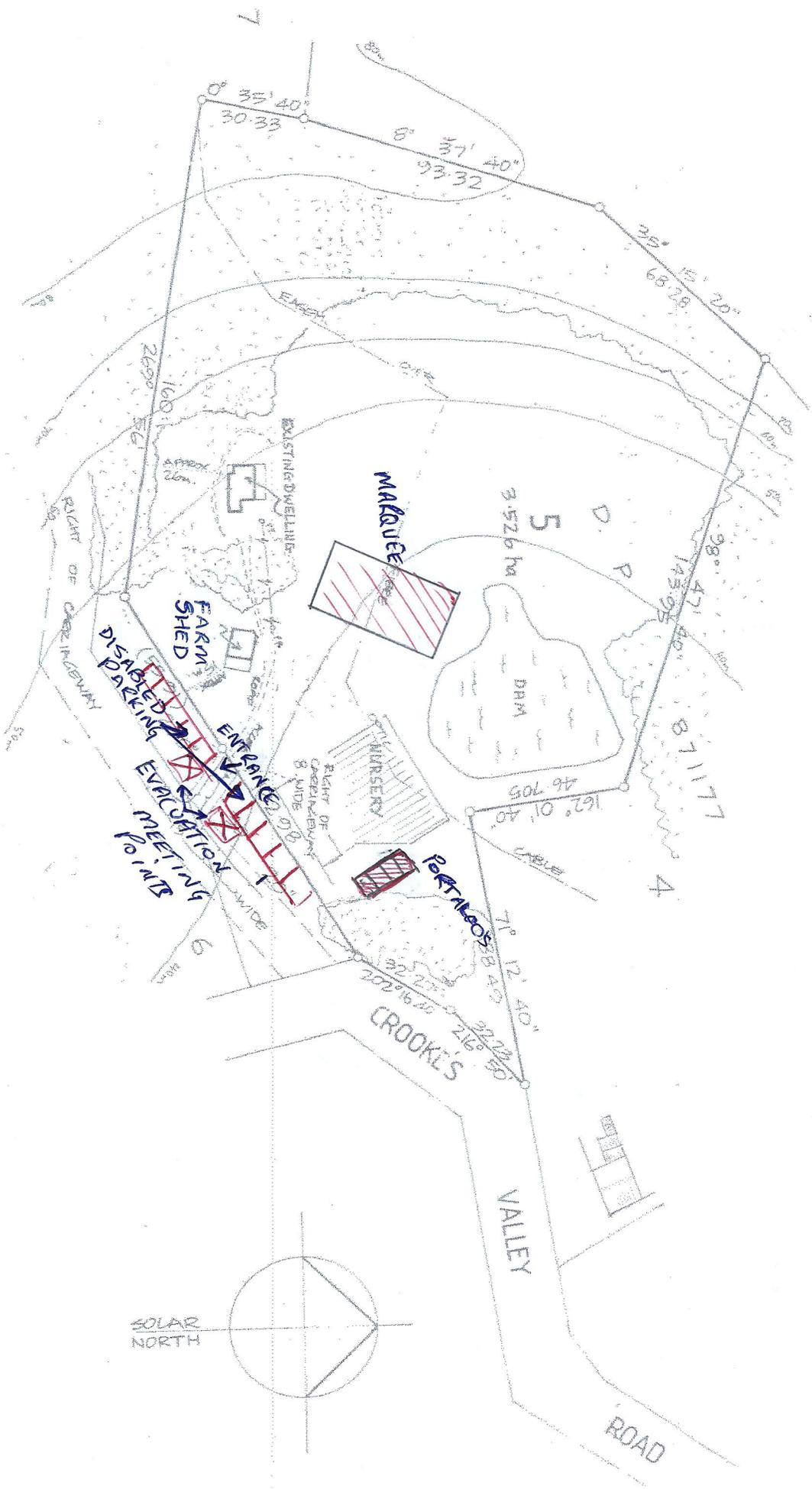
Date	6 <sup>th</sup> to 8 <sup>th</sup> September (TBC)
Duration	3 days
Program Hours	10:00 am – 8:30 pm
Attendees	200 - 250
Transport & Parking	Courtesy shuttle minibuses will be provided for guests between Murwillumbah and the venue. Limited onsite parking will be provided for elderly and disabled persons.

