
















Code	Name	Start Date	Target Date	Performance	Responsible Officer
1	Civic Leadership			77%	
1.1.3	Prepare for climate change through adaptation and mitigation strategies			68%	
 1.1.3.3.1	Update Tweed Shire Local Action Plan for Greenhouse Gas Reduction to establish new reduction targets and identify / prioritise mitigation and adaptation actions.			15%	Community & Natural Resources
		Jul-11			
Status Comments	Review process scoped and review underway.				
1.2.3	Financial requirements and the community's capacity to pay will be taken into account when meeting the community's desired levels of service			87%	
 1.2.3.2.2	Coordinate the progress of asset improvement program as defined in section 8 of the Asset Management Plans			60%	Manager Financial Services
		Jul-11			
Status Comments	Asset Management Plan Improvement Program is an ongoing project to be completed over a multi year period. Implementation of the new TechnologyOne Enterprise Asset Management (EAM) system for Fleet went 'live' in October 2012. Upgrade to Assetic MyData V1.5 went live in December 2012. The integration of the Assetic and EAM asset registers will occur in 2013. Progress on Asset Management Plan improvements has slowed during the quarter due to resourcing issues.				
1.3.1	Council's organisation will be resourced to provide the essential services and support functions to deliver the objectives of this Plan			83%	
 1.3.1.11.1	Enterprise Risk Management is applied consistently across all functions of the organisation			0%	MCG
Status Comments	Enterprise Risk Management and the associated Risk Register are being applied consistently throughout the organisation. No formal Business Impact Assessments were undertaken during this quarter. A regime of completion of the assessments by various work groups has been prepared to be completed on a rolling basis rather than the previous annual review which occurred every October.				
 1.3.1.18.4	Develop Project Strategic Planning Module for PMP			0%	Manager Design
		Jul-11			
Status Comments	Project deferred until main module and design module complete including Work Health and Safety requirements for "safety in design". Constrained by current resources and competing priorities which are slowing the development process. Expected to commence by December 2013.				
 1.3.1.23.1	Update referrals policy			0%	Planning & Infrastructure Engineer
		Jul-11			







Name	Start Date	Target Date	Performance	Responsible Officer
Status Comments Amendments to be undertaken when resources permit in 2013.				
○ 1.3.1.30.2 Develop Telecommuting and Job Sharing protocol			50%	Manager Human Resources
	Jul-12			
There was no activity this period.				
○ 1.3.1.30.5 Investigate and implement alternate staffing models to address identified employment needs			20%	Manager Human Resources
	Jul-12			
There was no activity this period.				
1.3.2 Council will seek the best value in delivering services			98%	
⊖ 1.3.2.1.1 Operate a Digital Archiving Programme to transfer paper records to digital media			81%	CRC
Status Comments	<p>Digitisation of Council records is continuing with all new and newly retrieved development assessment files being indexed and scanned before returning to records storage. In addition, back scanning of building applications and related plans continues to capture these very fragile (and in many cases historical) records. Approximately 135,000 pages (of varying sizes) have been scanned during the quarter and the team is on track to exceed their performance target for the year .</p> <p>Pages scanned for 2nd quarter slightly less than target due to Corporate Records Coordinator acting as Information Technology Manager for 4 weeks.</p> <p>Number of pages scanned is less than target due to 6 weeks leave by the Corporate Records Coordinator and the Records Scanning Officer being required to back-fill in the Records Section.</p>			
1.3.3 Existing and future community assets will be properly managed and maintained based on principles of equity and sustainability			67%	
⊖ 1.3.3.1.3 Staged deployment of Mobile Asset capturing solutions			70%	Manager Information Technology
	Jul-11			
Status Comments	<p>A prototype mobile asset data capture solution integrated with the MyData Operational Asset Management system has proven the viability of mobile asset data capture. Technology One have recently finalised their integration between Works and Assets, MyData and the Technology One Mobility Solution. The project will now be reviewed and is expected to re-commence in late 2013 following a re-evaluation of the available data capture platforms.</p>			
⊖ 1.3.3.4.1 Review and enhance existing quality processes and develop Quality Management Plans			50%	Strategic & Assets Engineer
	Jul-11			

