

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
<b>2</b>	<b>Supporting Community Life</b>			24%													
<b>2.1.1</b>	<b>Work closely with government and community organisations to improve services to children and families, youth, elderly, Indigenous people, disadvantaged and minority groups and to build stronger and more cohesive communities</b>			24%													
<input checked="" type="checkbox"/> 2.1.1.1.1	Facilitate the Disability Interagency			25%	A&DO												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of meetings facilitated</td> <td>1</td> <td>Number</td> <td>1</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of meetings facilitated	1	Number	1					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of meetings facilitated	1	Number	1													
Status Comments	Thirteen disability services attended the August 11 meeting providing service updates as an important part of this interagency network. The network enables government and non-government disability services to share information and build collaborative relationships. Between meetings the Aged and Disability Development Officer disseminates relevant information to the larger group of agencies on the network including training opportunities, policy and project information and networking opportunities.																
<input type="checkbox"/> 2.1.1.1.2	Facilitate the Equal Access Committee			0%	A&DO												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of meetings facilitated	0	Number	0													
There was no activity this period.																	
<input checked="" type="checkbox"/> 2.1.1.1.3	Update People with Disabilities Issues Paper to inform development of Disability Access Policy			25%	Ageing & Disability Officer												
			Jul-11														
Status Comments	Community consultation plan was developed in July. The community consultation phase to inform Disabilities Issues Paper commenced in August. Briefings to the Disability Interagency Network, individual disability services, advocacy and support groups were provided. Consultation with individual community members commenced in September.																
<input checked="" type="checkbox"/> 2.1.1.1.4	Develop Disability Access and Inclusion Plan			25%	Ageing & Disability Officer												
			Jul-11														
Status Comments	The community consultation plan was developed in July. Briefing on the community consultation; Access and Inclusion to the Disability Interagency Network, individual disability services, advocacy and support groups commenced in August and is ongoing. Consultations with individuals with disabilities on access and inclusion in Tweed Shire have commenced. Consultation with Council's Marketing and Communications Unit for broader community feedback strategies occurred in September for implementation in the next quarter.																
<input checked="" type="checkbox"/> 2.1.1.2.1	Participate in the Tweed Community Care Forum (Aged Services Interagency)			25%	A&DO												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of meetings attended	1	Number	1													
Status Comments	Tweed Shire Council's Healthy Ageing Officer attended the August 9 Tweed Community Care Forum. An important role of this aged care interagency is the sharing of information on aged care services for people living in the community including range and number of funded packages and policy changes at state and Commonwealth level.																






Code	Name	Start Date	Target Date	Performance	Responsible Officer												
<input type="radio"/> 2.1.1.3.1	Facilitate the Youth Network Interagency			0%	YDO												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of meetings facilitated	2	Number	0													
	There was no activity this period.																
<input type="radio"/> 2.1.1.3.2	Update Young People Issues Paper (2000) to inform review of Youth Policy			0%	Social Planner												
			Jul-11														
	There was no activity this period.																
<input checked="" type="radio"/> 2.1.1.3.3	Develop Youth Strategy			100%	Youth Development Officer												
			Jul-11														
Status Comments	Conducting research into other regions Youth Strategy Plans to inform the development of a brief to engage a consultant to develop strategy.																
<input checked="" type="radio"/> 2.1.1.4.1	Facilitate the Aboriginal Advisory Committee			19%	ADO												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of meetings facilitated</td> <td>4</td> <td>Number</td> <td>3</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of meetings facilitated	4	Number	3					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of meetings facilitated	4	Number	3													
Status Comments	Aboriginal Advisory Committee Meeting continue to be supported by the Director Community and Natural Resources and Community Services Coordinator.																
<input type="radio"/> 2.1.1.4.2	Update Aboriginal and Torres Strait Islander Issues Paper (2001) to inform development of Aboriginal Policy			0%	Community Services Coordinator												
			Jul-11														
	There was no activity this																
<input type="radio"/> 2.1.1.4.3	Finalise Memorandum of Understanding for signing by Council and the Aboriginal Community			0%	Aboriginal Development Officer												
			Jul-11														
	There was no activity this period.																
<input checked="" type="radio"/> 2.1.1.5.1	Participate in the Child and Family Interagency			25%	CCBO												
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Code	KPI	Target	Units	Achieved	Notes												
1	Participate in the development, implementation and review of sector Strategic Plans	1	Number	1													
Status Comments	The 2484 forum members are the range of agencies working with children 0-12yrs and their families in the 2484 postcode and is supported by Commonwealth funding under the Communities for Children strategy aimed at children 0-12yrs. The funding is auspiced by the YWCA and is targeted at vulnerable families. A current project developed as a result of consultation with interagency members involves interagency case management. This project is currently in the development phase.																

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
A sub-committee of the interagency coordinates an annual community event called Belly to Big School (held on September 18 in Murwillumbah) that provides fun family oriented activities and information on the range of services available for families.																	
2.1.1.5.2	Participate in the Tweed Shire Child and Family Planning Group			25%	SP												
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Code	KPI	Target	Units	Achieved	Notes												
1	Participate in the development, implementation and review of sector Strategic Plans	1	Number	1													
Status Comments	This group has been meeting for the past 10 years. The objectives of the group are to identify gaps and priorities for service development, advocate planning priorities to state and federal government and encourage the development and coordination of services.																
2.1.1.5.4	Participate in the Tweed Shire Integrated Response to Domestic and Family Violence Committee			25%	CCBO												
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Status Comments	Meetings held bimonthly. No meeting attended this quarter. Minutes received and noted, feedback to committee via annual survey on the progress and achievements of committee. This committee has been successful in procuring funds from FACSIA NSW to employ a project worker to manage the work of the committee for a three year term. Progress in achieving annual targets and funding body service agreements is steady.																
2.1.1.6.1	Participate in the Far North Coast Multicultural Services Group			25%	CCBO												
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1	Participate in the development, implementation and review of sector Strategic Plans	1	Number	1													
Status Comments	This group is a forum of services supporting residents from culturally and linguistically diverse backgrounds by providing information and support to access services and promote social inclusion. The members of this interagency focus on specific groups such as refugees and isolated families from this demographic. The network members are engaged in joint projects and information sharing to support their target population.																
2.1.1.7.1	Build sustainability skills and resilience by undertaking local projects and developing village plans (subject to external funding)			50%	CCBO												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of local plans completed	1	Number	1													
Status Comments	Projects in various stages of development; Stokers Siding Community Plan completed and launched at community celebration. The Plan is being actively animated via a new Community Association formed, in part, to achieve same. Financial sustainability being achieved via bi-monthly craft markets which are generating enough capital to cover all costs and achieve savings towards medium term community projects. Organisational sustainability and skill building achieved via direct committee support by this position and financial training by an external provider. Cabarita in early stages of steering group formation and application to/discussions with funding bodies. Burringbar in fledgling stages of community think tanks and general meetings which this position has been attending. Discussions held with funding body re general viability and an invitation extended to meet with local stakeholders to further discussions.																

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✓ 2.1.1.7.2	Support communities to action village plans			25%	CCBO												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of communities actively engaged	0	Number	2													
Status Comments	Caldera Community Economic Transition Plan continues progress with support from this position and carriage by local community based organisations. Advocacy for funding by CDSE to continue establishment of community gardens has been successful, sustainable energy sources rollout continues with support of Council. Stokers Siding Community Plan has achieved some progress, but mechanisms to carry forward are in early stages of establishment. A strategic planning day has been scheduled to map animation path for next calendar year.																
✓ 2.1.1.7.3	Provide grant funding application funded			13%	CCBO												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of applications funded	20	Number	10													
Status Comments	Assessment of applications against assessment criteria ongoing for monthly committee meetings. Analysis of last financial year applications and grants provided to committee at the close of funding round in August. Recommendations to committees given at each meeting and via email correspondence in response to requests from committee members. Achieved less than target as the funding round has just begun for the 2011/12 round.																
✓ 2.1.1.7.4	Provide general grant funding application support and project development for community groups			25%	CCBO												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of applications initiated	4	Number	4													
Status Comments	Active application support underway with Cabarita community plan steering group and support to Moobal Moovers to develop funding proposal for a Community Transition Plan. Ongoing support to individuals and community organisations/groups seeking funding, planning projects and achieving acquittals.																
✓ 2.1.1.8.1	Facilitate the Tweed River Regional Museum Advisory Committee			25%	SMC												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of meetings facilitated	1	Number	1													
Status Comments	Museum Advisory Committee meeting held on 8 September 2011.																
✓ 2.1.1.8.2	Facilitate the Art Gallery Advisory Committee			25%	AGD												
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1	Number of meetings facilitated	1	Number	1													
Status Comments	AGAC Meetings on track. Next meeting 16 November. Notice of Meeting and Gallery Director's Reports submitted 14-10 days prior to meeting date.																
✓ 2.1.1.8.3	Facilitate the Friends of the Tweed River Art Gallery			25%	AGD												
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<b>Status Comments</b> Monthly meetings of the Friends of the Gallery Committee held in the Workshop. Meetings held on fourth Wednesday of each month. Attendance of Committee members is high from this enthusiastic group of volunteers. Gallery Director's Report presented each month, as well as any art acquisition proposals if required. The AGM of the Friends held on 28 September 2011 where election of new office bearers for 2011/12 occurred.																	
2.1.1.8.4	Facilitate the Tweed River Art Gallery Foundation Pty Ltd			25%	AGD												
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1	Number of meetings facilitated	2	Number	3													
<b>Status Comments</b> Meetings of Foundation Board of Directors have been more regular recently. Meetings have been convened on a monthly basis, rather than the usual bi-monthly program. The Gallery Director presents a written Report, with supporting documentation when required for such items as art acquisitions. Council officers are invited by the Board to attend some meetings as required.																	
<b>2.1.2 Preserve Indigenous and Non Indigenous cultural places and values</b>				20%													
2.1.2.1.1	Referral of information and briefings to the Tweed Aboriginal Advisory Committee (AAC) where required on any relevant new developments			25%	SecPR												
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Code	KPI	Target	Units	Achieved	Notes												
1	Percentage of new development with Aboriginal heritage impacts referred to AAC	100	Percentage	100													
<b>Status Comments</b> No applications received.																	
2.1.2.2.1	Referral of information and briefings to the Tweed Aboriginal Advisory Committee (AAC) where required on any relevant new strategic plans or policies			0%	CPR												
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1	Percentage of new strategic plans and policies with Aboriginal heritage impacts referred to AAC	100	Percentage	0													
<b>Status Comments</b> New procedures have been incorporated into the planning proposal (LEP amendment) process to facilitate early consultation with the AAC.																	
2.1.2.3.1	Review of Community Heritage Study and advance statutory and policy processes for new heritage item listing in Council Local Environmental Plan			70%	Coordinator Planning Reform												
					Jul-11												
<b>Status Comments</b> A final draft of the Community Based Heritage Study (CBHS) is currently being reviewed prior to broader community and stakeholder consultation. The updating of the LEP heritage schedule will commence following adoption of the CBHS.																	
2.1.2.4.1	Install "3 Brothers" at "Goorimahbah – Place of Stories" (Jack Evans Boat Harbour) -subject to external funding			5%	Community Services Coordinator												
					Jul-11												
<b>Status Comments</b> The project is dependent on success of external funding applications. Council accepted the offer of \$62,000 funding from the Indigenous Culture Support program on 16 August 2011. Other grant applications pending include NSW Arts - Creation and/or Presentation Funding, NSW Arts - Indigenous Arts Fellowship, Australia Council - Aboriginal and Torres Strait Islander New Work.																	

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
○ 2.1.2.4.2	Seek external funding to develop "Goorimahbah – Place of Stories" Stage 2			0%	CSC												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of applications lodged	0	Number	0													
There was no activity this period.																	
✔ 2.1.2.5.1	Liaise with AAC to ensure appropriate consultation with Aboriginal community			25%	MRS												
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1	Aboriginal Advisory Committee consulted at all stages	100	Percentage	100													
Status Comments Consult with Aboriginal Community through AAC where required.																	
✔ 2.1.2.5.2	Investigate funding and partnership opportunities to progress "Goorimahbah"			20%	Manager Recreation Services												
Jul-11																	
Status Comments Have had discussions with Green Teams Alliance and Tweed Byron Aboriginal Land Council on opportunities. Developing concept plan to further detail and approvals in readiness to take advantage of opportunities when they arise.																	
<b>2.1.3</b>	<b>Provide opportunities for residents to enjoy access to the arts, festivals, sporting activities, recreation, community and cultural facilities</b>			<b>27%</b>													
○ 2.1.3.1.1	Upgrade the Murwillumbah CCTV system with a fibre backbone as funds become available from Proceeds of Crime or the Attorney Generals Department			0%	MIT												
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1	CCTV fibre backbone project completed	100	Percentage	0													
There was no activity this period.																	
✔ 2.1.3.2.1	Enhance existing infrastructure for youth recreation for example skate parks			25%	YDO												
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1	New of improved recreation spaces for young people	0	Number	25													
Status Comments Undertaking research into youth facilities and funding options. Current opportunity to submit EOI for new PCYC venue for Tweed Coast area. Report will be submitted for Council's consideration at 18 October 2011 meeting.																	
☹ 2.1.3.3.1	Develop the Tweed River Regional Museum collection and displays as a valued community resource			0%	SMC												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of new items accessioned	5	Number	0													
Status Comments A number of items are currently being assessed and will be accessioned before the end of 2011.																	
○ 2.1.3.3.2	Review the Tweed River Regional Museum Strategic Plan			0%													

Code	Name	Start Date	Target Date	Performance	Responsible Officer
		Jul-11			Senior Museum Curator
	There was no activity this period.				
 2.1.3.3.4	Develop Tweed River Regional Museum volunteer policy and position description			5%	Senior Museum Curator
		Jul-11			
<b>Status Comments</b>	A review of current procedures and future requirements is underway. Development of a volunteer policy will be a priority in 2012.				
 2.1.3.4.1	Presentation by the Tweed River Art Gallery of exhibitions of regional, national and international art and culture material, with emphasis on Gallery initiated projects (also see 3.1.3.1.1)			25%	AGD
<b>Status Comments</b>	The Gallery presented 3 touring exhibitions, 2 Gallery initiated exhibits through the Community Access Exhibition Program (CAEP) and one Awards exhibition during this period.				
 2.1.3.4.2	Develop, manage, research, preserve, display and promote the Tweed River Art Gallery's collections as significant collections of artwork to professional art museum standards			25%	AGD
<b>Status Comments</b>	Donations to the Gallery from artists and donors through the Commonwealth Government's Cultural Gifts Program have been high during this period. The stocktake of the Collection was recently completed, and the collection database updated to reflect current condition reports, framing priorities and locations. Four works from the Collection have been identified and scheduled for conservation work by qualified professionals in Brisbane.				
 2.1.3.4.3	Develop and maintain Education/Audience Development programs for the enhancement of the Tweed River Art Gallery's role in the community			25%	AGD
<b>Status Comments</b>	The Education & Audience Development Officer developed and delivered a range of education activities for the period 3 June - 31 July for the ConnectEd Arts Access Program, which saw 589 school students visit the Gallery in a 8 week period. This program received \$3,200 funding through Arts NSW to cover transport costs for 11 schools across the region to visit the Gallery. Many of these schools were PSP schools. A Teachers' Preview event was presented in conjunction with the Archibald Prize 2011 exhibition which attracted an excellent response from educators across the region.				
 2.1.3.4.4	Delivery of vibrant public programs and events which stimulate enjoyment and understanding of the Tweed River Art Gallery's core roles within the wider community of the Tweed Shire (also see 3.1.3.1.2)			25%	AGD
<b>Status Comments</b>	A number of engaging public programs were presented by the Gallery during the Archibald Prize 2011 exhibition. These included Artist Talks,				

