

Surf Schools on Tweed Shire Beaches Application (Zoned RE1 only)

This application applies to surf schools wishing to operate on Tweed Shire Beaches zoned RE1 Public Recreation under the Tweed LEP.

Many beaches within the shire are zone 7(f) Environmental Protection. Approval to operate a surf school in these areas will require a Development Application lodged with Council's Development Assessment Unit.

Cost: Please refer to Council's Fees and Charges. www.tweed.nsw.gov.au/FeesAndCharges

(OFFICE USE)					
Lot	<input type="text"/>	DP	<input type="text"/>	Reserve	<input type="text"/>
Date	<input type="text"/>	Amount Paid	<input type="text"/>	Receipt No:	<input type="text"/>
				Attachments Included?	Yes <input type="checkbox"/> No <input type="checkbox"/>
				Copy Public Liability Insurance Certificate?	Yes <input type="checkbox"/> No <input type="checkbox"/>

A1. Name and Contact Details

Organisation Name:	<input type="text"/>				
Contact Name:	<input type="text"/>				
Postal Address:	<input type="text"/>				
Suburb	<input type="text"/>	State	<input type="text"/>	Post Code	<input type="text"/>
Telephone	<input type="text"/>	Mobile	<input type="text"/>		
Facsimile	<input type="text"/>	E-mail	<input type="text"/>		
Is the organisation incorporated?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Copy of current insurance attached?	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Incorporation No:	<input type="text"/>	NB: The application cannot be processed until Council receives this documentation			

A2. Licence Application

Are you applying for:
8 Month Summer Only Licence? Yes No 12 Month Licence? Yes No

Proposed Location of Surf School?	<input type="text"/>
Where the school operates from?	<input type="text"/>
Hours of operation?	<input type="text"/>
Anticipated regularity of beach use?	<input type="text"/>
Where are customers sourced?	<input type="text"/>

Number and Type of vehicles?	<input type="text"/>
Student/instructor ratio?	<input type="text"/>
Available parking?	<input type="text"/>
Litter management?	<input type="text"/>
Are toilets available?	<input type="text"/>

A3. Applicants Declaration

I declare that all the information in this application and attachments are true and correct.

I understand that if the information is incomplete the application may be delayed or rejected.

Organisation Name (please print)	<input type="text"/>		
Applicants Name (please print)	<input type="text"/>		
Applicants Signature	<input type="text"/>	Date	<input type="text"/>

Surf School Operation Requirements

The following requirements will be included in the licence conditions if approved:

NB: Evidence of Qualifications and insurances and ability to fulfil these requirements is required to be lodged with this application.

1. Qualifications

- a) Current Surf Rescue Certificate (SLSA Community Award), or Current Bronze Medallion (SLSA proficient annually), or Ocean Rescue Award (RLSS proficient annually), and
- b) Current Advanced Resuscitation Certificate
- c) Level 1 Surfing Coaching Accreditation (Australian Coaching Council) or Vocational Education and Training Employment Commission Adventure Training Instruction Course (ATIC), (including Adventure Training - 5 Surfing Techniques (ATST))
- d) NB: Level 1 Accreditation insures basic coach education and annual coach education updating and requires mandatory updating of resuscitation, first aid and rescue certificates
- e) First Aid Senior Certificate (St Johns, TAFE, NSW or QLD Ambulance, Red Cross)

2 Risk Management Protocol

The following equipment is to be provided on the beach with every class:

- a) Mobile Phone;
- b) First Aid Kits;
- c) "Soft Safes" Surfboards with soft fins used at entry level;
- d) Instructor's rescue board on beach;
- e) Drinking water.

3. Insurance Cover

\$10 million Public Liability Insurance (such a policy to include indemnity of the principal – i.e. Tweed Shire Council, and the Minister for Infrastructure Planning and the Environment NSW).

4. General

- a) The licensed Surf School should have distinctive garments for each student and teacher. Surf Schools should use bright colours on all garments and other apparel when on the beach to assist in easy and quick identification.
- b) A maximum of eight (8) pupils in the lesson area, at one time.
- c) The school must be cancelled if conditions are unsafe, or if a surf carnival, or major event is being held. All reasonable directions from Lifeguards or Council Officers must be complied with.

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- d) No vehicles are to be driven on the beach or in any grassed reserve under the control of this policy.
- e) All participants in the Surf School are to be educated relating to the prohibition of surf craft in flagged areas on the beach under the care of Surf Life Saving Officers.
 - i. Surf School Operators are to keep and retain a record of clients and daily signed logs, such records to be made available for inspection by Council as required.
 - ii. Close liaison is to be maintained with the Lifeguard, if on duty at a particular beach to be used by a Surf School.
 - iii. Any class area or parking area is to be kept in a clean and tidy condition free from litter and refuse at all times.
 - iv. The licensed Surf School shall not interfere with any other beach user, or enjoy exclusive use rights over any coastal Crown reserve under the care, control and management of Council, as the Reserve Trust Manager.
 - v. Class sizes may be increased when any Surf School is contracted by the State Education Department or higher learning institutions but must comply with Education Department guidelines, (i.e. one instructor in charge of seven (7) students and one teacher or group leader in charge of remaining students, to a maximum of 40 students from each Surf School, on the beach, at any one time.) Tweed Shire Council, as Reserve Trust Manager, must be advised of any such request in advance.
 - vi. Any other conditions that Council, as the Reserve Trust Manager, may impose from time to time.
 - vii. The business plan lodged by the proponent demonstrates compliance with all the above requirements.