Code	Name	Start Date	Target Date	Performance	Responsible Officer
	<p>Status Comments</p> <p>A focus on software systems has been necessary due to corporate level updates being necessary. Other business processes have been delayed to allocate the available resources to these system upgrades and their further development. The updated Water Supply and Wastewater Strategic Business Plans will identify at a summary level other quality and business process priorities when it is placed on exhibition proposed in 2013.</p> <p>Systems being developed include:</p> <ul style="list-style-type: none"> - The new Project Management System is now being used with training and testing continuing. - An upgrade of the of maintenance management system - MEX, has been completed - further optimisation is required to obtain the most from this system. - An upgrade of the Water Management Module and Trade Waste Module within Technology One was implemented in the Ci Property and Rating implementation achieved corporately in June 2012. Review and refinement of processes are progressing to consolidate performance , before new projects like Quarterly billing can begin. - Further implementation of the Asset Management software - Assetic, is progressing. Water Unit is now implementing the My Predictor module of Assetic to model future asset renewal and replacement needs. <p>Revision of MEX Asset register to be more consistent and to better link to MyData asset register in progress. My Predictor implementation progressed with development of condition grading data and asset business rules. Work towards including pipeline assets in MyData by June 2014 commenced.</p>				
 1.3.3.7.1	Develop and implement Action Plans for high risks identified in Corporate Risk Register			10%	Strategic & Assets Engineer
	<p>Status Comments</p> <p>The Risk Register is being reviewed and consolidated at higher Corporate risk level. Once complete Action plans required will be identified and prioritised for development. Risk register has been reviewed in last quarter - no change necessary. No further progress on Action Plans this quarter</p>	Jul-11			
 1.3.3.7.3	Deliver Improvement Actions identified in the Business Continuity Plans			10%	Operations Engineer
	<p>Status Comments</p> <p>September 2012 - This year's budget includes some contingency items contained in the plan. These items have not been progressed due to other priorities. December 2012 - These items have not been progressed due to other priorities. April 2013 - Emergency contacts list has commenced development stage for first review. June 2013 - no further actions completed on business continuity plans except the creation of emergency pack for senior officers.</p>	Jul-12			
 1.3.3.8.2	Develop Critical Spares Register			15%	Strategic & Assets Engineer
	<p>Status Comments</p> <p>Budget has been created for 2012/13 critical spare parts for plants. Bray Park Water Treatment Plant and Kingscliff Wastewater Treatment Plant have a draft list of spare parts. This project is expected to run over the next 3 years. Flooding events and trunk main failures during third quarter last financial year has highlighted the need to pursue this project however it is currently unable to be resourced.</p>	Jul-11			

Code	Name	Start Date	Target Date	Performance	Responsible Officer
<p>Asset Engineer recruited. This project will now follow the revision of the MEX Asset Register and associated activities.</p>					
1.3.3.8.4	Documentation of Plant, Network Control and Telemetry Systems	Jul-11		10%	Strategic & Assets Engineer
Status Comments	<p>Initial documentation as part of Water Network Model. No further action during quarter due to other operational priorities. Progress expected in the coming quarters following recruitment of Systems Engineer. This project now expected to progress in 2014 calendar year due to competing priorities.</p>				
1.3.3.9.1	Develop Policy encompassing connections, metering, easements, water carriers, backflow prevention, watermain extensions, rain water tanks, protection of and access to sewer mains, caravan dumping points, private pumping stations, limits of responsibility for sewer connection, wastewater treatment buffer zones, sewer main extensions, drainage diagrams, inspections and rectification and planting near sewers	Jul-11		20%	Operations Engineer
Status Comments	<p>July 2012 - Changes to this year's Revenue Policy now make Trade Waste Policy compliant with NOW guidelines. This policy will be sent to NOW for their approval so it can be issued for public display. September 2012 - A-Z content has been regularly improved in the water / wastewater area as new content has been requested. Council's draft Trade Waste Policy have been accepted by NOW and will be put out for public display in November. December 2012 - No further policy improvements completed. Trade Waste Policy report is set for January Council meeting. March 2013 - Trade Waste Policy has been placed on public display. Comments to be compiled for finalisation of this policy. Renewal of "Reduction of Water Consumption Charges due to undetectable leakage" Policy has been completed. June 2013 - Trade Waste policy has been adopted by Council. New positions have been formalised within the last 3 months that have a high focus on policy / procedure improvements within the Water Unit.</p>				