Code	Name	Start Date	Target Date	Performance	Responsible Officer		
Exhibition Previews and Special Events with exhibiting artists. Each of these programs were very well-attended by enthusiastic and grateful members of the public.							
<input checked="" type="checkbox"/>	2.1.3.4.5	Delivery of an enjoyable, educational and participative program for the volunteers of the Tweed River Art Gallery			25%	AGD	
		<b>Code</b>	<b>KPI</b>	<b>Target</b>	<b>Units</b>	<b>Achieved</b>	<b>Notes</b>
		1	Number of programs completed	6	Number	6	
<b>Status Comments</b>		Gallery Volunteers were offered the opportunity to participate in the training programs put in place for the Volunteer Guiding Program.					
<input checked="" type="checkbox"/>	2.1.3.4.6	Delivery and enhancement of the positive profile of the Tweed River Art Gallery and its programs			25%	AGD	
		<b>Code</b>	<b>KPI</b>	<b>Target</b>	<b>Units</b>	<b>Achieved</b>	<b>Notes</b>
		1	Number of media releases	4	Number	14	
<b>Status Comments</b>		Media Releases generated and distributed for the following exhibitions: Seven Little Australians - 1 Archibald Prize 2011 - 8 Les Peterkin Portrait Prize - 1 Perspectives: Jon Cattapan and eX de Medici - 1 Olive Cotton Award 2011 - 1 Caldera Art Award 2011 - 1 July Holiday Workshops - 1					
<input type="checkbox"/>	2.1.3.5.1	Deliver a range of cultural programs relevant to local lifestyles, building on former City of the Arts programs			25%	DCNR	
		<b>Code</b>	<b>KPI</b>	<b>Target</b>	<b>Units</b>	<b>Achieved</b>	<b>Notes</b>
		1	Number of projects completed	0	Number	5	
<b>Status Comments</b>		Limited activity due to vacant position of Cultural Development Officer.					
<input type="checkbox"/>	2.1.3.5.2	Review and update the Tweed Shire Cultural Plan/Policy			0%	Director Community and Natural Resources	
Jul-11							
There was no activity this period.							
<input checked="" type="checkbox"/>	2.1.3.6.1	Provide an accessible and contemporary Library Service			25%	DCNR	
		<b>Code</b>	<b>KPI</b>	<b>Target</b>	<b>Units</b>	<b>Achieved</b>	<b>Notes</b>
		1	Number of memberships	0	Number	48,180	
		2	Number of programs delivered	0	Number	83	
		3	Number of visits through the door	0	Number	70,925	
		4	Number of loans	0	Number	180,793	
<b>Status Comments</b>		The 83 programs sessions provided a total of 952 people attended.					
<input type="checkbox"/>	2.1.3.6.2	Extend Kingscliff Library in accordance with Contribution Plan 11			2%	Director Community and Natural Resources	



Code	Name	Start Date	Target Date	Performance	Responsible Officer												
Jul-11																	
<b>Status Comments</b>		Environmental issues surrounding proposed extension of the library which has resulted in a reconsideration of options and the provision of community buildings in the broader Kingscliff locality.															
✔ 2.1.3.6.4	Maintain mobile library services in the Shire			25%	DCNR												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of services delivered</td> <td>0</td> <td>Number</td> <td>42</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of services delivered	0	Number	42					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of services delivered	0	Number	42													
<b>Status Comments</b>		During the quarter the mobile library visits in the Tweed area totalled 42 stops.															
✔ 2.1.3.7.1	Develop Jack Evans Boat Harbour activities and events protocols			100%	Manager Recreation Services												
Jul-11																	
<b>Status Comments</b>		Protocol developed and adopted by Council.															
✔ 2.1.3.7.2	Develop Jack Evans Boat Harbour Plan of Management			10%	Manager Recreation Services												
Jul-11																	
<b>Status Comments</b>		Developed Events and Use Protocol and called for expressions of interest for events and activities.															
✔ 2.1.3.8.1	Initiate development of an Open Space Strategy			2%	Manager Recreation Services												
Jul-11																	
<b>Status Comments</b>		Framework for strategy developed.															
✔ 2.1.3.8.2	Review landscape and open space specifications in DCP			25%	Manager Recreation Services												
Jul-11																	
<b>Status Comments</b>		Landscape and open space specifications in DCP under constant review.															
✔ 2.1.3.9.1	Develop Events Strategy			100%	Communications & Marketing Coordinator												
Jul-11																	
<b>Status Comments</b>		<p>The Events Strategy 2011-2016 was adopted by Council at the July 2011 meeting. The Events Strategy takes a whole-of-Council approach to provide a framework to assist the community and Council with the development and support of festivals and events in the Tweed. Linking to the Community Strategic Plan, the strategy outlines five key objectives and what Council will do to achieve these.</p> <ol style="list-style-type: none"> <li>1. To attract major events to the Tweed.</li> <li>2. To support the development of small to medium community events.</li> <li>3. To host Council events that educate and create a sense of community.</li> <li>4. To build and maintain Council's public assets to meet the needs of future events.</li> <li>5. To assist event organisers to obtain permission to hold an event on public and/or private land.</li> </ol> <p>Now that the Strategy has been adopted, other projects identified in the strategy can progress. This project has now been completed.</p>															

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
<input checked="" type="checkbox"/> 2.1.3.9.2	Develop Sponsorship Policy			100%	Communications & Marketing Coordinator												
		Jul-11															
Status Comments	The Corporate Sponsorship Policy was adopted at the July 2011 Council meeting. The Policy relates specifically to how Council will receive sponsorships from other organisations, it does not apply to funds/grants Council distributes. This is a new policy and has been modelled from other councils and follows recommendations from ICAC. The Policy outlines what sponsorships Council will and will not accept, with guidelines to assess, manage and report on sponsorship and the rights and responsibilities of each party. Council has not been overly active in this area previously, hence the development of this Policy to ensure one is in place and allow Council to maximise any potential sponsorship opportunities to achieve greater results in our programs and services. The Policy has been adopted and will be available on Councils website shortly - <a href="http://www.tweed.nsw.gov.au/councilmeetings/Policy/ViewPolicies.aspx">http://www.tweed.nsw.gov.au/councilmeetings/Policy/ViewPolicies.aspx</a> .																
<input checked="" type="checkbox"/> 2.1.3.9.3	Revise Funding and Grants Policy			90%	Communications & Marketing Coordinator												
		Jul-11															
Status Comments	As a result of the feedback received whilst the Draft Funding and Grants Policy was on exhibition, the Communication and Marketing Unit was reviewing the Draft Festivals, Donations and Grants Policy to bring that back to Council by the end of the year for consideration. A report has been put to the October Council meeting with the final Policy, which is pending adoption by Council. The revised consideration is recommending the Donations Policy to remain as it is with an updated Festivals and Events Policy to reflect the Events Strategy (once adopted) and consider ways in which multi-year funding can be made available.																
<input type="checkbox"/> 2.1.3.9.4	Create online Events toolkit for event coordinators in the Tweed			0%	Communications & Marketing Coordinator												
		Jul-11															
There was no activity this period.																	
<input checked="" type="checkbox"/> 2.1.3.9.6	Administer funding assistance in accordance with Festivals Policy to support small to medium festivals and events			6%	CMC												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Funding allocation distributed following reports to Council</td> <td>50</td> <td>Percentage</td> <td>11</td> <td></td> </tr> </tbody> </table>					Code	KPI	Target	Units	Achieved	Notes	1	Funding allocation distributed following reports to Council	50	Percentage	11	
Code	KPI	Target	Units	Achieved	Notes												
1	Funding allocation distributed following reports to Council	50	Percentage	11													
Status Comments	The first round of Festivals Funding for 2010/11 closed on 22 July, with the report going to the August Council meeting. Council advertised in the Tweed Link and invited applications for financial assistance from eligible organisations in accordance with its Festivals Policy. Tweed Link advertisements calling for applications appeared in Issue 717, 28 June 2011 and Issue 718, 5 July 2011. 11 groups shared in \$68,000 of festivals funding.																
<input type="checkbox"/> 2.1.3.9.7	Host quarterly event management workshops for event coordinators in the Tweed			0%	CMC												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Event related workshops convened</td> <td>1</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>					Code	KPI	Target	Units	Achieved	Notes	1	Event related workshops convened	1	Number	0	
Code	KPI	Target	Units	Achieved	Notes												
1	Event related workshops convened	1	Number	0													
There was no activity this period.																	

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
<b>2.1.4</b>	<b>Provide education and advocacy to promote and support the efforts of the police, emergency services and community groups to improve the safety of neighbourhoods and roads</b>			24%													
<input checked="" type="checkbox"/> 2.1.4.1.1	Facilitate the Tweed Heads / Coolangatta Community Safety Committee			25%	CSC												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of meetings facilitated</td> <td>1</td> <td>Number</td> <td>1</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of meetings facilitated	1	Number	1					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of meetings facilitated	1	Number	1													
Status Comments	A Tweed/Coolangatta Community Safety Committee meeting was held on 23 August 2011. There were 17 people in attendance representing Tweed and Gold Coast City Council, QLD and NSW Police and a range of service organisations.																
<input checked="" type="checkbox"/> 2.1.4.1.2	Develop, exhibit and adopt Tweed Heads/Coolangatta Safety Plan in accordance with NSW Attorney Generals guidelines			10%	Social Planner												
				Jul-11													
Status Comments	Draft Consultants Brief for Community Safety Plan prepared. Seeking clarification from NSW Crime Prevention Division regarding appropriate format before advertising.																
<input checked="" type="checkbox"/> 2.1.4.1.4	Support after-hours transportation for people exiting Tweed Heads / Coolangatta entertainment precinct			25%	YDO												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of users per quarter</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of users per quarter	0	Number	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of users per quarter	0	Number	0													
Status Comments	Drafted a promotional brochure for courtesy buses provided by evening entertainment venues for submission to Tweed Heads Liquor Accord.																
<input type="checkbox"/> 2.1.4.2.3	Advocate for extension of crime prevention program through external funding sources			0%	CSC												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of external grant applications lodged</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of external grant applications lodged	0	Number	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of external grant applications lodged	0	Number	0													
Status Comments	There was no activity this period.																
<input type="checkbox"/> 2.1.4.2.4	Attend Community Safety Precinct Committee			0%	CSC												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of meetings attended	1	Number	0													
Status Comments	There was no activity this period.																
<input checked="" type="checkbox"/> 2.1.4.3.1	Provide executive support to the Tweed Shire Council Local Emergency Management Committee			25%	LEMO												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Meetings supported and minutes recorded and circulated</td> <td>1</td> <td>Number</td> <td>1</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Meetings supported and minutes recorded and circulated	1	Number	1					
Code	KPI	Target	Units	Achieved	Notes												
1	Meetings supported and minutes recorded and circulated	1	Number	1													

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
<b>Status Comments</b> Tweed LEMC Meeting held 9th August 2011.																	
<input checked="" type="checkbox"/>	2.1.4.4.1	Arrange and chair Local Emergency Management Committee meetings. Prepare agenda and minutes.			25%	Mworks											
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of meetings</td> <td>1</td> <td>Number</td> <td>1</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of meetings	1	Number	1					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of meetings	1	Number	1													
<b>Status Comments</b> August quarterly meeting completed.																	
<input checked="" type="checkbox"/>	2.1.4.4.2	Attend District Emergency Management Committee meetings			25%	Mworks											
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of meetings	1	Number	1													
<b>Status Comments</b> August quarterly District Emergency Management Committee attended.																	
<input checked="" type="checkbox"/>	2.1.4.4.3	Maintain preparedness for opening of Local Emergency Operations Centre			0%	LEMO											
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Annual audit of LEOC facilities</td> <td>100</td> <td>Percentage</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Annual audit of LEOC facilities	100	Percentage	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Annual audit of LEOC facilities	100	Percentage	0													
<b>Status Comments</b> Satisfactory arrangements are in place for the opening of the centre when required. The centre is adequately prepared.																	
<input type="checkbox"/>	2.1.4.4.4	Maintain contact list of emergency service organisations			0%	LEMO											
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Biannual audit of list for currency and distribution to representatives</td> <td>100</td> <td>Percentage</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Biannual audit of list for currency and distribution to representatives	100	Percentage	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Biannual audit of list for currency and distribution to representatives	100	Percentage	0													
<b>Status Comments</b> There was no activity this period.																	
<input type="checkbox"/>	2.1.4.4.5	Maintain evacuation centres list			0%	LEMO											
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Annual audit of list for currency and distribution to relevant agencies</td> <td>100</td> <td>Percentage</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Annual audit of list for currency and distribution to relevant agencies	100	Percentage	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Annual audit of list for currency and distribution to relevant agencies	100	Percentage	0													
<b>Status Comments</b> List of centres is currently being reviewed and information enhanced.																	
<input checked="" type="checkbox"/>	2.1.4.5.1	Participate in management committee for web based road closure information service			25%	Mworks											
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of meetings attended</td> <td>1</td> <td>Number</td> <td>1</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of meetings attended	1	Number	1					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of meetings attended	1	Number	1													
<b>Status Comments</b> Input to committee decision making by responding to email and telephone enquiries.																	
<input checked="" type="checkbox"/>	2.1.4.5.2	Update information on web based road closure information service			25%	Mworks											
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Website information is current and correct</td> <td>100</td> <td>Percentage</td> <td>100</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Website information is current and correct	100	Percentage	100					
Code	KPI	Target	Units	Achieved	Notes												
1	Website information is current and correct	100	Percentage	100													

Code	Name	Start Date	Target Date	Performance	Responsible Officer
<b>Status Comments</b> Information about road construction and major events kept current on the system.					
✔ 2.1.4.6.1	Review emergency response procedures			100%	Manager Works
		Jul-11			
<b>Status Comments</b> Emergency response formal procedure reviewed and reported for adoption. Communications during emergencies reviewed and action taken to provide stand-alone information packs for relevant staff and to maintain and improve 2-way radio system.					
✔ 2.1.4.7.1	Implement ongoing road safety services and programs			25%	RSO
<b>Status Comments</b> Undertaking road safety programme planning and implementation.					
✔ 2.1.4.7.2	Apply for road safety and blackspot grants			100%	Road Safety Officer
		Jul-11			
<b>Status Comments</b> Grants applied for 2012/13 year completed.					
✔ 2.1.4.8.1	Establish MOU for SES operations			50%	Local Emergency Management Officer
		Jul-11			
<b>Status Comments</b> Preliminary meeting with SES complete. Draft currently being compiled.					
⊖ 2.1.4.8.2	Coordinate plant replacement in accordance with schedule			18%	PMC
<b>Status Comments</b> Plant and Fleet replacement programme ongoing. Optimum replacement age on some items has been reduced, which has increased the size of this task.					
✔ 2.1.4.8.3	Manage fuel supply to SES vehicles			25%	PMC
<b>Status Comments</b> Decision made October 2010 to charge all RFS/SES vehicle expenses covering fuel, servicing etc to one general job number. New arrangement is working well with fuel provided and accounted for.					