Attached is a plan of the site with intended areas for marquee, port-a-loo and evacuation areas.

Please contact our event organisers, Raj Naidu (0408 700 734) or Sunil Naidu (0435 035 570) should you require any other information.

Yours Sincerely

Gary Seaton  
**Chairman**  
**Centre for Human Excellence (Australia) Limited**



6 September 2017

Mr Nick Naoum  
Compliance Officer  
Tweed Shire Council  
[ntzannes@tweed.nsw.gov.au](mailto:ntzannes@tweed.nsw.gov.au)  
Via email

**Additional information on event at  
102 Crooks Valley Road, Crystal Creek NSW 2484**

Dear Sir/Madam

The purpose of this letter is to provide additional information requested today re: a **private function** at **102 Crooks Valley Road, Crystal Creek NSW 2484** being held on 6<sup>th</sup> to 8<sup>th</sup> September 2017.

**Purpose of Event**

This is a private function to officially launch our “Heart of Love” volunteer-based program and activities hosted by The Centre for Human Excellence (Australia) Limited. We are a newly formed not-for-profit organisation dedicated to education, service and the development of human excellence.

This event is not a commercial gathering and is by invitation only for the friends, volunteers and supporters of the organisation.

The event will focus on humanitarian projects benefiting the local Tweed Shire community. To date we have already implemented the following projects:

- 1) The Mindful Teacher in Human Values Education
- 2) Mindful Parenting for a Meaningful Life
- 3) Journey to Authentic Happiness (for aged-care workers)
- 4) Free dental checks for children in partnership with Weave Youth & Community Services (Murwillumbah)
- 5) Free dental check-ups and health awareness programs at Toogoolawa School (QLD)
- 6) Free community health and dental check-up's in rural NSW
- 7) Free social wellbeing programs at Minnawarra House (WA)

## Program Details

	<b>WEDNESDAY</b> <b>6<sup>TH</sup> SEPTEMBER</b>	<b>THURSDAY</b> <b>7<sup>TH</sup> SEPTEMBER</b>	<b>FRIDAY</b> <b>8<sup>TH</sup> SEPTEMBER</b>
<b>MORNING</b>  10 AM to 12 PM	Talks <u>Music Program:</u> Spiritual singing	Talks <u>Music Program:</u> Spiritual singing	Talks <u>Music Program:</u> Spiritual singing
12- 2 PM	Lunch	Lunch	Lunch
<b>EVENING</b> 5 to 8 PM	No program	Talks <u>Music Program:</u> Spiritual singing	Talks <u>Music Program:</u> Spiritual singing
<b>After 8PM</b>	No program activities. All participants will be transported with packed dinners within the hour of the program finishing.		

### Reference to SEPP

We have spoken to Chris Lonergan from Byron Bay Town Planner who assisted with the appropriate references.

### Number of attendees

We expect 200 to 250 attendees to be present at any one time on the premises.

### Other considerations

In the past, we have held similar events at the Civic Centre in Town but it would have created more traffic issues within the CBD being held during the workweek. We have a good relationship with the Civic Centre Manager, Mr Collin Eliot, who may be contacted to ascertain our credentials.

### Traffic Management Program

We have 4x 12 seater mini vans and 2 x 7 seater cars transporting people between hotels and venue and have organised a parking space at a nearby property where we can transport the majority of the attendees from.

Approximately 30 cars will be parked in an area of our property closer to the road. These are reserved primarily for help teams such as cooking, etc.

Shall you require any further information, please contact Sunil Naidu on 0435 035 570 or email [sunilnaidu@news.com.au](mailto:sunilnaidu@news.com.au).

Yours sincerely

Gary Seaton  
**Chairman**  
**Centre for Human excellence (Australia) Limited**