Code	Name	Start Date	Target Date	Performance	Responsible Officer
2	Supporting Community Life			71%	
2.1.1	Work closely with government and community organisations to improve services to children and families, youth, elderly, Indigenous people, disadvantaged and minority groups and to build stronger and more cohesive communities			55%	
 2.1.1.1.5	Exhibition and adoption of Disability Access and Inclusion Plan			0%	Ageing & Disability Officer
		Jul-12			
	There was no activity this period.				
 2.1.1.4.2	Update Aboriginal and Torres Strait Islander Issues Paper (2001) to inform development of Aboriginal Policy			0%	Community Services Coordinator
		Jul-11			
	Status Comments	Work has not progressed on this item as planned during the 2012-2013 Operational Plan period.			
 2.1.1.4.3	Finalise Memorandum of Understanding for signing by Council and the Aboriginal Community			0%	Community Services Coordinator
		Jul-11			
	Status Comments	The draft Memorandum of Understanding was last considered by the Aboriginal Advisory Committee at the July meeting, with further amendments made. Work will not progress on this item as planned during the 2012-2013 Operational Plan period.			
 2.1.1.4.4	Develop Reconciliation Action Plan in consultation with the community			0%	Community Services Coordinator
		Jul-12			
	Status Comments	The Aboriginal Advisory Committee have agreed to finalise the Memorandum of Understanding (MOU) before proceeding with the development of a Reconciliation Action Plan (RAP). Further work will not progress on this item as planned during the 2012-2013 Operational Plan period.			
 2.1.1.4.7	Develop Protocols for working with the Aboriginal community			0%	Community Services Coordinator
		Jul-12			
	Status Comments	Work will not progress on this item as planned during the 2012-2013 Operational Plan period.			
 2.1.1.5.3	Update Children (0-4yrs) Issues Paper (2001) to inform development of a Policy			0%	Social Planner
		Jul-12			
	Status Comments	Work will not progress on this item as planned during the 2012-2013 Operational Plan period.			
 2.1.1.5.4	Participate in the Tweed Shire Integrated Response to Domestic and Family Violence Committee			25%	CCBO





Code	Name	Start Date	Target Date	Performance	Responsible Officer												
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Code	KPI	Target	Units	Achieved	Notes												
1	Participate in the development, implementation and review of sector Strategic Plans	1	Number	1													
Status Comments Council's Youth Development Officer attended the Tweed Shire Integrated Response to Domestic and Family Violence Committee May meeting. The committee remain focused on positive outcomes for Tweed families and endeavour to support agencies to provide a comprehensive response and support system.																	
<input checked="" type="radio"/>	2.1.1.6.2 Update Culturally and Linguistically Diverse people Issues Paper to inform development of a Policy			0%	Social Planner												
Jul-12 Status Comments Work will not progress on this item as planned during the 2012-2013 Operational Plan period.																	
<input checked="" type="radio"/>	2.1.1.6.3 Update Men Issues Paper (2001) to inform development of a Policy			0%	Social Planner												
Jul-12 Status Comments Work will not progress on this item as planned during the 2012-2013 Operational Plan period.																	
<input checked="" type="radio"/>	2.1.1.6.4 Update Women Issues Paper (2001) to inform development of a Policy			0%	Social Planner												
Jul-12 Status Comments Work will not progress on this item as planned during the 2012-2013 Operational Plan period.																	
<input type="radio"/>	2.1.1.7.2 Support communities to action village plans			75%	CCBO												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of communities actively engaged	0	Number	0													
There was no activity this period.																	
<input type="radio"/>	2.1.1.7.4 Provide general grant funding application support and project development for community groups			75%	CCBO												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of applications initiated	4	Number	0													
There was no activity this period.																	
2.1.2 Preserve Indigenous and Non Indigenous cultural places and values				57%													
<input type="radio"/>	2.1.2.4.1 Install "3 Brothers" at "Goorimahbah – Place of Stories" (Jack Evans Boat Harbour) -subject to external funding			0%	Community Services Coordinator												
Jul-11 There was no activity this period.																	
<input type="radio"/>	2.1.2.4.2 Seek external funding to develop "Goorimahbah – Place of Stories" Stage 2			75%	CSC												