Code	Name	Start Date	Target Date	Performance	Responsible Officer																		
<b>2.1.5</b>	<b>Ensure new residents and families are welcomed and integrated into the community life of the Tweed</b>			25%																			
<input type="radio"/>	2.1.5.1.1 Maintain a kit to provide current literature regarding Community Options to be included in New Residents Packs			0%	COPS																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of kits provided</td> <td>50</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of kits provided	50	Number	0											
Code	KPI	Target	Units	Achieved	Notes																		
1	Number of kits provided	50	Number	0																			
	There was no activity this period.																						
<input checked="" type="checkbox"/>	2.1.5.2.1 Establish a Community Handbook for the Tweed to cover the broad range of Council services on offer			75%	Communications & Marketing Coordinator																		
					Jul-11																		
	<b>Status Comments</b>	Council is progressing with the establishment of a Community Handbook to cover the broad range of Council services on offer. It is being compiled, written and designed in-house and is anticipated to be launched in early 2012, shortly followed by the launch of a new Residents Kits.																					
<input type="radio"/>	2.1.5.2.2 Establish a 'resident's kit' which is distributed to any new ratepayers automatically, available online and can be ordered online			0%	Communications & Marketing Coordinator																		
					Jul-11																		
	There was no activity this period.																						
<input checked="" type="checkbox"/>	2.1.5.2.3 Host quarterly 'community cuppas; to meet the Councillors, welcome residents with invitations sent to new ratepayers within that quarter and put in the Tweed Link for any new residents			25%	CMC																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Community cuppas conducted</td> <td>1</td> <td>Number</td> <td>1</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Community cuppas conducted	1	Number	1											
Code	KPI	Target	Units	Achieved	Notes																		
1	Community cuppas conducted	1	Number	1																			
	<b>Status Comments</b>	Tweed Shire Council hosted its first 'Community Cuppa/Catch Up' as part of its Community Engagement Strategy. The catch up, designed to provide better access to the elected body of Council, was held at the Tweed Heads Markets PCYC, Recreation Street on 4 September from 9am - 1pm. About 30 people chatted with Councillors to discuss items of interest. The next Councillors Community Catch Ups is being held at Chillingham Markets on 13 November 2011.																					
<b>2.1.6</b>	<b>Provide social, economic and cultural initiatives which enhance access, equity and community well-being</b>			39%																			
<input type="radio"/>	2.1.6.1.2 Provide seniors programs and forums, celebrate Seniors Week and support Seniors Week and Seniors Expo Committee volunteers			25%	HAPO																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of participants at Seniors Week</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> <tr> <td>2</td> <td>Number of participants at Seniors Expo</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of participants at Seniors Week	0	Number	0		2	Number of participants at Seniors Expo	0	Number	0					
Code	KPI	Target	Units	Achieved	Notes																		
1	Number of participants at Seniors Week	0	Number	0																			
2	Number of participants at Seniors Expo	0	Number	0																			
	There was no activity this period.																						
<input checked="" type="checkbox"/>	2.1.6.1.3 Review of Seniors Week and Seniors Expo			100%																			

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
			Jul-11		Ageing & Disability Officer												
<b>Status Comments</b>	Tweed Seniors Expo has been an annual event held in Murwillumbah since 2000. In 2011 this event was reviewed to support the development of a Tweed Shire Healthy Ageing Policy. The review was also influenced by additional resources secured from NSW Government Aged, Disability and Home Care for a Seniors Information Project Officer to be based at Banora Point Community Centre. This position will support senior's activities and events in the Tweed Banora Point area from 2012. The review included a survey of participants at the 2011 event, consultation with the Tweed Shire Seniors Citizens Committee who run the event with the support Council's Community Services Unit and an internal review by staff in Community and Cultural Services Unit. A Report based on these elements was submitted to Council's Executive Management Team. The review showed that while community members are happy with the Murwillumbah based Seniors Expo there is a need for more support to be available in parts of the Tweed where the majority of Senior's live.																
<input checked="" type="checkbox"/> 2.1.6.1.4	Provide accessible, age friendly information on Council services, both online and in traditional print formats			25%	A&DO												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of new or updated publications included on website</td> <td>0</td> <td>Number</td> <td>8</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of new or updated publications included on website	0	Number	8					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of new or updated publications included on website	0	Number	8													
<b>Status Comments</b>	A series of pamphlets with information for seniors has been updated and reprinted. These include: Retirement Communities and Aged Care Facilities; Home and Community Care Services (HACC); Community Support; Recreation for Seniors (Social and Friendship Groups) (Art, Education and Hobbies), (Exercise, Sports and Wellbeing) and; Tweed Shire Community Options. The Tweed Shire Council website includes a Community Directory with information on services for seniors. Community and Natural Resources staff are also providing key volunteer groups to the 'Do Something Near You' website. The initiative is designed to make it easier to locate and volunteer for community groups and services in the local area by typing in a postcode.																
<input type="checkbox"/> 2.1.6.2.1	Provide youth programs and forums and support community groups with Youth Week celebrations			25%	YDO												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Participation at Youth Week event</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Participation at Youth Week event	0	Number	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Participation at Youth Week event	0	Number	0													
	There was no activity this period.																
<input checked="" type="checkbox"/> 2.1.6.3.1	Provide disability programs and forums and support the Equal Access Advisory Committee coordinate International Day of People with a Disability			25%	A&DO												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of participants at International Day of People with a Disability</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of participants at International Day of People with a Disability	0	Number	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of participants at International Day of People with a Disability	0	Number	0													
<b>Status Comments</b>	A range of forums have been held to support and inform the community consultation phase for the development of the Access and Inclusion Policy and Action Plan. As well as informing the policy development process these forums also provide an opportunity to raise awareness about access and inclusion. These forums have been held for disability services managers, staff and volunteers such as Tweed Shire Community Options, Tweed Valley Respite Service, Tweed Byron Ballina Community Transport; with support and advocacy groups of people with disabilities such as Blind Citizens Australia Tweed, Blind and Vision impaired Support Group Murwillumbah, Diabetes Support Group Pottsville Beach Neighbourhood Centre and Tweed Valley Kin Care; and with clients of services such as On Track Community Programs.  Community development within the community is an ongoing function of the role, in this quarter with Byangum Road Residents Advisory Committee.																

Code	Name	Start Date	Target Date	Performance	Responsible Officer
Planning is underway for International Day of People with a Disability celebrations and will be considered further at the Equal Access Advisory Committee in October.					
2.1.6.4.1	Provide ATSI programs and support community groups coordinate National Aborigines and Islanders Day Observance Committee (NAIDOC) Week celebrations and other culturally important events for example Reconciliation Week and Sorry Day			25%	ADO
Code	KPI	Target	Units	Achieved	Notes
1	Number of participants at NAIDOC week event	100	Number	100	
Status Comments	<p>Council assisted NAIDOC week celebrations across the Shire with a donation of \$2,000. Celebrations commenced with a flag raising ceremony and church service on 3 July. Other key events included a Cultural Day, Sports Day and Health Expo and a NAIDOC street march. Council's Community Services Officer - Youth Development assisted with organisation of a Disco. In addition, a contribution of \$450 was made to the Koori Kids schools program.</p> <p>A request for financial assistance of \$500 has been received from Canowindra Tweed Byron Aged &amp; Disabled Corporation to assist with costs to organised a cross generational ball. The ball aims to join young aboriginal people and elders at a community event to build relationships.</p> <p>A donation of \$200 towards Kingscliff High Indigenous Students Aquaphonics program was made. The project involves students design, constructing and maintaining a system to sustain produce fish and organic vegetables in a closed loop system. Students will gain experience in the industry and produce organic vegetables and edible sized fish by the end of the year. The program has also been assisted by Council's Community Services Officer - Youth Development and other staff from the Water Unit.</p>				
2.1.6.5.1	Advocate for enhancement of children and family program through external funding sources			25%	CCBO
Code	KPI	Target	Units	Achieved	Notes
1	Number of funding applications	1	Number	1	
Status Comments	<p>This target achieved largely via Community 4 Children (YWCA NSW) committee, Tweed Child and Family Interagency and the 2484 Forum identification of needs, project development and funding application cycles and application for funding by child and family services.</p>				
2.1.6.6.1	Support community groups coordinate International Women's Day celebrations			50%	CCBO
Code	KPI	Target	Units	Achieved	Notes
1	International Women's Day event held annually in partnership with a local community organisation.	0	Number	0	
Status Comments	<p>An invitation to apply to an annual \$1000 grant is extended to Local Government in the first quarter of each year by the Office for Women, Department Premier and Cabinet, NSW . Applications for funding for International Women's' Day event are yet to be extended for 2012. A CSU planning meeting will be called next quarter to identify 2012 target community. Past event communities were; Women (2009) Youth (2010), People with a disability (2011). Each of these events were managed by a local NGO who work closely with the identified target group with the support of the CCBO and, where applicable, a specific Development Officer in the CSU Unit.</p>				
2.1.6.6.2	Support Harmony Day and Unity Festival celebrations			50%	CCBO
Code	KPI	Target	Units	Achieved	Notes
1	Harmony Day and Unity Festival celebrations successfully held with CCSU staff in attendance	1	Number	1	
Status Comments	<p>The Unity Festival occurs annually in the last quarter of the calendar year. The event is managed and hosted by the Murwillumbah Community Centre and funded from varying sources on an annual basis. Local NGO's are invited to participate and offered fund raising opportunities such</p>				







Code	Name	Start Date	Target Date	Performance	Responsible Officer												
<p>as car parking management (Murwillumbah Community Men's Shed). This year's event will be preceded by in inaugural food and wine event the evening prior to the main event. The event continues to grow in activities, displays, and entertainment as well as attendance numbers. This event offers an opportunity to work with local multicultural organisations and communities, laying foundations for future partnerships. Community and Cultural Services staff will be in attendance with an information stand on the day.</p>																	
✔ 2.1.6.7.1	Provide scoping report to Council for Long Term Public Transportation Strategy	Jul-11		100%	Planning & Infrastructure Engineer												
<p><b>Status Comments</b> Completed - report provided to Council and endorsed.</p>																	
✔ 2.1.6.8.1	Host annual community and educational events in the Tweed	Jul-11		50%	Communications & Marketing Coordinator												
<p><b>Status Comments</b> In this quarter Council hosted the annual Local Government Week celebrations with a program of events including the annual Family Fun Day, launch of its Customer Contact Centre, official opening of a new chapel at the Tweed Valley Cemetery and more. Tweed hosted Local Government Week from 24-29 July. The week kicked off with the Annual Family Fun Day which was held at Tweed's newest event space Jack Evans Boat Harbour. The event also doubled as the official opening for the recently completed \$8 million Jack Evans Boat Harbour. Thousands of people turned out to experience the day and learn about Council services and programs, for more information visit <a href="http://www.tweed.nsw.gov.au/LGWeek/Default.aspx">http://www.tweed.nsw.gov.au/LGWeek/Default.aspx</a>.</p> <p>Committee meetings also commences to begin preparations for the Tweed River Festival in November 2012 and Australia Day 2012.</p>																	
✔ 2.1.6.8.2	Develop a partnership with Destination Tweed and energy providers to arrange an annual Christmas light competition and carols	Jul-11		20%	Communications & Marketing Coordinator												
<p><b>Status Comments</b> Initial discussions have occurred with Destination Tweed and the Daily News around some project plans. This activity is scheduled for 2013 onwards hence minimal progression this year. Other support for Christmas activity in 2011 has been some financial support to the Tweed Chamber of commerce for the erection of Christmas banners in Tweed Heads and support for the Murwillumbah Chambers 'Festival of Lights'.</p>																	
<b>2.2.1 Support Provision of a wide range of housing types in new and existing urban areas</b>				<b>28%</b>													
✔ 2.2.1.1.1	Investigate and conduct review of Tweed Development Control Plan 2008- Section 1A			55%	Coordinator Planning Reform												
<p><b>Status Comments</b> Community and stakeholder consultation has commenced with a series of discussion papers being made public.</p>																	
✔ 2.2.1.2.1	Seek and encourage diverse housing forms in new developments			0%	MDA												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of medium to large developments with evidence of diverse building forms	100	Percentage	0													
<p><b>Status Comments</b> No medium to large housing developments this quarter.</p>																	



Code	Name	Start Date	Target Date	Performance	Responsible Officer												
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Code	KPI	Target	Units	Achieved	Notes												
1	Increase in number of crisis accommodation beds available annually	0	Percentage	0													
There was no activity this period.																	
✓ 2.2.2.4.3	Develop Homelessness Policy and Protocol			3%	SP												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Progress of Policy and Protocol development</td> <td>100</td> <td>Percentage</td> <td>10</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Progress of Policy and Protocol development	100	Percentage	10					
Code	KPI	Target	Units	Achieved	Notes												
1	Progress of Policy and Protocol development	100	Percentage	10													
Status Comments	The NSW Protocol for Homeless People has been considered by the Executive Management Team and circulated to key staff for comment. It will be used as a template for the development of Council's protocol. Council staff also attended the Northern Rivers Housing Forum which reviewed progress and methodology by services implementing the NSW Homelessness Action Plan and North Coast Regional Homelessness Action Plan. Information provided at this forum will assist with Policy development.																
<b>2.3.1 Advocate for the provision of affordable and accessible health care, aged care, mental health, youth and family services and other community services</b>				34%													
✓ 2.3.1.1.1	Support the role of interagencies in maintaining social services that are accessible to all residents in the Shire			25%	CSC												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of interagency meetings facilitated	0	Number	0													
Status Comments	Community Services staff attended a range of interagencies this quarter including Disability Interagency, Tweed Community Care Forum (Aged Services Interagency), Tweed Shire Planning Group (children and families), Children & Families (2484) Interagency, Youth Network, Far North Coast Multicultural Network Group and Housing and Homelessness Network Meeting.																
✓ 2.3.1.1.2	Advocate for the improved resourcing of a range of human service agencies that meet the changing needs of the Shire			25%	CSC												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of agency meetings facilitated	0	Number	0													
Status Comments	Advocacy continued with Department of State and Regional Development to secure \$1.5m grant funding for Murwillumbah Community Centre one stop shop. The new community centre when constructed will provide office space for a number of community and family service programs, training rooms, activity rooms and interview rooms for visiting clients as well as an indoor/outdoor secure play area. A youth space will also be incorporated in the building.																
✓ 2.3.1.1.3	Seek grant funding for target group initiatives and programs			25%	CSC												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of applications</td> <td>0</td> <td>Number</td> <td>4</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of applications	0	Number	4					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of applications	0	Number	4													
Status Comments	Community & Cultural Services Unit has lodged the following applications for youth project in the quarter. 1. <u>NAB Schools First Grant</u> . Seeking seed funding for an Aboriginal youth leadership workshop that was planned to lead to the development of a Junior Aboriginal Education Consultative Group. The application was for \$25,000 and was unsuccessful. The target group was young																



