

Rating Exemption Application

Revenue & Recovery

Property Details *(as found on your rate notice)*

Property Identifier:

Lot Number:

Plan Number DP or SP

Property Address:

Applicant Details

Name of Applicant / Organisation / Entity:

ABN if applicable:

Address of Applicant / Organisation / Entity:

Telephone

Mobile

Facsimile

Email:

Use of Land

Please provide details of the purpose for which the parcel of land is being used.

Please Tick

Are there any dwellings situated on the land?

Yes

No

If yes, are the dwellings leased?

Yes

No

Have you attached a copy of the required supporting documentation?

Yes

Important Information

How does Council decide if a rating exemption should apply?

Council complies with the NSW Local Government Act 1993 (LGA) and specifically with Sections 554 through to 559 which provide the criteria for land that is exempt.

- Section 554 LGA states that all land is rateable unless exempt.
- Section 555 LGA lists land exempt from all rates and charges
- Section 556 LGA lists land exempt from all rates and charges other than water and sewer supply special rates.

Guidelines to determining Factors for Rating Exemption

Ownership/land that belongs means that the land must be in freehold ownership or for Crown Land, held under lease or license. Private leases or rental contracts are not considered to be ownership under the LGA

Appeals against rateability

Section 574 LGA states "A rateable person may appeal to Council to review its decision; and/or to the Land and Environment Court within 30 days of service of the rate and charges notice."

Notes to Applicants

- Applications for exemption from rating will only be approved where the eligibility requirements under the LGA have been met and are evidenced.
- In many cases the actual use of the land will determine eligibility for exemption from rating under the LGA.
- Applicants are encouraged to provide any information or evidence that will assist Council in making a decision on the application.
- Council may contact the applicant to request further information when assessing an application, if required.

Supporting Documentation

If the application is on behalf of a public benevolent institution or public charity, additional supporting information is required:

- A copy of your organisation's Articles of Association, Constitution, or Memorandum of Business which makes clear the organisation's purpose.
- A copy of current ABN statement (which will list charity or not-for-profit or public benevolent institution status).
- Australian Charities and Not-for Profits Commission Register Summary (confirming registration of the organisation for charitable purposes).

Privacy Protection Notice

The completed Rating Exemption Application form contains personal information which is being collected for the purpose of determining eligibility for rating exemption and to enable Council to perform any other duty or task under any relevant legislation. The Information will be processed by the General Manager's Group and may be made available to public enquiries under the Government Information (Public Access) Act. The information will be stored in Council's electronic document management system.

Applicants Name
(please print)

Applicants Signature

Date

DD/MM/YYYY