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of applications lodged	0	Number	0													
There was no activity this period.																	
	2.1.2.5.2 Investigate funding and partnership opportunities to progress "Goorimahbah"			30%	Manager Recreation Services												
					Jul-11												
Status Comments	Have had discussions with Green Teams Alliance and Tweed Byron Aboriginal Land Corporation on opportunities. Developing concept plan to further detail and approvals in readiness to take advantage of opportunities when they arise. Included maintenance of Jack Evans Boat Harbour ('JEBH') and Goorimahbah on list of contract parks including weighting for Aboriginal employment and/or training. Tender submission for maintenance of JEBH by Aboriginal company was not competitive. No further funding opportunities identified.																
2.1.3 Provide opportunities for residents to enjoy access to the arts, festivals, sporting activities, recreation, community and cultural facilities																	
	2.1.3.3.3 Develop and install temporary in house exhibitions at Tweed River Regional Museums (also see 3.1.3.2.2)			0%	Senior Museum Curator												
					Jul-12												
Status Comments	Temporary in house exhibition program suspended due to closure and redevelopment of Tweed River Regional Museum ('TRRM') at Murwillumbah and limited space and resources at TRRM Tweed Heads.																
	2.1.3.5.1 Deliver a range of cultural programs relevant to local lifestyles, building on former City of the Arts programs			75%	DCNR												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of projects completed	0	Number	0													
There was no activity this period.																	
	2.1.3.5.2 Review and update the Tweed Shire Cultural Plan/Policy			0%	Director Community and Natural Resources												
					Jul-11												
There was no activity this period.																	
	2.1.3.6.2 Extend Kingscliff Library in accordance with Contribution Plan 11			2%	Director Community and Natural Resources												
					Jul-11												
There was no activity this period.																	
	2.1.3.9.7 Host quarterly event management workshops for event coordinators in the Tweed			75%	CCSC												
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Code	KPI	Target	Units	Achieved	Notes												
1	Event related workshops convened	1	Number	0													







Code	Name	Start Date	Target Date	Performance	Responsible Officer												
Status Comments No action this quarter, the next Event Workshop is scheduled for Local Government Week, July/August.																	
2.1.4	Provide education and advocacy to promote and support the efforts of the police, emergency services and community groups to improve the safety of neighbourhoods and roads			82%													
<input type="radio"/>	2.1.4.1.1 Facilitate the Tweed Heads / Coolangatta Community Safety Committee			50%	CSC												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of meetings facilitated	1	Number	0													
There was no activity this period.																	
<input checked="" type="radio"/>	2.1.4.1.2 Develop, exhibit and adopt Tweed Heads/Coolangatta Safety Plan in accordance with NSW Attorney Generals guidelines			30%	Social Planner												
					Jul-11												
Status Comments Draft Consultants Brief for Community Safety Plan prepared. Brief to be forwarded to NSW Attorney Generals Department for review before advertising in May 2012. No advice has been received from NSW Attorney General's Department. Work will not progress on this items as planned during the 2012-2013 Operational Plan period.																	
<input checked="" type="radio"/>	2.1.4.1.3 Implement key strategies of the Tweed Heads / Coolangatta Safety Plan through the Tweed Heads / Coolangatta Safety Committee			25%	CSC												
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Code	KPI	Target	Units	Achieved	Notes												
1	Key strategies implemented	0	Number	0													
Status Comments Work has not progressed on this item as planned during the 2012-2013 Operational Plan period.																	
<input type="radio"/>	2.1.4.1.4 Support after-hours transportation for people exiting Tweed Heads / Coolangatta entertainment precinct			75%	YDO												
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1	Number of users per quarter	0	Number	0													
There was no activity this period.																	
<input checked="" type="radio"/>	2.1.4.2.3 Advocate for extension of crime prevention program through external funding sources			75%	CSC												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of external grant applications lodged	0	Number	0													
Status Comments An application was lodged with the Australian Government National Crime Prevention Fund (NCPF) on 29 May for \$250,000 to supplement Regional Development Australia Funding (RDAF) for Knox Park. If successful, the funding will be utilised to install security cameras and security lighting in and around the youth precinct. A Crime Prevention Through Environmental Design (CPTED) Audit of Knox Park was conducted on 12 June with Police, Council Officers from Recreation Services and Community and Cultural Services, Neighbourhood Watch, Red Cross and Murwillumbah Community Centre. The																	