Code	Name	Start Date	Target Date	Performance	Responsible Officer												
<b>2.3.2</b>	<b>Provision of a secure, high quality and reliable drinking water supply services which meets health and environmental requirements and projected demand</b>			<b>36%</b>													
 2.3.2.1.1	Implement Demand Management Actions and Priorities			25%	Mwater												
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Code	KPI	Target	Units	Achieved	Notes												
1	Percentage completed	25	Percentage	25													
Status Comments	3 year delivery program for Demand Management Plan proposed to be complete by end 2013. Demand management implementation has been adopted by Council. Rainwater Tank Policy has been adopted by Council. Residential Water Saving Rebate program is underway. Full time Water Education Officer has been appointed.																
 2.3.2.1.10	Develop and implement Residential Retrofits and Rebates Program			8%	Demand Management Program Leader												
			Jul-11														
Status Comments	The Water Saving Rebate for residential water customers was launched on 1 July 2011. The residential rebate/retrofit program is to be run over 3 years and this quarter represents 8% of the total program. The current rebate will run until 30 June 2012 and will be reviewed before progressing into year 2 of the program. A retrofitting service and/or rebates for other water fixtures/fittings such as dual flush toilets will be considered for future implementation. These decisions will be based on the progress/performance of the Water Saving Rebate in the first year and feedback received from customers. Promotion of the Water Saving Rebate through articles and advertisements in the Tweed Link and local papers, a street banner, stalls in shopping centres, letters to plumbers, plumbing suppliers and real estate agents in the shire. The Water Saving Rebate will be a focus of promotions planned for Water Week and the Tweed River Festival. Other stalls and information dissemination are planned for the Unity Festival to be held in Murwillumbah on 22 October and the Coastal Management Conference to be held in Tweed Heads from 9 to 11 November.																
 2.3.2.1.11	Review and update Water billing information			20%	Demand Management Program Leader												
			Jul-11														
Status Comments	The upgrade of Council's property management system (Water Management Module) has presented the opportunity of improving Council's water notices. It is envisaged that the redesigned water consumption notices will provide the customer's historical water use and shire-wide water consumption targets. The introduced of the new notices is expected to coincide with the introduction of quarterly billing due in July 2012. The new water notice will provide additional information to water customers about their water use, supporting Council's demand management programs which aim to raise awareness about reducing water use and using water more efficiently. The new notices will be designed to comply with the National Guidelines for Residential Customers' Water Accounts (2006).																
 2.3.2.1.12	Identify and promote Recycled Water Projects			12%	DMPL												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Increase volume of waste water recycling</td> <td>10</td> <td>Percentage</td> <td>5</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Increase volume of waste water recycling	10	Percentage	5					
Code	KPI	Target	Units	Achieved	Notes												
1	Increase volume of waste water recycling	10	Percentage	5													
Status Comments	In 2010/11 Council recycled 4.8% of its treated wastewater. This has reduced since last year, primarily due to less recycled water being used by the Condong Co-generation facility.																



Code	Name	Start Date	Target Date	Performance	Responsible Officer
	<p>subsequently adopted by Council at its meeting on 20 September.</p> <p>Now that the policy has been adopted, the next step in the rainwater tank program is to develop educational resources to promote the new policy, including website content and information sessions for the community and other stakeholders.</p> <p>In response to Council's resolution at its meeting on 16 August 2011, a separate and new policy for rainwater tanks in commercial and industrial precincts will also be investigated and prepared. This investigation will also consider retrofitting possibilities in existing commercial and industrial precincts and any rebates that may be implemented.</p> <p>Compliance of new residential rainwater tanks with the BASIX requirements and Council's policy will be monitored. No figures relating to this are available for this quarter.</p>				
✓ 2.3.2.1.9	Advocate to the State Government to amend BASIX to allow Council minimum 5kL rainwater tanks			100%	Demand Management Program Leader
	Status Comments		Jul-11		
	<p>The key findings in the BASIX Five Year Outcomes Summary along with several other reports on the BASIX website have been reviewed. The likely impacts on Council's Demand Management Strategy (DMS) of the outcomes and estimated water savings presented in these reports were assessed and reported to Council. The measured BASIX results compare favourably with the predicted residential demand in Greenfield areas assumed in Council's Demand Management Strategy. The BASIX results show that the median rainwater tank volume is 5,000 litres for single dwellings and 4,500-5,000 litres for all new homes. This compares favourably with the preferred scenario for Greenfield areas adopted in Council's Demand Management Strategy. Overall, the BASIX outcomes suggest that the modelling carried out for the Demand Management Strategy has set achievable water saving targets that do not need to be adjusted.</p> <p>Rous Water is carrying out a study of BASIX certificates and actual constructed rainwater tank systems in the Rous Water region. This study may show how BASIX requirements for rainwater tanks translate to the Tweed area. Water Unit staff continue to liaise with Rous Water and the relevant findings of their study will be reported to Council when it becomes available. No further action in relation to BASIX requirements for tanks is necessary at this stage.</p>				
✓ 2.3.2.2.1	Install Bulk Meters at major Water Pump Stations			20%	Operations Engineer
	Status Comments		Jul-11		
	<p>Council has changed it's standards and put mechanisms in place to ensure all new water pump stations have flow metering installed. Major existing pump stations have been identified to be meter. Three sites WPS 14 (Kingscliff Booster), WPS 9 (North Tumbulgum) and WPS 10 (Eviron Rd) have budgeted for completion this year. Work on WPS 14 has commenced.</p>				
✓ 2.3.2.2.2	Implement reservoir drop testing program			100%	Demand Management Program Leader
	Status Comments		Jul-11		
	<p>A 3-year schedule of water reservoir drop tests has been prepared and implemented for the 27 locations identified. Drop tests on Walmsley's, Razor Back and Burringbar reservoirs were completed in 2010/2011. This quarter drop tests have been completed on reservoirs at Tyalgum, Uki and Hillcrest Avenue, Tweed Heads, with a drop test planned for Fingal Head in October. Drop tests are being completed to schedule thus far. The scheduled drop test at Kingscliff, where there are 2 reservoirs, has been postponed pending the installation of a flowmeter at pump station WPS14 to measure flow to the booster zone. The Kingscliff drop test will be rescheduled once the flow meter is installed.</p>				
✓ 2.3.2.2.3	Implement leakage reduction program			8%	Demand Management Program Leader
			Jul-11		

Code	Name	Start Date	Target Date	Performance	Responsible Officer																		
<b>Status Comments</b> A 3-year schedule of reservoir drop tests has been implemented. Further leak detection works will be carried out in zones where the drop tests indicate that leakage may be occurring. The installation of flow meters to create district metered areas is continuing and all new water pump stations contain flow metering. The Water Unit has purchased one electronic listening stick for troubleshooting leak detection tasks. Because of it's technical nature, larger leak detection projects will be out-sourced as required.																							
2.3.2.3.1	Implement Water Supply Augmentation Strategy			25%	Mwater																		
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Code	KPI	Target	Units	Achieved	Notes																		
1	Percentage complete	5	Percentage	5																			
<b>Status Comments</b> Consultations have commenced with Government Agencies. Review completed of planning restrictions and also considerations with regard to 2010 LEP. Letter requesting clarification of Water Sharing Plan issued to Minister Primary Industries and NSW Water Commissioner.																							
2.3.2.4.1	Conduct Water Quality Study for Clarrie Hall Dam			25%	TPE																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Percentage completed of Water Quality Study</td> <td>50</td> <td>Percentage</td> <td>90</td> <td></td> </tr> <tr> <td>2</td> <td>Percentage completed of study recommendations</td> <td>5</td> <td>Percentage</td> <td>20</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Percentage completed of Water Quality Study	50	Percentage	90		2	Percentage completed of study recommendations	5	Percentage	20					
Code	KPI	Target	Units	Achieved	Notes																		
1	Percentage completed of Water Quality Study	50	Percentage	90																			
2	Percentage completed of study recommendations	5	Percentage	20																			
<b>Status Comments</b> The Clarrie Hall Dam Water Quality report has been received and revised. The report makes a number of recommendations that will be considered and an action plan developed.																							
2.3.2.4.6	Consult NSW Office of Water on Operational Implementation of Water Sharing Plan			40%	Operations Engineer																		
<b>Status Comments</b> Council has received and reviewed the Water Sharing Plan and understands the implications. Council has put in place measures to comply with the operational requirements as provided in the water access licence and Water Sharing Plan. Council has communicated to the NSW Office of Water in relation to the specific matter of the Byrill Creek Dam site in the Water Sharing Plan.		Jul-11																					
2.3.2.4.7	Consider potential for pipeline link from SEQ Water Grid for drought contingency supply			25%	Manager Water																		
<b>Status Comments</b> Preliminary negotiations commenced with meetings held with SEQ-Water Grid Manager. Possible water supply connections to SEQ Water Grid identified. SEQ Water Grid Manager to investigate and estimate costs for identified supply options.		Jul-11																					
2.3.2.5.1	Determine measures to address elements identified in the Australian Drinking Water Guidelines (ADWG) Gap Analysis			20%	Treatment Process Engineer																		
<b>Status Comments</b> Work is progressing on elements identified in the Gap Analysis. Comparatively Tweed Shire is ahead of the majority of local Council's in developing it's Water Water Management Plan.  The state government has introduced a new health act and regulation that will impact on the development of a water quality management		Jul-11																					



Code	Name	Start Date	Target Date	Performance	Responsible Officer
system. This has delayed the development of the water quality management system. The requirements are now becoming clear and NSW Health is soon to complete template systems to be demonstrate their requirements.					
✔ 2.3.2.5.2	<b>Implement measures to ensure compliance with ADWG</b>			25%	TPE
Code	KPI	Target	Units	Achieved	Notes
1	Percentage of recommended actions implemented	25	Percentage	50	
<b>Status Comments</b>		The Australian Drinking Water Guidelines (ADWG) now require Council to develop individual Water Quality Management Plan's. Tweed Shire is well down the track in having this plan in place. The major element is a risk assessment and this has been completed. Recommendations from the risk assessment are now being addressed. A number of the 12 elements are already completed or in the process of being completed.			
✔ 2.3.2.6.1	<b>Water fund management and administration</b>			18%	Mwater
Code	KPI	Target	Units	Achieved	Notes
1	Delivery of program percentage complete	25	Percentage	25	
2	Water supply system customer service requests per 1000 connected assessments	30	Number	6	
3	Average annual volume supplied to residential assessments	200	L/p/d	179	
<b>Status Comments</b>		Annual program percentage is based on annual water operations budget against cost spent in quarter 1. The average annual volume supplied to residential assessment is the 2010/2011 figure. This figure is only collected annually.			
✔ 2.3.2.6.2	<b>Water consumer services</b>			21%	OE
Code	KPI	Target	Units	Achieved	Notes
1	Delivery of program, percentage complete	25	Percentage	39	
2	Annual volume of metered consumption	0	ML	7,110	
3	Water quality complaints per 1000 connected assessments	3	Number	1	
4	Water connection failures per 1000 connected assessments	10	Number	3	
5	Water supply system unplanned interruptions per 1000 connected assessments	35	Number	2	
<b>Status Comments</b>		The delivery of consumer services is measured on percent of budget expended. The budget expenditure is 38.8% for the first quarter because meter reading is completed in June 2011 and typically there is a spike in expenditure after meter reading. Annual volume of metered consumption is 7109.98ML for the 2010-11 financial year. The next quarter we will be able to report on the 6-month consumption from this year. Water quality complaints are up for the quarter but we are currently below the annual target. Water quality complaints have been generally been relating to colour in the water due to manganese and Council's flushing program.			

Code	Name	Start Date	Target Date	Performance	Responsible Officer																																				
✔ 2.3.2.6.3	Water mains			25%	OE																																				
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1	Delivery of program percentage complete	25	Percentage	33																																					
2	Water main breaks per 100 km of mains	10	Number	1																																					
<b>Status Comments</b>	<p>Deliver of water mains program is based on percent actual expenditure versus budget. This includes mains flushing, mains maintenance and repair including trunk mains.</p> <p>Water Unit has significantly ramped up its hydrant maintenance program in the first quarter and this is the sole cause for percent expenditure being greater than 25%. Budget adjustments will be made to reflect this additional work.</p> <p>One trunk main break occurred during the quarter at North Tumbulgam.</p>																																								
✔ 2.3.2.6.4	Reservoirs			3%	OE																																				
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1	Delivery of program, percentage completed	25	Percentage	11																																					
<b>Status Comments</b>	<p>Scheduled works and required maintenance for reservoirs is fully completed for the quarter. 11% of budget has been spent but programmed work is 25% completed for the first quarter.</p> <p>6-weekly reservoir inspections are fully up to date and identified faults repaired. General maintenance on surrounds is completed as required.</p>																																								
✔ 2.3.2.6.5	Water pumping stations			4%	MEC																																				
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1	Delivery of program, percentage complete	25	Percentage	17																																					
<b>Status Comments</b>	<p>Delivery program reported is based on actual expenditure versus budget for Water Pump Stations.</p> <p>All scheduled and unplanned operational works have been completed for the first quarter within budget requirements.</p>																																								
✔ 2.3.2.6.6	Water treatment plants			22%	AE																																				
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Delivery of program percentage completed</td> <td>25</td> <td>Percentage</td> <td>32</td> <td></td> </tr> <tr> <td>2</td> <td>Volume of treated water supplied</td> <td>2,200</td> <td>ML</td> <td>2,075</td> <td></td> </tr> <tr> <td>3</td> <td>Achieve microbiological water quality compliance</td> <td>100</td> <td>Percentage</td> <td>100</td> <td></td> </tr> <tr> <td>4</td> <td>Moderate category 2 water supply environmental incidents</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> <tr> <td>5</td> <td>Major category 3 water supply environmental incidents</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Delivery of program percentage completed	25	Percentage	32		2	Volume of treated water supplied	2,200	ML	2,075		3	Achieve microbiological water quality compliance	100	Percentage	100		4	Moderate category 2 water supply environmental incidents	0	Number	0		5	Major category 3 water supply environmental incidents	0	Number	0					
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<b>Status Comments</b>	<p>Microbiological water quality compliance data sourced from NSW Health Database.</p> <p>No moderate or major environmental incidents occurred within the quarter.</p> <p>Annual volume supplied is based on water production at the water treatment plant for the quarter.</p>																																								

Code	Name	Start Date	Target Date	Performance	Responsible Officer																		
Delivery of annual program is based on expenditure versus budget year to date for the first quarter.																							
2.3.2.6.7	Dams and weirs			6%	AE																		
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1	Delivery of program percentage completed	25	Percentage	23																			
2	Volume of water extracted	2,400	ML	2,234																			
Status Comments	Program delivery is based on actual expenditure versus budget. Volume of water extracted is water extracted from Council raw water pump station for Bray Park and Tyalgum weirs.																						
2.3.2.6.8	Tweed Laboratory Centre			6%	LC																		
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Code	KPI	Target	Units	Achieved	Notes																		
1	Delivery of program, percentage completed	25	Percentage	25																			
Status Comments	A large increase in external testing from short term projects has provided good income in the first quarter. However, the anticipated loss of a major and long standing external client will ultimately see a decline in budgeted income, probably by the third quarter. Laboratory continues to perform well in quality assurance proficiency programs.																						
2.3.2.7.1	Annual mains renewal program			50%	Capital Works Engineer																		
					Jul-11																		
Status Comments	Annual Water Renewal Program includes replacement of watermains in: Frances St, Dorothy St, Barnby St and Williams St, Murwillumbah. New water mains have been installed in Frances St, Dorothy St and Williams St, Murwillumbah. Barnby St watermain and property connections are to be completed.																						
2.3.2.7.10	Thomson Street Mains upgrade			100%	Capital Works Engineer																		
					Jul-11																		
Status Comments	Construction of new 200/250mm watermain complete.																						
2.3.2.7.14	Various reticulation Main replacements			50%	Capital Works Engineer																		
					Jul-11																		
Status Comments	As per item 2.3.2.7.1																						
2.3.2.7.2	Annual consumer service renewal program			50%	Capital Works Engineer																		
					Jul-11																		
Status Comments	As part of water meter reading completed in May 2011 inspections identified a program for property service renewals. All identified connections for replacement have now been completed.																						

