Chair: Tr Barry Longland

Trustees: P Youngblutt (Deputy Chair)
D Holdom
K Milne
W Polglase
K Skinner
J van Lieshout

Agenda

Tweed Coast Reserve Trust Meeting
Tuesday 20 March 2012

held at Murwillumbah Cultural and Civic Centre
commencing at 10.15am
Items for Consideration of the Trust:

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CONFIRMATION OF MINUTES

1. [CONMIN] Confirmation of the Minutes of the Tweed Coast Reserve Trust Meeting held Tuesday 13 December 2011

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any “non confidential” attachments listed below, access the meetings link on Council's website [www.tweed.nsw.gov.au](http://www.tweed.nsw.gov.au) or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

1. Minutes of the Ordinary Tweed Coast Reserve Trust Meeting held Tuesday 13 December 2011 (ECM 43353623).
REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST/GENERAL MANAGER

REPORTS FROM DIRECTOR PLANNING AND REGULATION

2 [PR-TCRT] Calls for Expression of Interest to Operate Markets - Kingscliff and Pottsville

ORIGIN:
Building & Environmental Health

SUMMARY OF REPORT:

The current approvals to conduct the markets at Kingscliff and Pottsville expire on 30 June 2012.

Previously Council and the Reserves Trust have called for expressions of interest from the community to determine the most suitable applicant. Given the impending expiry date it is considered appropriate that expressions of interest be sought to allow the approval process to proceed.

A separate report will be put to Council regarding this matter.

RECOMMENDATION:

That the Tweed Coast Reserves Trust gives approval to the calling of expressions of interest from persons wishing to operate the Kingscliff and Pottsville markets from 1 July 2012 for a three year period.
REPORT:

The current approvals to conduct the markets at Kingscliff and Pottsville expire on 30 June 2012.

Previously Council and the Reserves Trust have called for expressions of interest to determine the most suitable applicant. Given the impending expiry date of June 2012 it is considered appropriate that expressions of interest be called for.

Previously, approvals were granted for a 3 year period.

The markets have not been the subject of any major incidents or complaints to Council or the Trust in the past three years. They benefit the community, promote Tweed Shire (and in particular these coastal villages), promote local craft and produce, encourage visitors and tourists and provide income to the market operator, stall holders and participants. Therefore it is considered appropriate that the Trust continue to consent to the operation of the markets.

The existing market managers of the Kingscliff and Pottsville markets could seek to have their existing approvals to operate the markets extended. However it is appropriate that Council seek, through public expressions of interest, the most appropriate person or group to manage the markets, rather than simply continuing to renew approvals to the existing managers. It may well be that following this process the existing managers are the successful applicants.

This competitive process may result in improvements in terms of payments to Council for use of the respective area for markets, and also ensuring the best possible management practices are in place. The existing managers pay to Council between 15% and 17.5% of total income from stall fees at the two markets. In calling for expressions of interest a successful applicant may be willing to pay to Council a higher percentage.

The markets at Kingscliff are currently operated by the Lions Club of Kingscliff and those at Pottsville are operated by the Pottsville Beach Neighbourhood Centre Inc. Both are considered extremely important community based support and service providers.

The criteria on which expressions of interest are likely to be assessed are:

- Suitable experience in market operations or management of like community activities
- Demonstrated business operation skills
- Willingness to comply with Council policies (particularly regarding restrictions over the sale of food)
- Financial return to Council
- Possible benefits to community based organisations
- Submissions which provide details of proposed improvements to Market operation

Conclusion

It is appropriate that Council call for expressions of interest to operate the markets prior to making a determination about approvals. This will permit the most advantageous
submission to be identified and resulting improvements to be achieved. The outcome of this process will be reported to Council and the Tweed Coast Reserves Trust.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

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Nil.