Code	Name	Start Date	Target Date	Performance	Responsible Officer												
recommendations of the audit will inform the preparation of a master concept plan for Knox Park.																	
2.1.6	Provide social, economic and cultural initiatives which enhance access, equity and community well-being			69%													
<input type="radio"/>	2.1.6.5.1 Advocate for enhancement of children and family program through external funding sources			75%	CCBO												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of funding applications	1	Number	0													
There was no activity this period.																	
<input type="radio"/>	2.1.6.6.1 Support community groups coordinate International Women's Day celebrations			75%	CCBO												
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Code	KPI	Target	Units	Achieved	Notes												
1	International Women's Day event held annually in partnership with a local community organisation.	50	Number	0													
There was no activity this period.																	
<input type="radio"/>	2.1.6.6.2 Support Harmony Day and Unity Festival celebrations			75%	CSC												
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1	Harmony Day and Unity Festival celebrations successfully held with CCSU staff in attendance	1	Number	0													
There was no activity this period.																	
2.2.2	Support the supply of affordable housing, to reduce housing stress and homelessness			89%													
<input type="radio"/>	2.2.2.4.3 Develop Homelessness Policy and Protocol			25%	SP												
	<table border="1"> <thead> <tr> <th>Code</th> <th>KPI</th> <th>Target</th> <th>Units</th> <th>Achieved</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Progress of Policy and Protocol development</td> <td>100</td> <td>Percentage</td> <td>40</td> <td></td> </tr> </tbody> </table>	Code	KPI	Target	Units	Achieved	Notes	1	Progress of Policy and Protocol development	100	Percentage	40					
Code	KPI	Target	Units	Achieved	Notes												
1	Progress of Policy and Protocol development	100	Percentage	40													
Status Comments		<p>In March 2013 a brief was advertised seeking a consultant/researcher to undertake research into Homelessness in the Tweed Shire and prepare an issues paper. The tender was advertised for three weeks and Thao Ashford Planning consultancy was appointed in May 2013. The research, estimated to take approximately six months, will inform development of a strategy by the Housing and Homelessness network and support lobbying from the sector for crisis accommodation in Tweed Heads and additional funding to deliver essential services.</p>															






Code	Name	Start Date	Target Date	Performance	Responsible Officer												
2.3.1	Advocate for the provision of affordable and accessible health care, aged care, mental health, youth and family services and other community services			95%													
2.3.1.2.2	Advocate on behalf of the community for a high school in Pottsville			75%	YDO												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of representations made to State Members, Minister for Education and Department of Education and Training	0	Number	0													
There was no activity this period.																	
2.3.2	Provision of a secure, high quality and reliable drinking water supply services which meets health and environmental requirements and projected demand			68%													
2.3.2.1.12	Identify and promote Recycled Water Projects			20%	Demand Management Program Leader												
			Jul-11														
Status Comments	In the 12 months to 30 June 2013 the percentage of wastewater treatment plant (WWTP) effluent that was recycled was 5.44% compared with the 2013 target of 15%. A number of factors are influencing this lower than expected result.																
2.3.2.2.3	Implement leakage reduction program			35%	Demand Management Program Leader												
			Jul-11														
Status Comments	<p>A 3-year schedule of reservoir drop tests was implemented in June 2011 but has been running behind due to limited outdoor staff resources and other operational priorities. The drop test schedule is now being revised and will be incorporated with other tasks in operational maintenance schedules. Individual procedures are being prepared for each drop test/zone.</p> <p>Further leak detection works are being carried out in water supply zones where the drop tests indicate that leakage may be occurring. In February 2013, Australian Leak Detection carried out leak detection surveys in the Hillcrest, Glennys Street and Fingal Head reservoir zones. Two minor leaks in the Glennys Street zone and one in the Fingal Head zone were identified and have been repaired.</p> <p>A number of minor A program for the installation of flow meters to create district metered areas and facilitate a system-wide water balance has been prepared. The identified meters will be installed over the next 3-5 years as budget allows. All new water pump stations now incorporate flow metering.</p> <p>The Water Unit purchased an electronic listening stick in 2012 for troubleshooting leak detection tasks. Because of the practical experience required to locate leaks accurately and the time it takes to survey larger areas, larger leak detection projects are being outsourced as required. Training in the use of the electronic listening stick was conducted by the supplier in June 2012. A number of water/sewer operators and other Water Unit staff attended the training session.</p>																
2.3.2.3.1	Implement Water Supply Augmentation Strategy			5%	Strategic & Assets Engineer												