Code	Name	Start Date	Target Date	Performance	Responsible Officer
✔ 2.3.2.7.3	Clarrie Hall Dam spillway upgrade			10%	Capital Works Engineer
		Jul-11			
<b>Status Comments</b>	Concept Design complete. Review of Environmental Factors (REF) complete. Part V development application submitted.				
✔ 2.3.2.7.4	Tyalgum Water Treatment Plant upgrade			38%	Capital Works Engineer
		Jul-11			
<b>Status Comments</b>	Contract for design, installation and commissioning of new membrane water treatment system has been awarded to Aquamanage. TSC resources have installed new waste pump station and rising main to the new water treatment plant building. New water treatment plant is expected to be completed by September 2012.				
✔ 2.3.2.7.7	Kyogle Road Tree Street north to cane drain (St2) Trunk Main upgrade			100%	Capital Works Engineer
		Jul-11			
<b>Status Comments</b>	Construction of new 250mm diameter watermain complete.				
✔ 2.3.2.7.8	North Arm Road duplication Trunk Main new Stage 1			100%	Capital Works Engineer
		Jul-11			
<b>Status Comments</b>	Construction of new 250mm diameter watermain complete.				
✔ 2.3.2.7.9	North Arm Road duplication Trunk Main new Stage 2			100%	Capital Works Engineer
		Jul-11			
<b>Status Comments</b>	Construction of new 250mm diameter watermain complete.				
✔ 2.3.2.8.1	Review Water Supply Infrastructure Design resources to ensure client timeframes for projects are maintained and implement appropriate remedial measures			25%	MD
<b>Status Comments</b>	Design are within timeframe specified.				
✔ 2.3.2.8.2	Prepare concept and detail designs for water supply infrastructure projects			25%	MD
<b>Status Comments</b>	On target.				

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
<b>2.3.3</b>	<b>Provision of high quality and reliable wastewater services which meets health and environmental requirements and projected demand</b>			20%													
✓ 2.3.3.1.1	Target Flow gauging and development of calibrated sewer flow model			15%	Strategic & Assets Engineer												
		Jul-11															
Status Comments	Multi-year project. Sewer flow gauging programmes complete for Tweed Heads Central, East Banora Point, Bilambil Heights, Western Tweed Heads South and Murwillumbah catchments. Model build calibration and report complete for Bilambil Heights. Model build and calibration complete for East Banora Point and Tweed Heads Central. Manhole data collection in progress in Murwillumbah catchment. Design storm duration determined for East Banora Point. Development of skeleton model and population model for total Banora Point Catchment in progress.																
☹ 2.3.3.1.12	Annual CCTV inspection program			1%	OE												
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Code	KPI	Target	Units	Achieved	Notes												
1	Percentage completed	25	Percentage	2													
Status Comments	The annual CCTV program relies on a computer generated program that prioritises gravity sewer mains to select the mains that will be filmed. This program is currently not functioning. The program is currently being updated and it is expected prioritised work will be produced in October 2011, however the CCTV work would then only occur a few months after the results are available. While the program is currently not progressing, some CCTV troubleshooting has been completed and it is expected the program will still be completed by the end of the financial year.																
✓ 2.3.3.1.13	Develop and implement infiltration and inflow reduction program with aim to reduce peak and overall flows to treatment plants.			4%	OE												
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Code	KPI	Target	Units	Achieved	Notes												
1	Percentage completed	25	Percentage	15													
Status Comments	Manhole inspection program developed and implemented across the shire. This program ensures we have access to these maintenance points and also provides information on infiltration and condition of manholes. Repair work is identified and completed for manholes including coating for structural protection. Programs for CCTV and rehabilitation come out of these inspections.																
✓ 2.3.3.1.2	Backup generator at Sewage Pump 2036 Fern Street Bilambil Heights			10%	Capital Works Engineer												
		Jul-11															
Status Comments	Site survey and investigation works completed. Draft options report prepared.																
✓ 2.3.3.1.3	Backup generator at Sewage Pump 2038 Peninsula Drive Bilambil Heights			10%	Capital Works Engineer												
		Jul-11															

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
<b>Status Comments</b>		Design complete. Design report submitted for review.															
✔ 2.3.3.1.4	Telemetry alarming of critical manholes	Jul-11		25%	Strategic & Assets Engineer												
<b>Status Comments</b>		Pilot project involving up to seven potential overflow sites and constructed emergency relief structures commenced.															
✔ 2.3.3.1.5	Sewer Pump Station Telemetry upgrade program	Jul-11		5%	Mechanical & Electrical Coordinator												
<b>Status Comments</b>		5% of 5 year project completed. The program has to date concentrated on the water sites upgrades. The water sites are expected to be 100% complete in the next quarter.															
✔ 2.3.3.1.6	Upgrade Emergency relief (overflow) structures	Jul-11		5%	Operations Engineer												
<b>Status Comments</b>		All sewer overflow relief points have been identified as part of Council Sewer Overflow Abatement Strategy (SOAS) that was submitted to the DECC. 16 of these sites have been identified as needing upgrading to meet current standards. None of these sites have had project initiation to date. Council has an inspection program for all overflow relief points. Inspections are carried out periodically and after suspected overflow events.															
✔ 2.3.3.1.8	Install bypass pumping connections at Sewage Pump Stations	Jul-11		5%	Capital Works Engineer												
<b>Status Comments</b>		Bypass connections are now being installed as part of new Sewerage Pump Station Works. Standard pump station design drawings have been amended to include bypass connections.															
✔ 2.3.3.1.9	Standby controller and electrodes at regional Sewage Pump Stations	Jul-11		5%	Mechanical & Electrical Coordinator												
<b>Status Comments</b>		5% of regional sewage pump stations have been upgraded to the new Clear SCADA telemetry system which incorporates standby controllers and electrodes. Water upgrades are nearing completion and sewerage site will then be concentrated on.															
✔ 2.3.3.2.1	Investigate new recycled water opportunities and monitor relevant national and international trends			6%	TPE												
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Code	KPI	Target	Units	Achieved	Notes												
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<b>Status Comments</b>		Council is actively following current trends and technologies for recycled water opportunity.															

Code	Name	Start Date	Target Date	Performance	Responsible Officer																														
✓ 2.3.3.2.2	Develop educational materials and promote recycled water opportunities			3%	CWE																														
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Code	KPI	Target	Units	Achieved	Notes																														
1	Percentage complete	25	Percentage	10																															
<b>Status Comments</b> Full time Water Education Officer has now been employed. Key task will be to develop educational packages and resources relating to recycled water. This is an element of the Demand Management Plan implementation.																																			
✓ 2.3.3.4.1	Finalise Odour Investigations Study and Concept Designs			20%	Capital Works Engineer																														
			Jul-11																																
<b>Status Comments</b> Odour investigation and modelling for 3 regional sewerage pump stations completed. Recommendations include installation of new onsite odour treatment facilities. Preliminary design meetings have been held. Concept arrangements for inlet sewer upgrades are now being completed.																																			
✓ 2.3.3.6.1	Sewer fund management and administration			21%	Mwater																														
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<b>Status Comments</b> Annual program is based on annual Sewer Operations budget against costs spent in quarter 1.																																			
✓ 2.3.3.6.2	Sewer gravity mains			20%	OE																														
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<b>Status Comments</b> Water Unit is on target for all KPI's. Delivery program is based on actual expenditure versus budget and completion of all scheduled and reactive works are within budget constraints.																																			
✓ 2.3.3.6.3	Sewer rising mains			14%	OE																														

Code	Name	Start Date	Target Date	Performance	Responsible Officer																																																
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Delivery of program percentage completed</td> <td>25</td> <td>Percentage</td> <td>13</td> <td></td> </tr> <tr> <td>2</td> <td>Sewer rising main breaks per 100 km of mains</td> <td>10</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Delivery of program percentage completed	25	Percentage	13		2	Sewer rising main breaks per 100 km of mains	10	Number	0																																			
Code	KPI	Target	Units	Achieved	Notes																																																
1	Delivery of program percentage completed	25	Percentage	13																																																	
2	Sewer rising main breaks per 100 km of mains	10	Number	0																																																	
<b>Status Comments</b> Delivery program is based on actual expenditure versus budget. Have completed all scheduled works within budget. No sewer rising main breaks occurred within the quarter.																																																					
	2.3.3.6.4 Sewer Pumping Stations			5%	MEC																																																
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Delivery of program, percentage complete</td> <td>25</td> <td>Percentage</td> <td>20</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Delivery of program, percentage complete	25	Percentage	20																																									
Code	KPI	Target	Units	Achieved	Notes																																																
1	Delivery of program, percentage complete	25	Percentage	20																																																	
<b>Status Comments</b> Delivery program reported is based on actual expenditure versus budget for Sewerage Pump Stations. All scheduled and unplanned operational works have been completed for the first quarter within budget requirements.																																																					
	2.3.3.6.5 Waste Water Treatment Plants			21%	AE																																																
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Delivery of program percentage completed</td> <td>25</td> <td>Percentage</td> <td>25</td> <td></td> </tr> <tr> <td>2</td> <td>Quarterly volume of waste water treated</td> <td>0</td> <td>ML</td> <td>1,962</td> <td></td> </tr> <tr> <td>3</td> <td>Effluent quality licence compliance</td> <td>100</td> <td>Percentage</td> <td>95</td> <td></td> </tr> <tr> <td>4</td> <td>Moderate category 2 water supply public health incidents</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> <tr> <td>5</td> <td>Major category 3 water supply public health incidents</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> <tr> <td>6</td> <td>Increase volume of waste water recycled</td> <td>10</td> <td>Percentage</td> <td>8</td> <td></td> </tr> <tr> <td>7</td> <td>Daily volume treated per connected assessment</td> <td>300</td> <td>L/p/d</td> <td>269</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Delivery of program percentage completed	25	Percentage	25		2	Quarterly volume of waste water treated	0	ML	1,962		3	Effluent quality licence compliance	100	Percentage	95		4	Moderate category 2 water supply public health incidents	0	Number	0		5	Major category 3 water supply public health incidents	0	Number	0		6	Increase volume of waste water recycled	10	Percentage	8		7	Daily volume treated per connected assessment	300	L/p/d	269					
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6	Increase volume of waste water recycled	10	Percentage	8																																																	
7	Daily volume treated per connected assessment	300	L/p/d	269																																																	
<b>Status Comments</b> Delivery program is based on actual expenditure versus budget. Water Unit is meeting all operational requirements within budget. Failures of pH at Uki wastewater treatment plant have brought compliance down to 95% pH at this plant and is difficult to manage due to algae growth in the final pond and DECC have been informed of this difficulty.  Minor pH non-compliances have negligible effect on the receiving environment and it should be noted that Uki recycles 100% of its wastewater so any non-compliant wastewater is not discharged to the river.  All other wastewater plants have recorded no non-compliances.																																																					
	2.3.3.6.6 Tweed Laboratory Centre			6%	LC																																																



Code	Name	Start Date	Target Date	Performance	Responsible Officer												
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Code	KPI	Target	Units	Achieved	Notes												
1	Delivery of program, percentage complete	25	Percentage	25													
<p><b>Status Comments</b>      The laboratory continues to provide a reliable service to its internal clients in a responsive manner. It has achieved this on a reduced staff basis.</p>																	
✔ 2.3.3.7.1	Annual Gravity Sewer Relining Program			10%	Capital Works Engineer												
			Jul-11														
<p><b>Status Comments</b>      Sewer projects have been prioritised for relining works. Contract to go to tender with award by December 2011.</p>																	
✔ 2.3.3.7.14	Sewage Pump Station 2052 Boyd Family Park construction			10%	Capital Works Engineer												
			Jul-11														
<p><b>Status Comments</b>      Potential pump station locations have been identified. Site survey and preliminary investigation works complete. A Detailed Options Report is being prepared.</p>																	
✔ 2.3.3.7.2	Banora Point Waste Water Treatment Plant – Biosolids Dewatering upgrade			100%	Capital Works Engineer												
			Jul-11														
<p><b>Status Comments</b>      The new mechanical Biosolids Dewatering system has now been installed and has passed all performance test requirements. This system incorporates a new Gravity Drainage Deck and Belt Press.</p>																	
✔ 2.3.3.7.20	Hastings Point Waste Water Treatment Plant Recycled Water Scheme Les Burger Fields			85%	Capital Works Engineer												
			Jul-11														
<p><b>Status Comments</b>      Recycled effluent pipeline complete. Recycled effluent tank complete. Section 60 application has been submitted to NSW Office of Water. Final pipework connection to be completed. Recreation Services Unit to complete irrigation pump supply and installation.</p>																	
✔ 2.3.3.7.3	Burringbar / Mooball Sewerage Waste Water Treatment Plant construction			20%	Capital Works Engineer												
			Jul-11														
<p><b>Status Comments</b>      Contract for construction of the Wastewater Treatment Plant has been awarded to AJ Lucas. 30% Design drawings have been issued and design workshop completed. Project is expected to be completed by December 2012.</p>																	
✔ 2.3.3.7.4	Burringbar / Mooball Sewerage Waste Water Reticulation construction			32%	Capital Works Engineer												
			Jul-11														

