



**TWEED**  
SHIRE COUNCIL

**Chair:** Tr K Milne

**Trustees:** G Bagnall (Deputy Chair)  
C Byrne  
B Longland  
W Polglase  
P Youngblutt

# Minutes

## **Tweed Coast Holiday Parks Reserve Trust Meeting Thursday 16 June 2016**

held at **Council Chambers, Murwillumbah Civic &  
Cultural Centre, Tumbulgum Road, Murwillumbah**  
commencing at 5.00pm

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The Meeting commenced at 6.10pm.

Tr G Bagnall (Deputy Chairman); Tr C Byrne, Tr B Longland, Tr W Polglase and Tr P Youngblutt.

Also present were Mr Andrew Illingworth (Executive Manager of the Trust), Mr Troy Green (General Manager), Ms Liz Collyer (Director Corporate Services), Mr David Oxenham (Director Engineering), Mr Vince Connell (Director Planning and Regulation), Ms Tracey Stinson (Director Community and Natural Resources), Mr Shane Davidson (Executive Officer), Mr Neil Baldwin (Manager Corporate Governance) and Mrs Maree Morgan (Minutes Secretary).

## **CONFIRMATION OF MINUTES**

### **1 [CONMIN-TCHP] Confirmation of Minutes of Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 19 May 2016**

**H 18**

**Tr W Polglase  
Tr P Youngblutt**

**RESOLVED** that:

1. The Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meetings held Thursday 19 May 2016 be adopted as a true and accurate record of proceedings of that meeting.
2. ATTACHMENT 2 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
  - (f) matters affecting the security of the council, councillors, council staff or council property.

The Motion was **Carried**

**FOR VOTE - Unanimous  
ABSENT. DID NOT VOTE - Tr K Milne**

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## **APOLOGIES**

### Note from 19 May 2016

Tr K Milne (Chairman) was granted an extension to her leave of absence up to 27 June 2016 in accordance with Section 234(1)(d) of the Local Government Act, 1993 at Council Meeting held Thursday 19 May 2016 at Minute No 226.

## **DISCLOSURE OF INTEREST**

Nil.

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**ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY**

Nil.

**CHAIRPERSON'S MINUTE**

Nil.

**ORDERS OF THE DAY**

Nil.

**QUESTION TIME**

Nil.

**REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST**

**REPORTS FROM THE EXECUTIVE MANAGER OF THE TRUST**

Nil.

**REPORTS FROM DIRECTOR PLANNING AND REGULATION**

Nil.

**REPORTS FROM DIRECTOR COMMUNITY AND NATURAL RESOURCES**

Nil.

**REPORTS FROM DIRECTOR ENGINEERING**

Nil.

**REPORTS FROM DIRECTOR CORPORATE SERVICES**

Nil.

## **CONFIDENTIAL COMMITTEE**

### **EXCLUSION OF PRESS AND PUBLIC**

**H 19**

**Tr P Youngblutt**

**Tr C Byrne**

**RESOLVED** that the Trust resolves itself into a Confidential Committee in accordance with Section 10A(2) of the Local Government Act 1993 (as amended) and that the press and public be excluded from the whole of the Committee Meeting, because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reasons of the confidential nature of the business to be transacted.

The Motion was **Carried**

**FOR VOTE - Unanimous**

**ABSENT. DID NOT VOTE - Tr K Milne**

## **CONFIDENTIAL MATTERS**

The Executive Manager of the Trust reported that the Confidential Committee had excluded the press and public from the whole of the Committee Meeting because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reason of the confidential nature of the business to be transacted, and made the following recommendations to the Trust:-

## **REPORTS THROUGH EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE**

### **REPORTS FROM EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE**

**C1 [EM-TCHP] Tender TCHP 2016004 Provision of Caretaking Services Pottsville South Holiday Park**

### **REASON FOR CONFIDENTIALITY:**

The report if considered in open Trust could divulge business operations that could advantage a competitor.

### **Local Government Act**

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret

**H 20**

That the Tweed Coast Holiday Parks Reserve Trust accepts the tender submitted by MSI Products Pty Ltd for Contract No TCHP 2016004 Provision of Caretaking Services Pottsville South Holiday Park, in the recommended tender amount of \$264,185.00 exclusive of GST.

The Motion was **Carried**

***FOR VOTE - Unanimous***  
***ABSENT. DID NOT VOTE - Tr K Milne***

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**H 21**

**Tr B Longland**  
**Tr G Bagnall**

**RESOLVED** that the recommendations of the Confidential Committee be adopted.

The Motion was **Carried**

***FOR VOTE - Unanimous***  
***ABSENT. DID NOT VOTE - Tr K Milne***

There being no further business the Meeting terminated at 6.12pm.



**The Minutes of Trust Meeting  
were Confirmed at the Meeting held  
xxx**

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**Chairman**