Code	Name	Start Date	Target Date	Performance	Responsible Officer
		Jul-11			
Status Comments	<p>Council has resolved not to proceed with any options at this stage. There has been no progress during the June Quarter and project is on hold. Council has been briefed regarding risks to augmentation options posed by the new LEP implementation. Council awaits gazettal of the LEP to confirm appropriate conditions have been adopted. IWCM Six year review may provide further guidance for the augmentation time frame. It is anticipated the updated IWCM Strategy will be presented to Council in a workshop in August and then to the September meeting to recommend to place on public exhibition.</p>				
 2.3.2.4.5	Install additional destratification capacity at Clarrie Hall Dam			20%	Treatment Process Engineer
		Jul-12			
Status Comments	<p>Some recommendations for additional destratification capacity were made in the consultant's report on Water Quality at Clarrie Hall Dam. It was also recommended that further monitoring of stratification be completed to assist the effectiveness of the current WEARS destratification unit. Quotes for this additional monitoring equipment have been obtained and will soon be purchased and installed. Equipment is in operation and data is being routinely collected.</p>				
 2.3.2.4.7	Consider potential for pipeline link from South East Queensland ('SEQ') Water Grid for drought contingency supply			25%	Strategic & Assets Engineer
		Jul-11			
Status Comments	<p>Preliminary negotiations commenced with meetings held with South East Queensland ('SEQ-Water ')Grid Manager. Possible water supply connections to SEQ Water Grid identified. SEQ Water Grid Manager has investigated costs for identified supply options. Due to recent restructure into South East Queensland Water Corporation Limited (SEQWC), Council has sent a letter reintroducing these issues to the new Chief Executive Officer. Expecting to meet with SEQWC in August 2013 to resume discussions.</p>				
2.3.3	Provision of high quality and reliable wastewater services which meets health and environmental requirements and projected demand			69%	
 2.3.3.1.6	Upgrade Emergency relief (overflow) structures			30%	Operations Engineer
		Jul-11			
Status Comments	<p>All sewer overflow relief points have been identified as part of Council Sewer Overflow Abatement Strategy (SOAS) that was submitted to the DECC. 16 of these sites have been identified as needing upgrading to meet current standards. Council has an inspection program for all overflow relief points which is being set up in MEX for more efficient scheduling of inspections. December 2012 - No other actions this quarter. March 2013 - One new overflow point identified at Brother Leagues Club, Murwillumbah. Construction of the overflow relief point will commence next quarter. June 2013 - Brothers Leagues Club overflow relief point is complete. No other actions this quarter.</p>				
 2.3.3.2.2	Develop educational materials and promote recycled water opportunities			40%	DMPL