Code	Name	Start Date	Target Date	Performance	Responsible Officer																		
<b>Status Comments</b> Contract for the Burringbar and Mooball sewer reticulation system has been awarded to Ledonne Construction. Project start-up meeting has been completed. Site set out for construction works have commenced. The anticipated date for completion of these works is December 2012.																							
2.3.3.7.5	Banora Point Waste Water Treatment Plant upgrade			45%	Capital Works Engineer																		
		Jul-11																					
<b>Status Comments</b> Balance/Anaerobic tank and Clarifier concrete works 90% complete. Control Building foundation works complete. Electrical Switchboards complete. Estimated project completion April 2012.																							
2.3.3.7.8	Meridian Way Tweed Heads West syphon upgrade			40%	Capital Works Engineer																		
		Jul-11																					
<b>Status Comments</b> Receiving manhole lids have been replaced. Issues associated with access through private property have resulted in relining works being delayed. Variation costs for aborted works have been submitted. Alternative access arrangements to the site are now being investigated. Relining works are currently being reprogrammed.																							
2.3.3.8.1	Review Waste Water Infrastructure Design resources to ensure client timeframes for projects are maintained and implement appropriate remedial measures			25%	MD																		
<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Client timeframe within target</td> <td>80</td> <td>Percentage</td> <td>80</td> <td></td> </tr> </tbody> </table>						Code	KPI	Target	Units	Achieved	Notes	1	Client timeframe within target	80	Percentage	80							
Code	KPI	Target	Units	Achieved	Notes																		
1	Client timeframe within target	80	Percentage	80																			
<b>Status Comments</b> Designs within timeframes.																							
2.3.3.8.2	Prepare concept and detail designs for Waste Water infrastructure projects including schedules of quantities, cost estimates and works as executed plans			7%	MD																		
<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of design projects completed</td> <td>15</td> <td>Number</td> <td>4</td> <td></td> </tr> </tbody> </table>						Code	KPI	Target	Units	Achieved	Notes	1	Number of design projects completed	15	Number	4							
Code	KPI	Target	Units	Achieved	Notes																		
1	Number of design projects completed	15	Number	4																			
<b>Status Comments</b> On target to produce 15 designs over the year.																							
2.3.3.9.1	Inspect on-site sewage management systems for compliance with relevant legislative and TSC requirements			25%	MBEH																		
<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of onsite sewage management inspections</td> <td>125</td> <td>Number</td> <td>121</td> <td></td> </tr> <tr> <td>2</td> <td>Onsite sewage management system failures as % of total system inspections</td> <td>0</td> <td>Percentage</td> <td>39</td> <td></td> </tr> </tbody> </table>						Code	KPI	Target	Units	Achieved	Notes	1	Number of onsite sewage management inspections	125	Number	121		2	Onsite sewage management system failures as % of total system inspections	0	Percentage	39	
Code	KPI	Target	Units	Achieved	Notes																		
1	Number of onsite sewage management inspections	125	Number	121																			
2	Onsite sewage management system failures as % of total system inspections	0	Percentage	39																			
<b>Status Comments</b> Minimum number of inspections not achieved due to resignation of Environmental Compliance Officer. Position advertised and replacement officer to commence early October.																							

Code	Name	Start Date	Target Date	Performance	Responsible Officer																		
<b>2.3.4</b>	<b>Provision of high quality, best practice, solid waste disposal with energy recovery, and improving resource recovery practices and infrastructure which meets health and environmental requirements and projected demand</b>			20%																			
✓ 2.3.4.1.1	Provide a multi bin collection service for all residential rated properties and willing non-residential (commercial) rated properties			23%	CWM																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Increase resource recovery (recycling) from kerbside collections of domestic properties</td> <td>50</td> <td>Percentage</td> <td>46</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Increase resource recovery (recycling) from kerbside collections of domestic properties	50	Percentage	46											
Code	KPI	Target	Units	Achieved	Notes																		
1	Increase resource recovery (recycling) from kerbside collections of domestic properties	50	Percentage	46																			
	Status Comments Figure represents recovered resources (recycling) from domestic kerbside collection.																						
✓ 2.3.4.1.2	Provide public place waste and recycling collection services			25%	CWM																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of additional public place recycling bins</td> <td>1</td> <td>Number</td> <td>1</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of additional public place recycling bins	1	Number	1											
Code	KPI	Target	Units	Achieved	Notes																		
1	Number of additional public place recycling bins	1	Number	1																			
	Status Comments Recycling bin installed at Uki.																						
✓ 2.3.4.1.3	Provide special waste (electronic waste, fluoro tubes, batteries, oil, metal, white goods, tyres, empty farm chemical drums, gas bottles) drop off facilities at Stotts Creek Resource Recovery Centre to enable recycling			18%	CWM																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Increase of special waste collected at Stotts Creek</td> <td>5</td> <td>Percentage</td> <td>7</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Increase of special waste collected at Stotts Creek	5	Percentage	7											
Code	KPI	Target	Units	Achieved	Notes																		
1	Increase of special waste collected at Stotts Creek	5	Percentage	7																			
	Status Comments Increased recovery of electronic waste and drum muster drums.																						
✓ 2.3.4.1.4	Provide bi-annual bulky waste household collection and recover metal items for recycling; and facilitate a separate metal collection year round			13%	CWM																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Annual hard rubbish collection services provided</td> <td>2</td> <td>Number</td> <td>0</td> <td></td> </tr> <tr> <td>2</td> <td>Metal collection services provided</td> <td>75</td> <td>Number</td> <td>78</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Annual hard rubbish collection services provided	2	Number	0		2	Metal collection services provided	75	Number	78					
Code	KPI	Target	Units	Achieved	Notes																		
1	Annual hard rubbish collection services provided	2	Number	0																			
2	Metal collection services provided	75	Number	78																			
	Status Comments Hard rubbish collection scheduled for November 2011 and March 2012. No activity in this quarter.																						
✓ 2.3.4.1.5	Manage operational and closed waste disposal facilities and recycling assets			25%	CWM																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Increase resource recovery (recycling) of all material received at operational waste disposal facilities</td> <td>40</td> <td>Percentage</td> <td>46</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Increase resource recovery (recycling) of all material received at operational waste disposal facilities	40	Percentage	46											
Code	KPI	Target	Units	Achieved	Notes																		
1	Increase resource recovery (recycling) of all material received at operational waste disposal facilities	40	Percentage	46																			
	Status Comments Includes recovery of green organics, construction and demolition waste, metal and reusable's to the tip shop.																						

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
✔ 2.3.4.2.1	Education programs to promote understanding and behavioural change in the community			25%	CWM												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Conduct Environmental education initiatives relating to recycling and waste minimisation</td> <td>6</td> <td>Number</td> <td>13</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Conduct Environmental education initiatives relating to recycling and waste minimisation	6	Number	13					
Code	KPI	Target	Units	Achieved	Notes												
1	Conduct Environmental education initiatives relating to recycling and waste minimisation	6	Number	13													
Status Comments Education activities include second hand Saturday, chemical clean-out, and green waste collection promotion.																	
✔ 2.3.4.2.2	Participate in regional collaboration on waste management and resource recovery initiatives			25%	CWM												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Regional meetings on waste and recycling attended</td> <td>2</td> <td>Number</td> <td>2</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Regional meetings on waste and recycling attended	2	Number	2					
Code	KPI	Target	Units	Achieved	Notes												
1	Regional meetings on waste and recycling attended	2	Number	2													
Status Comments Attended North East Waste Forum meeting and NOROC General Managers Group to report on regional waste strategy.																	
✔ 2.3.4.3.1	Promote green organics and dry recycling collections to non-residential (commercial) rated properties			25%	CWM												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Increase in new green organics or recycling services</td> <td>10</td> <td>Number</td> <td>11</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Increase in new green organics or recycling services	10	Number	11					
Code	KPI	Target	Units	Achieved	Notes												
1	Increase in new green organics or recycling services	10	Number	11													
Status Comments New recycling services 11, additional 1, cancellations 1. Net result 11 increase. No green organics activity for quarter.																	
✔ 2.3.4.4.1	Provide permanent drop off facility at Stotts Creek Resource Recovery Centre for unwanted household chemical wastes (paint, herbicides and pesticides) ready for responsible disposal or recycling at an offsite purpose built licensed facility			25%	Coordinator Waste Management												
					Jul-11												
Status Comments A development application has been lodged for the construction of the permanent drop off facility. Funding has been secured through the North East Waste Forum.																	
⊖ 2.3.4.5.1	Development of Waste Management and Resource Recovery Strategy			0%	Coordinator Waste Management												
					Jul-11												
Status Comments Council is participating in the development of a regional waste strategy with other NOROC Council's. Until the regional strategy has progressed, Council's waste strategy development will be placed on hold.																	
<b>2.3.5 Ensure adequate stormwater drainage, flood management and evacuation systems are in place to protect people and property from flooding</b>				16%													
⊖ 2.3.5.1.1	Review Storm water Drainage Design resources to ensure client timeframes for projects are maintained and implement appropriate remedial measures			0%	MD												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Client timeframes within targets</td> <td>80</td> <td>Percentage</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Client timeframes within targets	80	Percentage	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Client timeframes within targets	80	Percentage	0													
Status Comments No design briefs received for stormwater design.																	

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
2.3.5.1.2	Prepare concept and detail designs for Storm water Drainage infrastructure projects including schedules of quantities, cost estimates and works as executed plans			0%	MD												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of design projects completed</td> <td>1</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of design projects completed	1	Number	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of design projects completed	1	Number	0													
	Status Comments No stormwater client briefs received for such designs.																
2.3.5.2.1	Review Survey and Environmental Design resources to ensure client timeframes for projects are maintained and implement appropriate remedial measures			25%	MD												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Client timeframes within targets</td> <td>80</td> <td>Percentage</td> <td>80</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Client timeframes within targets	80	Percentage	80					
Code	KPI	Target	Units	Achieved	Notes												
1	Client timeframes within targets	80	Percentage	80													
	Status Comments Design work completed within timeframes.																
2.3.5.2.2	Undertake survey works for stormwater and flood mitigation infrastructure including schedules of quantities and cost estimates			25%	MD												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of surveys completed</td> <td>2</td> <td>Number</td> <td>3</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of surveys completed	2	Number	3					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of surveys completed	2	Number	3													
	Status Comments More survey work completed than predicted.																
2.3.5.3.1	Complete approved 2011/12 stormwater drainage construction program			0%	Senior Construction Engineer												
					Jul-11												
	Status Comments Drainage program on schedule - Tamarind Avenue, design complete with construction scheduled to commence in November 2011. Banner Lane, design complete, construction scheduled to commence in June 2012. Stafford Street, design in progress, construction scheduled to commence in April 2012.																
2.3.5.4.1	Complete 2011/12 stormwater drainage rehabilitation program			32%	Maintenance Engineer												
					Jul-11												
	Status Comments Smiths Creek Rd box culvert structure complete; 7 drainage structures repaired.																
2.3.5.5.1	Repair stormwater drainage structures			25%	ME												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number repaired</td> <td>60</td> <td>Number</td> <td>122</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number repaired	60	Number	122					
Code	KPI	Target	Units	Achieved	Notes												
1	Number repaired	60	Number	122													
	Status Comments Repairs to damaged inlets and pipelines completed.																
2.3.5.5.2	Clean stormwater drainage structures			12%	ME												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number cleaned</td> <td>4,322</td> <td>Number</td> <td>2,101</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number cleaned	4,322	Number	2,101					
Code	KPI	Target	Units	Achieved	Notes												
1	Number cleaned	4,322	Number	2,101													

Code	Name	Start Date	Target Date	Performance	Responsible Officer																		
<b>Status Comments</b> Manual and mechanical cleaning of pits, pipes and inlets.																							
✓ 2.3.5.5.3	Maintain Gross Pollutant Traps			6%	ME																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Cubic metres extracted</td> <td>47</td> <td>Cubic metres</td> <td>11</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Cubic metres extracted	47	Cubic metres	11											
Code	KPI	Target	Units	Achieved	Notes																		
1	Cubic metres extracted	47	Cubic metres	11																			
<b>Status Comments</b> Litter and gross pollutants removed from structures.																							
✓ 2.3.5.5.4	Maintain created wetlands			5%	ME																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Percentage of wetlands maintained</td> <td>20</td> <td>Percentage</td> <td>4</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Percentage of wetlands maintained	20	Percentage	4											
Code	KPI	Target	Units	Achieved	Notes																		
1	Percentage of wetlands maintained	20	Percentage	4																			
<b>Status Comments</b> Maintenance to ponds and wetlands at Tom Merchant Dr, Muskheart Cct, McKenzie Ave and Taylor Drive.																							
✓ 2.3.5.5.5	Repair kerb and guttering			4%	ME																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Length of kerb and gutter repaired</td> <td>250</td> <td>Metres</td> <td>35</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Length of kerb and gutter repaired	250	Metres	35											
Code	KPI	Target	Units	Achieved	Notes																		
1	Length of kerb and gutter repaired	250	Metres	35																			
<b>Status Comments</b> Kerb replacements and spall repairs.																							
⊖ 2.3.5.6.1	Clear aquatic weeds in Western and Eastern Drainage Systems			0%	ME																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Area of aquatic weeds cleared hectares</td> <td>10</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Area of aquatic weeds cleared hectares	10	Number	0											
Code	KPI	Target	Units	Achieved	Notes																		
1	Area of aquatic weeds cleared hectares	10	Number	0																			
<b>Status Comments</b> No requirement to remove weeds in September quarter.																							
✓ 2.3.5.7.1	Progress Coastal Creeks Floodplain Risk Management Plan			10%	ME																		
				Planning & Infrastructure Engineer																			
			Jul-11																				
<b>Status Comments</b> Project initiation meeting with consultants scheduled for 29 September.																							
✓ 2.3.5.7.2	Complete Tweed Valley Floodplain Risk Management Plan			80%	ME																		
				Planning & Infrastructure Engineer																			
			Jul-11																				
<b>Status Comments</b> Discussion papers received from consultants and discussed with technical sub-committee on 2 September. Next step discussion at Floodplain Management Committee meeting of 30 September.																							
✓ 2.3.5.7.3	Undertake a community awareness program for flooding in conjunction with SES			0%	PIE																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of publications</td> <td>1</td> <td>Number</td> <td>0</td> <td></td> </tr> <tr> <td>2</td> <td>Number of public meetings</td> <td>1</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of publications	1	Number	0		2	Number of public meetings	1	Number	0					
Code	KPI	Target	Units	Achieved	Notes																		
1	Number of publications	1	Number	0																			
2	Number of public meetings	1	Number	0																			
<b>Status Comments</b> Pending completion of Tweed Valley Floodplain Risk Management Committee.																							

