



TWEED SHIRE COUNCIL

MINUTES

TWEED COAST HOLIDAY PARKS RESERVE TRUST MEETING

Tuesday 18 November 2008

Chairperson: Tr J van Lieshout

Trustees:

- Tr B Longland**
- Tr D Holdom**
- Tr K Milne**
- Tr W Polglase**
- Tr K Skinner**
- Tr P Youngblutt**



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The Meeting commenced at 9.55pm.

Tr Joan van Lieshout (Chairperson), Tr Barry Longland, Tr Katie Milne, Tr Warren Polglase, Tr Kevin Skinner, Tr Phil Youngblutt

Also present were Mr Richard Adams (Executive Manager of the Trust), Mr Mike Rayner (General Manager), Mr Troy Green (Director Technology & Corporate Services), Mr Patrick Knight (Director Engineering & Operations), Mr Vince Connell (Director Planning & Regulation), Mr David Oxenham (Director Community & Natural Resources), Mr Neil Baldwin (Manager Risk and Human Resources/Public Officer) and Mrs Maree Morgan (Minutes Secretary).

CONFIRMATION OF MINUTES

Minutes of the Ordinary and Confidential Meetings of the Tweed Coast Holiday Parks Reserve Trust held Thursday 9 October 2008

H 4 TRUST DECISION:

**Tr P Youngblutt
Tr K Milne**

RESOLVED that the Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meetings held on Thursday 9 October 2008 be adopted as a true and accurate record of proceedings of that meeting.

***FOR VOTE - Voting - Unanimous
ABSENT. DID NOT VOTE - Tr D Holdom, Tr W Polglase***

APOLOGIES

Tr D Holdom.

H 5 TRUST DECISION:

**Tr B Longland
Tr P Youngblutt**

RESOLVED that the apology of Tr D Holdom be accepted and the necessary leave of absence be granted.

FOR VOTE - Unanimous

DISCLOSURE OF INTEREST

Nil.

ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY

Nil.

ITEMS DEFERRED

Nil.

REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST

REPORTS FROM THE EXECUTIVE MANAGER OF THE TRUST

- 1 [EM-TCHP] Request by Department of Lands for Certificates of Expenditure

H 6 TRUST DECISION:

Tr P Youngblutt
Tr B Longland

RESOLVED that the Trust authorises execution of Certificate of Expenditure for loan reference number F385623 in the amount of \$285,000 provided to the Tweed Coast Holiday Parks in 2006.

FOR VOTE - Voting - Unanimous
ABSENT. DID NOT VOTE - Tr D Holdom, Tr W Polglase

REPORTS FROM DIRECTOR PLANNING & REGULATION

Nil.

REPORTS FROM DIRECTOR TECHNOLOGY & CORPORATE SERVICES

Nil.

REPORTS FROM DIRECTOR ENGINEERING & OPERATIONS

Nil.

REPORTS FROM DIRECTOR COMMUNITY & NATURAL RESOURCES

Nil.

ORDERS OF THE DAY

Nil.

QUESTION TIME

Nil.

COMMITTEE OF THE WHOLE

H 7 TRUST DECISION:

Tr P Youngblutt
Tr K Skinner

RESOLVED that the Trust resolves itself into a Confidential Committee of the Whole in accordance with Section 10A(2) of the Local Government Act 1993 (as amended) and that the press and public be excluded from the whole of the Committee Meeting, because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reasons of the confidential nature of the business to be transacted.

FOR VOTE - Voting - Unanimous

ABSENT. DID NOT VOTE - Tr D Holdom, Tr W Polglase

CONFIRMATION OF CONFIDENTIAL MINUTES

The General Manager reported that the Confidential Committee of the Whole had excluded the press and public from the whole of the Committee Meeting because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reason of the confidential nature of the business to be transacted, and made the following recommendations to the Trust:-

REPORTS THROUGH EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

REPORTS FROM EXECUTIVE MANAGER OF THE TRUST

1 [EM-TCHP] Tweed Coast Holiday Parks 1108 Panel of Providers - Manufacture and Installation of Relocatable Homes in Pottsville North Holiday Park

REASON FOR CONFIDENTIALITY:

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

HC 4 TRUST DECISION:

That:-

1. The following companies be included on a Panel of Providers to manufacture and install relocatable homes in Pottsville North Holiday Park:-
 - Image Designer Homes Pty Ltd
 - East Coast Homes & Park Cabins
 - Alvannex Pty Ltd
 - Resort Accommodation
2. Quotations be called from members of the panel for each relocatable home in accordance with Council's Procurement Policy and Procedures.
3. The Panel of Providers be engaged for a three year period, from date of acceptance, with an option of a fourth year being considered based on performance.

FOR VOTE - Voting - Unanimous
ABSENT. DID NOT VOTE - Tr D Holdom, Tr W Polglase

H 8 TRUST DECISION:

Tr B Longland
Tr K Skinner

RESOLVED that the recommendations of the Confidential Committee of the Whole be adopted.

FOR VOTE - Unanimous

There being no further business the Meeting terminated at 9.58pm.

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**The Minutes of this Trust Meeting
Were Confirmed at the
Tweed Coast Holiday Parks Reserve Trust Meeting held
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Chairman