Code	Name	Start Date	Target Date	Performance	Responsible Officer												
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Code	KPI	Target	Units	Achieved	Notes												
1	Percentage complete	25	Percentage	10													
	Status Comments Work specifically dealing with recycled water has been delayed due to other current priorities and until the revised Integrated Water Cycle Management Strategy has been completed in late 2013.																
2.3.3.5.1	Identify additional beneficial reuses of biosolids from Banora Point Waste Water Treatment Plant			20%	Treatment Process Engineer												
			Jul-12														
	Status Comments A brief has been prepared which summarises the current status of biosolids management and makes recommendations for the development of a updated management plan. This will be used to develop a tender brief and engage a consultant to complete the Biosolids Management Strategy. This project has been delayed and is now programmed for new financial year.																
2.3.4	Provision of high quality, best practice, solid waste disposal with energy recovery, and improving resource recovery practices and infrastructure which meets health and environmental requirements and projected demand			75%													
2.3.4.5.1	Development of Waste Management and Resource Recovery Strategy			50%	Coordinator Waste Management												
			Jul-11														
	Status Comments Tender has been awarded to Hyder Consulting and work is well underway to develop Tweed Waste Strategy.																
2.3.4.6.1	Extension of Stotts Creek Inert Landfill			50%	Coordinator Waste Management												
			Jul-12														
	Status Comments Investigation and design works being undertaken by the design contractor.																
2.3.4.7.1	Development of Waste & Sustainability Improvement Payment (WaSIP) action plan to guide spend on resource recovery projects			25%	Coordinator Waste Management												
			Jul-12														
	Status Comments WaSIP action plan completed and submitted for approval. Awaiting a response from OEH.																
2.3.4.8.4	Implement Stotts Creek landfill closure plan and rehabilitate site			0%	Coordinator Waste Management												
			Jul-12														
	Status Comments Approximately 12 months air space remaining, closure plan to follow accordingly. Alternative transport and disposal options have lessened the need for this.																


Code	Name	Start Date	Target Date	Performance	Responsible Officer
2.3.6	Provide conveniently placed and well equipped parks, sporting, recreational, cultural and community facilities			58%	
 2.3.6.1.1	Development of Regional Museum facility at Flagstaff Hill Tweed Heads			2%	Senior Museum Curator
			Jul-11		
	There was no activity this period.				
 2.3.6.1.3	Maintain and improve the Tweed River Art Gallery's physical and built environment through the provision of additional educational and family friendly facilities			75%	AGD
	There was no activity this period.				
 2.3.6.10.2	Lodge development application			20%	Recreation Project Coordinator
			Jul-11		
Status Comments	Preliminary vegetation study undertaken, preliminary engineering design investigations undertaken for roads/dam. Investigation into second dam required. Detail design and development applications are required. The project is currently stalled whilst the project officer is on maternity leave. Project on hold due to competing priorities				
 2.3.6.4.5	Development of Depot Road sports field			80%	Recreation Project Coordinator
			Jul-11		
Status Comments	Fill being imported from Banora Point Bypass Alliance site. Development application has been received. Some additional detail design required for electrical/carpark/field/building detail. Preliminary design for all except electrical is completed. Fill from Banora Point finalised. 70% of site filled to finished levels. Project is waiting on additional funding.				
 2.3.6.5.2	Detail tender documentation and construct facility			0%	Recreation Project Coordinator
			Jul-12		
Status Comments	Project on hold pending delivery of services to the site (water/sewer/power) with commencement of initial stages of Kings Forest development. Additional funding also required				
2.4.2	Promote the provision of cost effective public transport for all persons access			59%	
 2.4.2.3.1	Install new street seating			0%	ME
	There was no activity this period.				

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
Status Comments		No new seats installed in quarter.															
 2.4.2.3.2	Maintain street seats			3%	ME												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of seats maintained	20	Number	0													
Status Comments		No maintenance to street seats completed in quarter															
2.5.2 Facilitate the development of a network of neighbourhood centres and community places to meet the needs of local residents 22%																	
 2.5.2.2.10	Liaise with the developer of Cobaki Lakes to progress the proposed community centre			0%	Social Planner												
		Jul-11															
Status Comments		There was no activity this period.															
 2.5.2.2.2	Develop a Plan of Management for Murwillumbah Community Centre.			10%	Community Capacity Building Officer												
		Jul-11															
Status Comments		Management of the Murwillumbah Community Centre is undertaken by the funded service provider Murwillumbah Community Centre Incorporated. Responsibilities include promoting opportunities for tenancy, managing tenancies, promoting and booking public meeting spaces, encouraging community activities and updating the management plan for the centre. The current management plan, based on estimated occupancy income and operating costs, is in place and will be reviewed as actual income and expenditure is analysed.															
 2.5.2.2.4	Construction of Pottsville Beach Neighbourhood Centre			90%	Community Capacity Building Officer												
		Jul-11															
Status Comments		The new administration building at Pottsville Beach Neighbourhood Centre has been operating for almost 12 months and has proven to be a major asset in the provision of services to the population of Pottsville and District. With the completion of the neighbouring Health One development the final development application requirements for Pottsville Beach Neighbourhood Centre (car parking) can now be met and submitted for final approval.															
 2.5.2.3.1	Develop Volunteer Procedure and Volunteer Kit			0%	Community Services Coordinator												
		Jul-11															
Status Comments		The Volunteer Policy was adopted for public exhibition on 24 January 2013. The proposed framework can be utilised for volunteers assisting with the seniors program at Banora Point Community Centre however is not a good fit with the current volunteer management committee model in place for community halls.															