Code	Name	Start Date	Target Date	Performance	Responsible Officer																		
✔ 2.3.5.8.1	Maintain Flood Mitigation Asset Register			25%	FE																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Register updated</td> <td>25</td> <td>Percentage</td> <td>25</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Register updated	25	Percentage	25											
Code	KPI	Target	Units	Achieved	Notes																		
1	Register updated	25	Percentage	25																			
<b>Status Comments</b> Flood mitigation asset register has been updated this quarter to reflect new assets and improvements completed this year.																							
✔ 2.3.5.8.2	Inspect, repair and replace flood mitigation assets			13%	FE																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Percentage of assets inspected that required repair or replacements</td> <td>25</td> <td>Number</td> <td>25</td> <td></td> </tr> <tr> <td>2</td> <td>Number of applications approved</td> <td>25</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Percentage of assets inspected that required repair or replacements	25	Number	25		2	Number of applications approved	25	Number	0					
Code	KPI	Target	Units	Achieved	Notes																		
1	Percentage of assets inspected that required repair or replacements	25	Number	25																			
2	Number of applications approved	25	Number	0																			
<b>Status Comments</b> Flood mitigation asset maintenance is progressing in accordance with pro-rata rate of both expenditure and activities.																							
✔ 2.3.5.9.1	Assess, approve and inspect stormwater drainage applications			25%	FE																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of applications approved</td> <td>25</td> <td>Number</td> <td>25</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of applications approved	25	Number	25											
Code	KPI	Target	Units	Achieved	Notes																		
1	Number of applications approved	25	Number	25																			
<b>Status Comments</b> Applications assessed and approved where appropriate and possible - those which require further information or amendments have been referred back to the applicants in each case.																							
<b>2.3.6</b>	<b>Provide conveniently placed and well equipped parks, sporting, recreational, cultural and community facilities</b>			30%																			
⊖ 2.3.6.1.1	Development of Regional Museum facility at Flagstaff Hill Tweed Heads			2%	Senior Museum Curator																		
					Jul-11																		
<b>Status Comments</b> Environmental assessment for project is under preparation. Cultural Heritage assessment has commenced. Project funding not yet determined.																							
✔ 2.3.6.1.2	Development of Regional Museum facility at Murwillumbah			25%	SMC																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Project completed</td> <td>5</td> <td>Percentage</td> <td>5</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Project completed	5	Percentage	5											
Code	KPI	Target	Units	Achieved	Notes																		
1	Project completed	5	Percentage	5																			
<b>Status Comments</b> Consultation with Historical Society volunteers to develop and implement a process of assessing the status and condition of collections, and requirements for packing, transport and storage in preparation for relocation of the collections to new offsite storage facility. Draft concept design for new building prepared.																							
✔ 2.3.6.1.3	Maintain and improve the Tweed River Art Gallery's physical and built environment through the provision of additional educational and family friendly facilities			25%	AGD																		
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of public art installations</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of public art installations	0	Number	0											
Code	KPI	Target	Units	Achieved	Notes																		
1	Number of public art installations	0	Number	0																			
<b>Status Comments</b> Public art pieces on the Gallery's site inspected and maintained on a regular basis.																							

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
✔ 2.3.6.1.4	Implement and support digital collection management system for the Tweed River Art Gallery and Tweed River Regional Museums	Jul-11		5%	Art Gallery Director												
Status Comments Draft brief prepared and reviewed for new collection management system.																	
✔ 2.3.6.10.1	Complete structural plan for core area	Jul-11		90%	Recreation Project Coordinator												
Status Comments Landscape Plan for core area completed. Possible amendments following further study of wetland area.																	
✔ 2.3.6.10.2	Lodge development application	Jul-11		20%	Recreation Project Coordinator												
Status Comments Finalising design detail and studies for DA.																	
✔ 2.3.6.2.1	Promote the use of Council's community facilities including the Auditoria, Banora Point Community Centre, South Tweed Hall and Activities Room at the Home and Community Care Centre			0%	DCNR												
<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Increase use of facilities</td> <td>2</td> <td>Percentage</td> <td>0</td> <td></td> </tr> </tbody> </table>						Code	KPI	Target	Units	Achieved	Notes	1	Increase use of facilities	2	Percentage	0	
Code	KPI	Target	Units	Achieved	Notes												
1	Increase use of facilities	2	Percentage	0													
Status Comments Facilities are recording a steady level of usage consistent with previous years.																	
✔ 2.3.6.3.1	Develop netball facility	Jul-11		50%	Manager Recreation Services												
Status Comments Courts resurface, new courts and carpark constructed.																	
✔ 2.3.6.3.3	Develop recreation area	Jul-11		5%	Manager Recreation Services												
Status Comments Brief for landscape plan completed.																	
⊖ 2.3.6.4.1	Refurbish Murwillumbah Netball clubhouse	Jul-11		10%	Building & Recreation Assets Coordinator												
Status Comments Development Application approved. Design drawings completed and ready for submission of Construction Certificates.																	
✔ 2.3.6.4.2	Construct facilities at Greenway Drive Sportfields	Jul-11		10%	Recreation Project Coordinator												
Status Comments DA being prepared.																	



Code	Name	Start Date	Target Date	Performance	Responsible Officer
✓ 2.3.6.4.3	Commence Implementation of Shirewide irrigation system	Jul-11		25%	Building & Recreation Assets Coordinator
Status Comments	Master controller installed and operational at the Coastal Depot on Les Burger Field. Initial tender for first ten of twenty sports field irrigation components has been let and five fields have been completed. Installation is prioritised on water usage before system installation.				
✓ 2.3.6.4.4	Replace upstairs component of Jim Devine Club House	Jul-11		40%	Recreation Project Coordinator
Status Comments	DA received. Design and construction tender prepared.				
✓ 2.3.6.4.5	Development of Depot Road sports field	Jul-11		20%	Recreation Project Coordinator
Status Comments	Fill being imported from Banora Point Bypass Alliance site. Development application has been received.				
✓ 2.3.6.5.1	Liaise with Border Hockey Association to determine funding opportunities to construct second synthetic pitch	Jul-11		100%	Recreation Project Coordinator
Status Comments	Tenders received for design and construction and resolved by Council at its meeting held 20/9/11.				
✓ 2.3.6.6.1	Design approvals and construction of Hastings Point Creek park upgrade	Jul-11		40%	Landscape Architect
Status Comments	Currently working on a Development Application.				
✓ 2.3.6.7.1	Implement rationalisation/works program strategy	Jul-11		20%	Manager Recreation Services
Status Comments	Commercial Road block demolished. DA for new facility at Wharf Street lodged.				
✓ 2.3.6.8.1	Construct new playground at Tumbulgum	Jul-11		50%	Landscape Architect
Status Comments	Pre start meeting undertaken site. Contracts commences on 17th October with a 6-8 week construction period.				
⊖ 2.3.6.8.2	Determine preferred location and construct playground at Cudgen	Jul-11		5%	Building & Recreation Assets Coordinator
Status Comments	Potential sites identified. Require final planning and site resolution.				







Code	Name	Start Date	Target Date	Performance	Responsible Officer
✔ 2.3.6.8.3	Relocate Covent Garden Way Playground to Banora Point Community Centre	Jul-11		30%	Building & Recreation Assets Coordinator
Status Comments	Tender has been let for supply and installation.				
✘ 2.3.6.8.4	Remove Lions Park Kingscliff Playground and construct new playground at Faulks Park Kingscliff	Jul-11		0%	Landscape Architect
Status Comments	This project is now on hold as the proposed play equipment for the site has been relocated to Jack Evans.				
✔ 2.3.6.9.1	Implement organisational structure as adopted by Executive Management Team	Jul-11		70%	Manager Recreation Services
Status Comments	Head Coach appointed, Senior Learn To Swim positions advertised.				
✔ 2.3.6.9.2	Coordinate coaching and learn to swim programs across three facilities	Jul-11		30%	Manager Recreation Services
Status Comments	Head Coach appointed to develop and introduce an integrated coaching program. Senior Learn to Swim instructor is being recruited.				
✔ 2.3.6.9.3	Develop business plan and financial reporting systems to measure and monitor facilities performance	Jul-11		70%	Manager Recreation Services
Status Comments	Business Plan completed. Development of systems to measure performance is being undertaken.				
✔ 2.3.6.9.4	Introduce new programs in Aquatic Facilities	Jul-11		10%	Manager Recreation Services
Status Comments	New programs developed to be introduced in upcoming swim season.				
<b>2.3.7</b>	<b>Preserve the character and heritage and enhance the amenity of existing towns and villages</b>			60%	
✔ 2.3.7.1.1	Plans produced in accordance with annual Planning Reforms Unit Work Programs	Jul-11		60%	Coordinator Planning Reform
Status Comments	The Planning Reforms Unit's work program commitments are being progressed in accordance with anticipated time frames.				
<b>2.4.1</b>	<b>Provide a safe and efficient network of arterial roads connecting neighbourhoods to town centres, employment, shopping, health, commercial and education facilities</b>			20%	

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
✓ 2.4.1.1.1	Review Road Design Section resources to ensure client timeframes for projects are maintained and implement appropriate remedial measures			25%	MD												
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Code	KPI	Target	Units	Achieved	Notes												
1	Client timeframes within target	80	Percentage	80													
	Status Comments Designs are within timeframes.																
✓ 2.4.1.1.2	Prepare concept and detailed designs for Road Design and other infrastructure projects including schedules of quantities and cost estimates and third party certification if needed and works as executed plans and REFs and planning applications			25%	MD												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of designs completed</td> <td>3</td> <td>Number</td> <td>3</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of designs completed	3	Number	3					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of designs completed	3	Number	3													
	Status Comments 3 designs completed.																
✓ 2.4.1.2.1	Completion of Kennedy Drive upgrade			0%	Senior Construction Engineer												
		Jul-11															
	Status Comments Design in Progress. Construction of Segment 2 Scheduled to Commence in Late October 2011.																
✓ 2.4.1.2.2	Completion of Kirkwood Rd east interchange			30%	Planning & Infrastructure Engineer												
		Jul-11															
	Status Comments Preferred tender identified through expression of interest process. Tenders soon to be finalised, for report to November Council meeting. Design process nearing completion for tender release.																
✓ 2.4.1.2.3	Deliver TRCP 5 year rolling works program			20%	Planning & Infrastructure Engineer												
		Jul-11															
	Status Comments Kirkwood Road tenders to be reported to November Council meeting. Kennedy Drive design being finalised and first section programmed for commencement with Works Unit. Cobaki Parkway construction certificate currently being finalised by Development Engineers.																
✓ 2.4.1.3.1	Progress Lower Tweed and Pacific Highway Traffic Master Plan			10%	Manager Design												
		Jul-11															
	Status Comments Progressing on Kirkwood Road.																
✓ 2.4.1.4.1	Deliver approved 2011/12 traffic facilities, signage and line marking programs			25%	PIE												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Percentage completed</td> <td>25</td> <td>Percentage</td> <td>49</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Percentage completed	25	Percentage	49					
Code	KPI	Target	Units	Achieved	Notes												
1	Percentage completed	25	Percentage	49													
	Status Comments No issues to report.																
✓ 2.4.1.5.1	Undertake traffic speed, volume and accident data collection and maintain necessary equipment			25%	PIE												

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of locations traffic volume monitored	75	Number	96													
<b>Status Comments</b> 8 counters put out per week.																	
<b>2.4.2 Promote the provision of cost effective public transport for all persons access</b>				<b>20%</b>													
<input type="radio"/>	<b>2.4.2.1.1 Participate in the Public Transport Committee to advocate for additional investment in transport</b>			<b>0%</b>	<b>SP</b>												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of transport initiatives developed by the Public Transport Committee</td> <td>1</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of transport initiatives developed by the Public Transport Committee	1	Number	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of transport initiatives developed by the Public Transport Committee	1	Number	0													
<b>Status Comments</b> There was no activity this period.																	
<input checked="" type="checkbox"/>	<b>2.4.2.1.2 Advocate for additional investment in community transport for the large segment of the community unable to drive</b>			<b>25%</b>	<b>SP</b>												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of transport partnerships developed for disadvantaged groups</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of transport partnerships developed for disadvantaged groups	0	Number	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of transport partnerships developed for disadvantaged groups	0	Number	0													
<b>Status Comments</b> Liaised with Infrastructure Unit about a request for a bus shelter at Cudgen Leagues Club. Worked with Aged & Disability Officer on improved public transport/safety measures at a facility in Byangum Rd, Murwillumbah.																	
<input checked="" type="checkbox"/>	<b>2.4.2.1.3 Provide links to public and community transport providers timetables on Council's website</b>			<b>0%</b>	<b>Social Planner</b>												
				Jul-11													
<b>Status Comments</b> Arranged for IT update of public transport timetable information on Council website.																	
<input checked="" type="checkbox"/>	<b>2.4.2.2.1 Construct bus shelters</b>			<b>13%</b>	<b>PIE</b>												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of new shelters provided</td> <td>2</td> <td>Number</td> <td>1</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of new shelters provided	2	Number	1					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of new shelters provided	2	Number	1													
<b>Status Comments</b> Shelter relocated to Crescent St Cudgen. Installation of shelter at Hastings Point deferred to coincide with foreshore park works.																	
<input checked="" type="checkbox"/>	<b>2.4.2.2.2 Maintain bus shelters</b>			<b>14%</b>	<b>ME</b>												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of shelters maintained</td> <td>182</td> <td>Number</td> <td>99</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of shelters maintained	182	Number	99					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of shelters maintained	182	Number	99													
<b>Status Comments</b> Cleaning of shelters on a regular basis and repairs to structures as required.																	
<input type="radio"/>	<b>2.4.2.3.1 Install new street seating</b>			<b>0%</b>	<b>ME</b>												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of new seats installed</td> <td>4</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of new seats installed	4	Number	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of new seats installed	4	Number	0													

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
There was no activity this period.																	
○ 2.4.2.3.2	Maintain street seats			0%	ME												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of seats maintained</td> <td>20</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of seats maintained	20	Number	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of seats maintained	20	Number	0													
There was no activity this period.																	
✔ 2.4.2.4.1	Provide scoping report for Long Term Public Transport Strategy			100%	ME												
				Planning & Infrastructure Engineer													
			Jul-11														
Status Comments	Report completed and endorsed by Council.																
✔ 2.4.2.5.1	Participation in regional Council program promoting carpooling			25%	SPL												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of participants</td> <td>0</td> <td>Number</td> <td>0</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of participants	0	Number	0					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of participants	0	Number	0													
Status Comments	Northern Rivers Carpool registrations have stabilised and is receiving good feedback from users. An event feature has now been included to enable carpooling to one off events such as workshops, seminars and festivals. The Northern Rivers Carpool Model has now been adopted by Western Sydney group of councils, Mackay Regional Council and the Mid-North Coast group of Councils.																
<b>2.4.3 Ensure local streets, footpaths and cycleways are provided, interconnected and maintained 23%</b>																	
✔ 2.4.3.1.1	Deliver cycleway infrastructure under approved 2011/12 capital works and s94 developer contribution plan budgets and works programs			6%	PIE												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Program delivery</td> <td>25</td> <td>Percentage</td> <td>6</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Program delivery	25	Percentage	6					
Code	KPI	Target	Units	Achieved	Notes												
1	Program delivery	25	Percentage	6													
Status Comments	Investigation and design work for Kennedy Drive foreshore cycleway. Some issues encountered locating services.																
✔ 2.4.3.1.2	Maintain footpaths and cycleways			25%	ME												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of kilometres repaired</td> <td>1</td> <td>Kms</td> <td>1</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of kilometres repaired	1	Kms	1					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of kilometres repaired	1	Kms	1													
Status Comments	Footpath and cycleway maintenance is per schedule.																
✔ 2.4.3.1.3	Repair footpaths and cycleways			25%	ME												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of kilometres repaired</td> <td>0</td> <td>Kms</td> <td>1</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of kilometres repaired	0	Kms	1					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of kilometres repaired	0	Kms	1													
Status Comments	807 square metres of footpath panels replaced in quarter.																





Code	Name	Start Date	Target Date	Performance	Responsible Officer												
✓ 2.4.3.1.4	Deliver footpath infrastructure under approved 2011/12 capital works program and budget			25%	PIE												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Program delivery</td> <td>25</td> <td>Percentage</td> <td>59</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Program delivery	25	Percentage	59					
Code	KPI	Target	Units	Achieved	Notes												
1	Program delivery	25	Percentage	59													
	Status Comments	No issues to report.															
✓ 2.4.3.1.5	Deliver pedestrian facilities infrastructure under approved 2011/12 capital works program and budget			25%	PIE												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Program delivery</td> <td>25</td> <td>Percentage</td> <td>33</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Program delivery	25	Percentage	33					
Code	KPI	Target	Units	Achieved	Notes												
1	Program delivery	25	Percentage	33													
	Status Comments	No issues to report.															
✓ 2.4.3.2.1	Assess, approve and inspect s138 driveway and road works applications			16%	PIE												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of applications processed</td> <td>75</td> <td>Number</td> <td>49</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of applications processed	75	Number	49					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of applications processed	75	Number	49													
	Status Comments	No issues to report.															
✓ 2.4.3.3.1	Complete 2011/12 Road Upgrading Program			10%	Senior Construction Engineer												
			Jul-11														
	Status Comments	Road upgrading program progressing - Chinderah Bay Drive, Design in Progress, Construction Scheduled to Commence in January 2012. Riverside Drive, Design Completed, Construction Commenced. Tweed Street, Design Outstanding, Construction Scheduled to Commence in April 2012. Clothiers Creek Road, Design Outstanding, Construction Scheduled to Commence in May 2012.															
✓ 2.4.3.3.2	Complete 2011/12 Road Rehabilitation Program			10%	Senior Construction Engineer												
			Jul-11														
	Status Comments	Road Rehabilitation Program progressing as below - Parry Street, Design almost complete, Construction scheduled for March 2012. Ourimbah Road, Design complete, Construction scheduled for March 2012. Tumbulgum Road, Environmental approval outstanding, Construction scheduled for November 2011. Carool Road, Construction almost complete. Dulguigan Road, Environmental approval outstanding, Construction scheduled for January 2012. West End Street, Design almost complete, Construction scheduled for May 2012. Murwillumbah Street, Design almost complete, Construction scheduled for March 2012. Tyalgum Road, Design outstanding, Construction scheduled for January 2012. Bilambil Road, Environmental approval outstanding, Construction scheduled for November 2011. Crescent Street, Environmental approval outstanding, Construction scheduled for December 2011.															
✓ 2.4.3.3.3	Complete 2011/12 Roads Resurfacing Program			2%	Maintenance Engineer												

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
Jul-11																	
<b>Status Comments</b> Rural bituminous reseals commenced September.																	
 2.4.3.3.4	Complete 2011/12 Regional Roads Repair Program – Kyogle Road from McDonalds Road to Palmers Road			0%	Senior Construction Engineer												
Jul-11																	
<b>Status Comments</b> Design is outstanding, environmental approvals are outstanding with construction scheduled for March 2012.																	
 2.4.3.3.5	Conduct Routine Road Maintenance to address defects and in accordance with the adopted level of service			6%	ME												
<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Routine Road Maintenance completed in accordance with budget and level of service specified in AMP</td> <td>100</td> <td>Percentage</td> <td>23</td> <td></td> </tr> </tbody> </table>						Code	KPI	Target	Units	Achieved	Notes	1	Routine Road Maintenance completed in accordance with budget and level of service specified in AMP	100	Percentage	23	
Code	KPI	Target	Units	Achieved	Notes												
1	Routine Road Maintenance completed in accordance with budget and level of service specified in AMP	100	Percentage	23													
<b>Status Comments</b> 23% of maintenance budget expended over quarter.																	
 2.4.3.3.6	Conduct Operating Road Maintenance to address defects and in accordance with the adopted level of service			25%	ME												
<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Operating Road Maintenance completed in accordance with budget and level of service specified - (road and footpath sweeping; roadside vegetation, roadside furniture, roadside drainage)</td> <td>100</td> <td>Percentage</td> <td>100</td> <td></td> </tr> </tbody> </table>						Code	KPI	Target	Units	Achieved	Notes	1	Operating Road Maintenance completed in accordance with budget and level of service specified - (road and footpath sweeping; roadside vegetation, roadside furniture, roadside drainage)	100	Percentage	100	
Code	KPI	Target	Units	Achieved	Notes												
1	Operating Road Maintenance completed in accordance with budget and level of service specified - (road and footpath sweeping; roadside vegetation, roadside furniture, roadside drainage)	100	Percentage	100													
<b>Status Comments</b> Operating expenses account for 51% of total road maintenance expenditure for quarter.																	
 2.4.3.4.1	Complete 2011/12 Bridge Upgrading Program			50%	Senior Construction Engineer												
Jul-11																	
<b>Status Comments</b> Construction of Charltons Bridge, Cudgera Creek Road in progress.																	
 2.4.3.4.2	Conduct Routine Bridge Maintenance to address defects and in accordance with the adopted level of service			25%	ME												
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Code	KPI	Target	Units	Achieved	Notes												
1	Routine Bridge Maintenance completed in accordance with budget and level of service specified in AMP	100	Percentage	100													
<b>Status Comments</b> \$56,000 expended on routine bridge maintenance activities in quarter.																	
 2.4.3.4.3	Conduct Operating Bridge Maintenance to address defects and in accordance with the adopted level of service			100%	Maintenance Engineer												
Jul-11																	
<b>Status Comments</b> \$5000 expended on operational bridge maintenance in quarter																	

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
✓ 2.4.3.5.1	Conduct Routine Carpark Maintenance to address defects and in accordance with the adopted level of service			19%	ME												
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Code	KPI	Target	Units	Achieved	Notes												
1	Routine Carpark Maintenance completed in accordance with budget and level of service specified in AMP	100	Percentage	74													
	Status Comments \$8800 expended on Carpark maintenance.																
✓ 2.4.3.5.2	Conduct Operating Carpark Maintenance to address defects and in accordance with the adopted level of service			19%	ME												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Operating Carpark Maintenance completed in accordance with budget and level of service specified - (sweeping vegetation, furniture, drainage)</td> <td>100</td> <td>Percentage</td> <td>74</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Operating Carpark Maintenance completed in accordance with budget and level of service specified - (sweeping vegetation, furniture, drainage)	100	Percentage	74					
Code	KPI	Target	Units	Achieved	Notes												
1	Operating Carpark Maintenance completed in accordance with budget and level of service specified - (sweeping vegetation, furniture, drainage)	100	Percentage	74													
	Status Comments \$6900 expended on operational maintenance to Carparks in quarter.																
2.5.1	Encourage establishment of well located centres to provide a wide range of mixed use retail, commercial and community services, supported by high amenity public spaces, quality urban and good access by public transport or bicycle			25%													
✓ 2.5.1.1.1	Assessment of accessibility principles incorporated into new major planning proposal or redevelopment			25%	SecPR												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Building Code of Australia compliance regarding accessibility</td> <td>100</td> <td>Percentage</td> <td>100</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Building Code of Australia compliance regarding accessibility	100	Percentage	100					
Code	KPI	Target	Units	Achieved	Notes												
1	Building Code of Australia compliance regarding accessibility	100	Percentage	100													
	Status Comments BCA complied with.																
2.5.2	Facilitate the development of a network of neighbourhood centres and community places to meet the needs of local residents			8%													
✓ 2.5.2.2.1	Construction of a family friendly Murwillumbah Community Centre			10%	Community Capacity Building Officer												
			Jul-11														
	Status Comments The design for the Murwillumbah Community Centre has been completed and the building construction tender has been closed and reviewed .Award of tender is expected to be requested at Council's October meeting. Federal funding has been confirmed and the budget will allow for the award of a tender. Council is still awaiting a response from Crown lands in regard to the operating lease cost to ensure costs match the original business plan. If awarded in late October, base slab is expected to be completed in January and building completion in third quarter of 2012.																
✓ 2.5.2.2.10	Liaise with the developer of Cobaki Lakes to progress the proposed community centre			0%	Social Planner												
			Jul-11														
	Status Comments Internal discussions about community infrastructure in Cobaki Lakes development being considered in conjunction with Building Better																



Code	Name	Start Date	Target Date	Performance	Responsible Officer												
Regional Cities (BBRC) funding round. At this time Council direction in relation to BBRC funding round it not determined.																	
✓ 2.5.2.2.11	Community buildings and halls refurbishment program			25%	CCBO												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Number of refurbishments</td> <td>1</td> <td>Number</td> <td>2</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Number of refurbishments	1	Number	2					
Code	KPI	Target	Units	Achieved	Notes												
1	Number of refurbishments	1	Number	2													
Status Comments	<p>Two major refurbishes underway are nearing completion and both are expected to be complete next quarter; Limpinwood Hall is nearing completion with the installation of the septic system, stairs to front and side doors installed as necessitated by the raising of the building above flood height, and plumbing to kitchen and bathroom complete except for installation of water saving toilets yet to be delivered. Termite damage was found in one wall lining which has been replaced. The kitchen has been installed with basic amenities, the fridge to be supplied by the yet to be established management committee. This refurbishes has been delayed due to the closing of the TURSA Work for the Dole program which to date have been supplying all labour at nil cost, and the subsequent hand over to Council for completion. The loss of this TURSA program will impact heavily on the volume of work achievable within the annual maintenance/refurbishes budget. After refurbishes is complete this project will focus on community and committee support and development.</p> <p>The Murwillumbah Community Men's Shed (MCMS) have achieved a Development Application and Construction Certificate and work continues in order to hand the building over to the MCMS for tenancy. Construction of a two toilet block with disability access as well as roof repairs are scheduled for completion in October 2012. The MCMS have undertaken the removal of concrete plinths and pipes at their own expense. After building works are complete this project will focus on community and committee support and development.</p>																
✓ 2.5.2.2.12	Continue with community buildings and halls maintenance program			0%	Community Capacity Building Officer												
Status Comments	<p>Ongoing maintenance continues across the range of buildings. A generic maintenance request form has been developed and is available on TSC website to expedite requests. Immediate two and three year maintenance scheduling continues to be managed through spreadsheets while awaiting an applicable version of MyData.</p>																
⊖ 2.5.2.2.2	Develop a Plan of Management for Murwillumbah Community Centre.			0%	Community Capacity Building Officer												
Status Comments	<p>A Business Plan has been developed for the new centre which will require operational testing of its robustness and will undergo subsequent review. This process will begin once the new centre is fully operational.</p>																
✓ 2.5.2.2.4	Construction of Pottsville Beach Neighbourhood Centre			75%	Community Capacity Building Officer												
Status Comments	<p>Progress on the new administration building for the Pottsville Beach Neighbourhood Centre is well ahead of schedule, with hope of completion before Christmas this year. Original program had completion scheduled for mid February 2012. The building is currently at lock-up stage and progress is being made on internal fit-out, painting and electrics. A new transformer is required to supply the building and a tender for its supply and installation is currently underway. Some minor variations have been incurred during construction and a slight budget overrun due largely to the transformer costs is expected. The engagement and participation as well as financial contributions by the Pottsville Beach Neighbourhood Centre management and volunteers has ensured the success of this project.</p>																
✓ 2.5.2.2.6	Assist Cabarita Beach Business Association identifying suitable temporary facilities for location of Cabarita Youth Service and map long term arrangements			25%	Youth Development Officer												

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
Jul-11																	
<b>Status Comments</b>	Continuing to support CYS research alternative short and long-term venue locations to ensure minimal disruption to client service delivery. Location opportunities include EOI for PCYC development along Tweed Coast area; investigation of other possible site locations for a youth service in the local area; and exploration of another location with another existing service located in the Tweed Coast area.																
 2.5.2.2.7	Investigate and identify land, suitable for a youth facility in Cabarita/Bogangar			25%	Youth Development Officer												
Jul-11																	
<b>Status Comments</b>	Ongoing investigation of suitable land for the development of a youth facility to provide a central location for the delivery of essential services, social, recreational and leisure activities. Approximately 15 services providers, including CYS have indicated an interest in delivering services from a youth hub model.																
 2.5.2.3.1	Develop Volunteer Procedure and Volunteer Kit			0%	Community Services Coordinator												
Jul-11																	
There was no activity this period.																	
<b>2.6.1</b>	<b>Design new urban areas to be sustainable, complement existing environmental values and the Tweed's scenic beauty</b>			0%													
 2.6.1.2.1	Review and update Subdivision Manual and design specifications			0%	Planning & Infrastructure Engineer												
Jul-11																	
<b>Status Comments</b>	Required amendments being collated for future action.																
<b>2.6.2</b>	<b>Ensure the highest design standards for sustainability are used for buildings, streetscapes and the provision of public and open spaces</b>			25%													
 2.6.2.1.1	New development are assessed against current statutory and policy requirements			25%	SecPR												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Code</th> <th style="width: 40%;">KPI</th> <th style="width: 10%;">Target</th> <th style="width: 15%;">Units</th> <th style="width: 10%;">Achieved</th> <th style="width: 15%;">Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Assessments in accordance with s.79c of the EP&amp;A Act 1979</td> <td>100</td> <td>Percentage</td> <td>100</td> <td></td> </tr> </tbody> </table>						Code	KPI	Target	Units	Achieved	Notes	1	Assessments in accordance with s.79c of the EP&A Act 1979	100	Percentage	100	
Code	KPI	Target	Units	Achieved	Notes												
1	Assessments in accordance with s.79c of the EP&A Act 1979	100	Percentage	100													
<b>Status Comments</b>	All assessments are carried out against S79C.																