Code	Name	Start Date	Target Date	Performance	Responsible Officer
3	Strengthening the Economy			54%	
3.1.3	Provide opportunities for visitors to enjoy access to the arts through cultural facilities, festivals and programs			64%	
 3.1.3.2.2	Develop and install temporary in house exhibitions at Tweed River Regional Museums for enjoyment by the community and visitors			0%	Senior Museum Curator
			Jul-12		
Status Comments	Temporary in house exhibition program suspended due to closure and redevelopment of Tweed River Regional Museum ('TRRM') Murwillumbah and limited space and resources at TRRM Tweed Heads.				
3.1.4	Market the Tweed as a destination for business and tourism			76%	
 3.1.4.7.1	Strengthen linkages between cultural heritage and tourism specifically between Indigenous communities and tourism operators			0%	DCNR
Status Comments	Limited activity due to vacant position of Cultural Development Officer.				
3.1.6	Support creative practitioners and entrepreneurs to access professional and business development opportunities, to enhance their contribution to the creative economy			23%	
 3.1.6.2.1	Promote provision of affordable studio spaces and incubator facilities for artists and craft workers			50%	DCNR
Status Comments	Limited activity due to vacant position of Cultural Development Officer.				
 3.1.6.2.2	Support opportunities for private investment in cultural industries			67%	DCNR
	There was no activity this period.				
3.1.7	Establish planning controls that support businesses and promote the growth of home based industries			0%	
 3.1.7.1.2	Promote development of live/work premises for home based creative industries			25%	DCNR

Code	Name	Start Date	Target Date	Performance	Responsible Officer
There was no activity this period.					

Code	Name	Start Date	Target Date	Performance	Responsible Officer												
4	Caring for the Environment			80%													
4.2.1	Promote the protection of native vegetation and wildlife habitat of high conservation value, social or cultural significance in Tweed Shire			62%													
 4.2.1.4.2	Implement Tweed Coast Koala Plan of Management			20%	Community & Natural Resources												
Status Comments	Draft Koala Plan of Management not yet completed to release stage. Implementation of the Koala Connections project commenced with restoration of koala habitat on the Tweed Coast.																
 4.2.1.7.2	Improve management of lower estuary shorebird roost sites (Letitia Spit)			0%	Waterways Program Leader												
Status Comments	No further action by waterways program proposed for next quarter, unless requested by Land Council.																
			Jul-11														
4.2.5	Establish and promote a framework for the implementation, continued development and monitoring of vegetation management and planning measures			61%													
 4.2.5.4.1	Update database and mapping of projects			20%	BPL												
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Code	KPI	Target	Units	Achieved	Notes												
1	Number of projects included	5	Number	1													
Status Comments	No further work this quarter due to other commitments.																
4.3.2	Improve urban stormwater discharge through water sensitive urban design			62%													
 4.3.2.4.2	Identify priority actions, cost, responsibility and funding source			25%	Waterways Program Leader												
Status Comments	Investigating options to improve water quality in the Western Drainage Scheme, Banora Point. Awaiting advice of concept design from consultant.																
			Jul-11														
 4.3.2.4.3	Audit performance of all Stormwater Quality Improvement Devices in the Tweed Shire			0%	Waterways Program Leader												
Status Comments	Awaiting commencement.																
4.4.2	Protect and enhance the aesthetic qualities of the coastal zone			62%													
 4.4.2.1.1	Review of the Tweed Scenic Landscape Evaluation and new Implementation Strategy			0%	Coordinator Planning Reform												
			Jul-12														

Code	Name	Start Date	Target Date	Performance	Responsible Officer
There was no activity this period.					
	4.4.2.1.2 Scenic Protection Strategy/DCP prepared	Jul-12		0% Coordinator Planning Reform	
Status Comments	Replication of other performance / delivery measures.				